

To: Mayor and City Council
From: Kassandra Blissett, Interim City Manager
Date: January 22, 2010
Subject: DeBary City Manager's Weekly Report

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1. Traveling Home Improvement Con Artists

There are groups who finance their lifestyle by moving around the country ripping off residents. These groups run scams involving paving, painting, roofing and other home repair projects.

Here are some tips to help residents avoid being victimized:

- **Never** let a stranger into your home.
- Thoroughly research contractors through local chambers of commerce and the Better Business Bureau. Check all references.
- Solicit multiple bids or estimates for all repair work and home improvement projects.
- Make sure all contractors who work on your home are properly licensed.
- Insist on a written contract.
- Don't pay up-front. If specified in the contract, just pay for the materials in advance. Don't pay the balance until the job is completed to your satisfaction.

The bottom line is to be suspicious of anyone who knocks on your door to solicit work. Ensure that you have proper references and a reasonable, written contract before proceeding with any home improvement project. Being cautious and observing some common-sense safety tips will help prevent you from becoming a Traveler's next victim.

2. Activities in DeBary

**Saturday, January 23
7 PM**

**Excerpts from the classic ballet "Swan Lake"
Gateway Center for the Art
Call (386) 668-5553 for ticket information.**

For a detailed description of activities, please see the Activities Calendar and the Parks Event Calendar on the City's web site: debary.org

3. Safety Coordinator

The Public Safety Advisory Committee met and discussed all agenda items. The items included the purchase of a new fire tender for the City, Florida Bills: SB0484, SB0184, and HB0023.

Safety Coordinator Alan Williamson met with a representative from the Coast Guard Auxiliary to coordinate a boat safety course. Announcements with dates and time will be submitted shortly.

Alan met with Steve Brown about become a CERT instructor. Steve has a great deal of medical experience and teaching background. Steve will teach a CERT refresher course on Monday the 25th on hypothermia and carbon monoxide poisoning.

4. 2010 Census

The 2010 Census questionnaire will be one of the shortest in history; consisting of ten questions and takes about ten minutes to complete. Complete Count Committees (CCC) are forming across the country to spread the word about the importance of the 2010 census and to motivate every resident in their community to complete and return their questionnaire.

5. Parks and Recreation Department

The Youth Karate Classes for Beginners (ages 7-12) continued on Thursday, January 21, 2010 at Florence K. Little Town Hall. The City of DeBary is partnering with Premier Martial Arts to bring this program to DeBary. The next session will be held March 4, 2010- April 8, 2010 (6 classes). Cost is \$60 per person. Registration will be held at City Hall from February 15, 2010-February 26, 2010. For further information, please contact the Parks and Recreation Department at 386-668-2040.

Planning continues for the 2010 Summer Camp program. The Summer Day Camp will be held June 14, 2010- August 6, 2010 (8 weeks). The Summer Movie Program will be held August 9, 2010-August 13, 2010. These programs are held at Florence K. Little Town Hall for boys & girls entering 1st grade thru entering 5th grade only! Cost is \$60 per week per child.

Registration for the 2010 Youth Outdoor Basketball Clinic concluded on January 22, 2010. This program is geared toward boys & girls ages 6-9.

The monthly Movies in the Morning program will be held on Wednesday, January 27, 2010 at Florence K. Little Town Hall from 9-12pm. Adults (aged 18 and over) are welcome to attend to watch a classic movie while enjoying free bagels and refreshments. For movie titles, please contact the Parks and Recreation Department at 386-668-2040.

Recreation Coordinator Michelle Leach and Parks Assistant Melanie Kingsley met with Shannon Mandese on Tuesday, January 19, 2010. This served as a planning meeting for the 2010 Playground Pals program. Playground Pals is an interactive program geared toward boys & girls ages 3-5 and their parents. Attendees will be given the opportunity to participate in arts & crafts projects, interactive story time, group games, and snack and playground time. This program will be held at various parks located in DeBary starting February 20, 2010. Registration begins February 1, 2010 and runs through February 12, 2010 at City Hall. Cost is \$20 per child. For further information, contact the Parks and Recreation Department at 386-668-2040.

Recreation Coordinator Michelle Leach met with various contractors to assist in developing the capital improvement plan for Florence K. Little Town Hall. Local contractors gave quotes for upgrading certain aspects of the building including removal of the carpet and fresh paint. These costs will be submitted during the annual budget process.

Recreation Coordinator Michelle Leach attended the VCAA (Volusia County Athletics Association) programmers meeting on Wednesday, January 20, 2010 at (ERAU) Embry-Riddle Aeronautical University in Daytona Beach. Issues facing local parks and recreation departments were the main topics of discussion.

Parks and Recreation Director John Fletcher attended the VCRDA (Volusia County Recreation Director's Association) meeting on Wednesday, January 20, 2010 at ERAU (Embry-Riddle Aeronautical University) in Daytona Beach. Nick Conte Jr., Director of Technology & Research for the Daytona Beach Area Convention & Visitors Bureau was the guest speaker.

The CDBG (Community Development Block Grant) Bid packet # 01-10 for ADA (Americans with Disabilities Act) Improvements at Rob Sullivan Community Park was advertised in the Daytona Beach News-Journal and Orlando Sentinel Legal Section for contract bidding. Those packets can be picked up at City Hall beginning on Monday, January 25, 2010 during normal business hours. For further information, please contact Parks and Recreation Office Assistant Melanie Kingsley at (386) 668-2040 extension 319.

6. Drainage Improvement Projects

Design Projects:

Community Drive

Thirty (30) sets of the construction plans and geotech report have been provided to the City for bid, No. 07-09. The mandatory prebid conference was held on December 18, 2009. The advertised bid proposal date is January 19, 2010.

Hollow Pine

Prior to formulating a response to the District for the RAI received for the March 10th application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Hollow Pine permit. As of January 8, 2010 the review status of the permit for the WSEFMS is still labeled as "Pending."

Pine Valley Court

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. As of January 8, 2010, the review status of the permit for the WSEFMS is still labeled as "Pending."

The District was contacted on December 8th to set up a meeting to discuss the RAI. Follow-up phone calls to set up a time were made during the week in an effort to set up a meeting time with the District. As of this date, no response has yet been provided.

End of Report

City of DeBary, Florida

CALENDAR OF EVENTS

January 1 – 31	Knights of Columbus Citrus Share Program To schedule a citrus pick or to get more information, please contact: Tom Pawlicki at (386) 668-5448.
Jan 23 Saturday 8:30 AM – Noon	West Volusia Summit – Hosted by City of DeLand 120 S. Florida Ave, DeLand Commission Chambers
Jan 25 Monday 5 PM	VCOG Governing Board Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Jan 26 Tuesday 8 AM	MPO Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Jan 27 Wednesday 1 – 8 PM	Special City Council Meeting – City Manager Interviews 16 Colomba Road
Jan 28 Thursday 6 PM	VLOC Dinner/Meeting Hosted by City of Port Orange Port Orange Police Headquarters 4545 Clyde Morris Blvd.
Jan 28 Thursday 7 PM	Orlandia Heights Board of Directors Meeting 16 Colomba Road
Feb 2 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Feb 2 Tuesday 6 PM	Platinum (20th) Anniversary Celebration for DeBary Golf & Countr Club begins – Tuesdays and Thursdays through April
Feb 3 Wednesday 7 – 11 PM	City Council Meeting 16 Colomba Road
Feb 7 Sunday 7:30 to 11:30 AM	DeBary Volunteer Fireman’s Association Pancake Breakfast Florence K. Little Town Hall - 12 Colomba Road
Feb 9 Tuesday 5:30 to 7:30 PM	Streetscape Advisory Committee Meeting 16 Colomba Road
Feb 10 Wednesday 6 – 8 PM	Code Enforcement Board Meeting 16 Colomba Road
Feb 11 Thursday 7 PM	Economic Development Advisory Committee 16 Colomba Road
Feb 13 Saturday 7 – 10 PM	Razz Ma Tazz Goes Artzy Gateway Center for the Arts, 800 N. Highway 17/92 Dinner, Dancing, Entertainment, Silent & Line Auction