

To: Mayor and City Council
From: Dan Parrott, City Manager
Date: February 26, 2010
Subject: DeBary City Manager's Weekly Report

Note to those receiving the Weekly Report by email, other than Council and staff: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Another option to read the Weekly Report is to go to debary.org and use the Weekly Report link located on the left side menu. City Hall telephone is 386/668-2040.

1. Current Lake Pumping

The following pumps will run Mondays through Fridays 7:30 AM to 3 PM unless conditions warrant otherwise: 12" pump at James Pond – 6" pump at Lake Maude – 6" pump at Lake Olivia – 8" pump at Lake Susan – 8" pump at No Name Lake – electric pumps at Lake Charles.

2. Sheriff's Office Alert for Vehicles

Over the past couple of weeks, car windows in our City have been damaged by vandals shooting BB's or marbles at the windows during the nighttime hours. Although it is very difficult to catch vandals performing senseless damage, there are a few things that you can do to help. First and foremost, if you see ANYTHING suspicious, CALL the Sheriff's Office. In speaking to some of the victims, they had seen suspicious persons in the area prior to the vandalism, but no one ever bothered to call the Sheriff's Office to report it. The residents of DeBary are the first line of defense, and we rely on you to let us know when something seems to be suspicious. Only you know who does or does not belong in your neighborhood.

Secondly, talk to your kids, neighbors, and friends and ask them if they are hearing anything about persons damaging cars in DeBary. Someone may have some information that will be useful in solving these crimes.

Remember, if you see something suspicious, call the Sheriff's Office at (386) 736-5999, or, if it is life threatening, Call 9-1-1.

3. Alert for Pet Owners

To all pet owners, please secure your pets. If your pet has gone missing, you may call Volusia County Animal Control at (386) 740-5241. Your pet may have been taken to the Southeast Humane Society located at 1200 S. Glencoe Road, New Smyrna Beach, Florida 32168. (386) 428-9860

All domestic animals dogs and cats living in unincorporated Volusia County must be vaccinated against rabies by a licensed veterinarian and have a current Volusia County license tag. The tag proves the animal has its current vaccinations and enables Volusia County Animal Control to return the animal to its rightful owner.

Advantages of a microchip: Insertion is quick and painless, chip is read by a scanner and matched to the owner of the designated contact for the return of a pet to its owner. Your veterinarian will provide you with an American Kennel Club-Companion Animal Recovery (AKC-CAR) program enrollment form. In order to enroll your pet in the database, immediately send this form, using the pre-paid envelope supplied, to the AKC-CAR program. The one-time payment provides lifetime enrollment for your pet.

Always make sure that your contact information is current. Notify AKC-CAR immediately at 1-800-252-7894 in the event you move, obtain a new telephone number or change veterinarians. Also contact them if you travel frequently, since they can register temporary contact information. Keeping the AKC-CAR program updated as to your whereabouts is absolutely essential in the event your pet becomes lost. To report a lost or found animal, contact AKC-CAR by dialing 1-800-252-7894.

There is a "control" law for dogs, which requires dogs to be under physical restraint or a verbal command when outside.

4. Safety Coordinator

A presentation on Operation Lifesaver was given at the weekly HAM radio operators meeting. The presentation covered general railroad safety as well as safety issues along the tracks and especially at road/track intersections.

Safety Coordinator Alan Williamson started a 21-hour Basic CERT class, and a total of 29 students were in attendance. Instructor Jo Opiiso discussed the overall objective of the course, and discussed Disaster Preparedness. The students also took part in a team building activity to demonstrate the need of a leader in a group and the capability of strangers working together to reach a common goal.

Alan held the monthly Neighborhood Watch meeting in which 12 residents were in attendance. There was a brief discussion on current issues and incidents within the City. Volusia County Sheriff's Officer, Lt. Cliff Williams, gave a very informative presentation on concealed weapons. The discussion covered the right to bear arms and the law surrounding the concealed weapon permit.

Alan has been coordinating the road re-surfacing project with CPH Engineers Project Manager Jeremy Owen. Alan reviewed and inspected roads to be re-surfaced with the Project Manger in order to compile an inventory and ranking of the roads.

Alan met with a new CERT instructor to review the course material and course requirements. CERT member Steve Brown has a great deal of medical background and instructing experience so he going to assist in the course. Steve will teach the medical first aid sections of the course.

Safety Coordinator Alan Williamson will have the CERT trailer and a display on hand for the Riverfest event. Alan is coordinating a mass causality drill for the event in order to help publicize the program, and will assist with recruiting opportunities. The drill will consist of CERT members triaging multiple patients, providing first aid, and establishing a field medical unit.

5. Parks and Recreation Department

Registration for Youth Karate Classes for Beginners (ages 7-12) concluded on Friday, February 26, 2010 at City Hall. The next session will be held March 4, 2010 - April 8, 2010 (6 classes). Cost is \$60 per person per session. For further information, please contact the Parks and Recreation Department at (386) 668-2040 option 4.

Registration for Adult Self Defense Classes (ages 18 & over) concluded on Friday, February 26, 2010. The next session will be held March 4, 2010 - April 8, 2010 (6 classes). Cost is \$60 per person per session. For further information, please contact the Parks and Recreation Department at (386) 668-2040 option 4.

The City of DeBary will be offering a new and exciting 2010 Fantasy Baseball League! This program is for adults 18+ and teenagers 14-17. Registration will be held March 1, 2010 - March 12, 2010. Cost is \$40 per person. Prizes available for league winners! Participants must have access to the internet and must provide a valid email address at time of registration. Spots are limited! For further information on this league, please contact Recreation Coordinator Michelle Leach at (386) 668-2040 (ext. 322) or mleach@debary.org.

The 2010 Pilates Classes continued on Tuesday, February 23, 2010 at Florence K. Little Town Hall. This will be the final session instructed by Lauren Sylvester. This session will conclude on March 9, 2010. Cost is \$8 per class. Register on site 30 minutes prior to the start of the class. Classes run Tuesday evenings from 6-7 pm. For further information, please contact the Parks and Recreation Department at (386) 668-2040 option 4.

Planning continues for the 2010 Father/Daughter Dance. This popular program will be held on March 26, 2010. It is offered to DeBary residents only and kids must be elementary age. Tickets can be picked up starting March 1, 2010. Two proofs of residency are required at pickup. Hansen's Fine Portraits will provide free pictures for attendees while DJ Mike from FL Party Productions will provide entertainment. Come enjoy a free night of music, snacks and dancing. Prizes will be given out to contest winners! For further information, please contact the Parks and Recreation Department at (386) 668-2040 option 4.

The 2010 Playground Pals continued on February 27, 2010 at Bill Keller Park. Playground Pals is an interactive program geared toward boys & girls ages 3-5 and their parents. Attendees are given the opportunity to participate in arts & crafts projects, interactive story time, group games, snack time and playground time. For further information, please contact the Parks and Recreation Department at (386) 668-2040 option 4.

The 50+ Crowd continued on Monday, February 22, 2010 at Florence K. Little Town Hall. Adults 50+ are welcome to attend every Monday from 12-3 pm. Attendees enjoy free refreshments and snacks while playing games and meeting new people. For further information, please contact the Parks and Recreation Department at (386) 668-2040 option 4.

Planning continues for the 2010 Summer Camp program. The Summer Day Camp will be held June 14, 2010 - August 6, 2010 (8 weeks). The Summer Movie Program will be held August 9, 2010 -

August 13, 2010. These programs are held at Florence K. Little Town Hall for boys & girls entering 1st grade thru entering 5th grade only! Cost is \$60 per week per child. Registration for DeBary residents only will run May 3, 2010 - May 14, 2010. If spots remain, registration will open for non-residents as well as residents on May 17, 2010. All registrations will be held at City Hall. Two proofs of residency are required.

Recreation Coordinator Michelle Leach accepted the last of the applications for three vacant seasonal Summer Camp Counselor positions on Friday, February 26, 2010. Qualified applicants will be contacted at the beginning of March to set up initial interviews.

Recreation Coordinator Michelle Leach continued to work with potential yoga and dance instructors this week. These instructors would coordinate with the City of DeBary to offer various exercise or instructional classes to the public and will be held at Florence K. Little Town Hall. More information will be available at a later date.

Parks Superintendent Tom VanDeHey and Park Maintenance Personnel set up two City-owned pumps at Lake Maude and Lake Olivia this past week.

In conjunction with the City of DeBary and Volusia County, the Journey at First Baptist Church in Orange City will help to remove the exotic but invasive air-potato plant at Gateway Park on Saturday, February 27, 2010.

6. Drainage Improvement Projects

Design Projects:

Hollow Pine

Prior to formulating a response to the District for the RAI received for the March 10th application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by David Hamstra to be approved by the St. Johns River Water Management District. Per David Hamstra, discussions with the District have been finalized as to the permit modification to the WSEFMS. Mr. Hamstra and GAI staff will be meeting Monday, March 1st to review the above-referenced discussions so that a strategy can be formulated to address the results.

Pine Valley Court

An RAI was issued by the District which was primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by David Hamstra to be approved by the St Johns River Water Management District. Per David Hamstra, discussions with the District have been finalized as to the permit modification to the WSEFMS. Mr. Hamstra and GAI staff will be meeting Monday, March 1st to review the above-referenced discussions so that a strategy can be formulated to address the results.

Construction Updates:

Stormwater Capital Improvement Program - Project Status Report

City of DeBary - West Side Emergency Flood Management System

The Briar Team is proceeding with installation of Phase III and Phase V of the stormwater force main system.

Phase III of the construction project is underway along West Highbanks Road near Rob Sullivan Park. Phase III requires the installation of about one (1) mile of thirty six (36) inch diameter ductile iron pipe underground along the south side of West Highbanks Road. Daytime lane closures are required and will limit vehicle traffic to one (1) travel lane between 9 AM and 4 PM, Monday through Friday and occasionally on Saturday. Flagmen will be posted to control traffic flow through the work zone. Restoration of driveways and sidewalk is continuing to follow closely behind the pipe installation. Sod restoration should begin next week.

Phase V of the project is in progress on DeBary Plantation Boulevard. Construction of Pump Station #1 is underway at the entrance pond to DeBary Golf and Country Club near Highway 17/92 and DeBary Plantation Boulevard. The Contractor is installing mechanical equipment for the pump station that will control lake levels and remove excess stormwater from the drainage area via the underground piping to the retention area (borrow pit) near Konomac Lake.

Installation of underground piping for Phase V is making good progress toward the connection with Pump Station #1. Underground pipe installation this week was in the vicinity of Lourdan Court and Lower Lake. About 75% of the pipe installation is complete for Phase V. Sod restoration is in progress along DeBary Plantation Boulevard near La Creek Court. Restoration of concrete curb was scheduled for today at Lourdan Court.

Briar Team replaced two PVC pipes that had been installed along DeBary Plantation Blvd. for emergency pumping during Tropical Storm Fay. These pipes were previously installed above ground and were exposed, however, the replacement of these pipes was underground to reduce maintenance costs for the City.

Residents and motorists are advised to use caution as they travel along DeBary Plantation Boulevard. The stormwater force main project will be progressing to the east toward the entrance pond near Highway 17/92. Intermittent day time lane closures may be required and construction vehicles can be expected along the Boulevard.

Soft Shadow Lane Stormwater Capital Improvement Project #6

CWB Contractors, Inc. is continuing construction of the Soft Shadow Lane project. Work is in progress along N. Pine Meadow Drive installing underdrain piping. Restoration of driveways and sidewalk replacement is in progress along N. Pine Meadow Drive. Restoration of sod is expected within the next two weeks. Work is expected to continue along North Pine Meadow Drive until the enlargement of the existing retention pond on N. Pine Meadow Drive is complete. Work on the project is expected to begin on Soft Shadow Lane within the next two weeks. Completion of the project is expected well before the summer storm season.

Monroe Avenue, Catalina Drive and Pond OS Stormwater Capital Improvement Project #14 and #18

Asphalt pavement restoration on Monroe Avenue and Catalina Drive was in progress last week. Sod installation was in progress for the retention pond and the right-of-way along Monroe Avenue.

Revisions were required to the alignment of the proposed stormwater piping along Shell Road due to undocumented underground utilities in conflict with the proposed stormwater piping. The Briar Team has received revised drawings from GAI. The Contractor is reviewing the plans and evaluating the changes. The start of stormwater construction on Shell Road is temporarily postponed but the installation of the underground piping along Shell should resume within the next few weeks. Although the work is delayed, completion of the project is expected well before the summer storm season.

The Shell Road construction will require closure of Shell Road at various locations between Springview Commerce Drive and Catalina Drive. Traffic detours will be required. Prior to the start of the traffic detours, variable message boards will be placed on Shell Road to advise motorists of the changes to the traffic pattern.

End of Report

City of DeBary, Florida

CALENDAR OF EVENTS

Mar 2 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Mar 3 Wednesday 7 – 11 PM	City Council Meeting 16 Colomba Road
Mar 6 Saturday 10 AM to 5 PM	10th Annual RIVERFEST – Rotary Club of Four Townes / Orange City Gemini Springs Park
Mar 6 Saturday 3 PM to 8 PM	Opening Day of DeBary Little League Spring Season Ceremony at 5 PM – Bill Keller Park
Mar 7 Sunday 7 AM to 11:30 AM	DeBary Volunteer Fireman’s Pancake Breakfast Florence K. Little Town Hall, 12 Colomba Road
Mar 9 Tuesday 5:30 to 7:30 PM	Streetscape Advisory Committee Meeting 16 Colomba Road
Mar 10 Wednesday 6 – 8 PM	Code Enforcement Board Meeting 16 Colomba Road
Mar 11 Thursday 7 PM	Economic Development Advisory Committee Meeting 16 Colomba Road
Mar 13 Saturday 9:30 AM to 4:30 PM	Youth Celebration of the Arts Gateway Center for the Arts – corner of Saxon and Hwy. 17/92
Mar 14 Sunday 1:30 PM to 4:30 PM	
Mar 16 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Mar 16 Tuesday 6:30 PM	Public Safety Advisory Committee Meeting 16 Colomba Road
Mar 17 Wednesday 7 – 11 PM	City Council Meeting 16 Colomba Road
Mar 20 Saturday 10 AM to 2 PM	Spring Carnival DeBary Elementary School
Mar 22 Monday 5 PM	VCOC Governing Board Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Mar 25 Thursday 5 PM	VLOC Dinner/Meeting Hosted by City of Ormond Beach Location TBA