

To: Mayor and City Council
From: Kassandra Blissett, Interim City Manager
Date: December 18, 2009
Subject: DeBary City Manager's Weekly Report

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1. City Offices Closed

City Hall offices will be closed on December 24th and 25th in observance of Christmas Eve and Christmas Day. The offices will also be closed on January 1st. There will be no Weekly Report issued for the week ending December 25th.

2. Planning and Zoning Holiday Schedule

Please note the following changes from the regular Planning and Zoning office hours of Tuesdays & Thursdays 8:30 – 12:00 to be:

Monday	December 21 st	8:30 a.m. to 5:00 p.m.
Tuesday	December 22 nd	CLOSED
Thursday	December 24 th	CLOSED
Friday	December 25 th	CLOSED FOR CHRISTMAS
Tuesday	December 29 th	8:30 a.m. to 12:00
Thursday	December 31 st	8:30 a.m. to 12:00

3. BANNERS

At the Council meeting held June 3, 2009, a small business owner requested that Council consider extending the time period allowed for temporary promotional signs.

This request was approved with modification as follows: Temporary banners are allowed to be placed on the owner's property for a period of 45 days with a maximum of three events a year, and the fee shall be reduced to \$25.00 for each occurrence. This special exception shall expire on December 31, 2009.

This article is to remind business owners in the City of DeBary, that effective **Thursday, December 31, 2009, all banners shall be removed from all locations in the City of DeBary.**

We hope this has been beneficial during these economic times, and ask for your cooperation in the removal of these banners at the specified time.

4. 2009 Winners

Congratulations to the WINNERS of the Lighting Display Contest and the Christmas Parade. The Winners are listed on the attached sheets.

5. Activities in DeBary

**Friday, December 18 LAST DAY to contribute to the Annual Toy Drive
Toys-gifts-donations can be dropped off at Florence K. Little Town Hall, 12 Colomba Rd.**

**Friday, December 18 “The Wonderful Sounds of Christmas”
8 PM Gateway Orchestra Performance (668-5553)
Gateway Center for the Arts, 880 N. Highway 17/92**

**Saturday, December 19 Holiday with the Arts at DeBary Golf & Country Club
6 PM to 9 PM 300 Plantation Club Drive (668-1705)
Public is invited – arts/crafts for kids, buffet dinner, etc.**

For a detailed description of activities, please see the Activities Calendar and the Parks Event Calendar on the City’s web site: debary.org

6. Safety Coordinator

The weekly HAM radio operators meeting was held. Discussion was held on photovoltaic panels which is a packaged interconnected assembly of **photovoltaic cells**, also known as **solar cells**. The photovoltaic module, known more commonly as the solar panel, is then used as a component in a larger photovoltaic system to offer electricity for commercial and residential applications. Because a single photovoltaic module (panel) can only produce a limited amount of power, many installations contain several modules known as a **photovoltaic array**. A photovoltaic installation typically includes an array of photovoltaic panels, an **inverter**, **batteries** and interconnection wiring.

Safety Coordinator Alan Williamson attended the Volusia Flagler Public Information Network monthly meeting. The agenda items included topics of discussion for next year as well as training sessions and training opportunities. The Volusia Flagler Public Information Network is a group of organizational Public Information Officers that discuss problems, issues, and solutions in communicating information to the press and community.

Alan participated in a State conference call for CERT and Citizen Corp. The programs continue to undergo changes and challenges and, during the conference call, Federal and State requirements for the CERT program were discussed. The conference call was chaired by State EM personnel, and provided updates as well as the opportunity to interact with program directors. The CERT program is a FREE training course provided to residents to better prepare themselves and their family for all hazards.

Alan participated in a National Weather Service conference call in anticipation of potential severe weather associated with a cold front moving through Central Florida.

7. Parks and Recreation Department

The **2009 Ice Cream Social** was held on Monday, December 14, 2009 in conjunction with our **50+ Crowd** at Florence K. Little Town Hall. Close to 80 attendees enjoyed holiday music, ice cream, door prizes and a presentation from our sponsor *Preferred Care At Home, Senior In Home Care*. A big thank you goes out to all of our volunteers for their hard work in preparing for this special event.

Movies in the Morning will be starting on December 30, 2009 at Florence K. Little Town Hall from 9am-12pm. One movie from the 1950s-1980s will be played each month. Refreshments and bagels will be made available to those attending the program. No registration is needed! This program is free to attend! For further information or movie titles, please contact the Parks and Recreation Department at 386-668-2040.

Registration for the **2010 Youth Outdoor Basketball League** ended on December 18, 2009 at City Hall. This program is geared toward boys & girls ages 10-14. All games and practices will be held at Bill Keller Park. Cost of the program is \$40 per person.

Pilates classes continued this week at Florence K. Little Town Hall. The City of DeBary is co-sponsoring Pilates classes which are instructed by Lauren Sylvester. Cost is \$8 per class. Registration is on-going on site Tuesday evenings or Friday mornings or at City Hall. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **Soccer League & Soccer Clinic** continued play at Rob Sullivan Community Park. This week marked the conclusion of both soccer programs. There were over 200 total participants and over 30 volunteers. A big THANK YOU goes out to all who helped coach or instruct our soccer programs.

Registration for Youth Karate and Adult Self Defense began on Monday, December 14, 2009 at City Hall. The City of DeBary is partnering with Premier Martial Arts to bring **Youth Karate Classes for Beginners** and **Adult Self Defense Classes** to the citizens of DeBary. Both classes will be held on Thursday evenings at Florence K. Little Town Hall from January 7, 2010-February 11, 2010 (6 weeks). Youth Karate is geared toward boys & girls ages 7-12 from 6:00-6:30pm. Adult Self Defense will be held from 6:45pm-7:15pm. Registration will begin December 14, 2009 at City Hall. Cost is \$60 per person per program. For further information, please contact the Parks and Recreation Department at 386-668-2040.

Recreation Coordinator Michelle Leach conducted a post event evaluation meeting for the 2009 Christmas Parade on Tuesday, December 16, 2009. Those in attendance included Parks & Recreation Director John Fletcher, Parks Superintendent Tom VanDeHey, Volusia County Sheriff's Department, DeBary Fire Services and members from the Citizens on Patrol (COP). Discussion centered on possible improvements for the 2010 parade.

Winners for the **2009 Christmas Parade** and **Christmas Lighting Display Contest** were announced at the City Council meeting held on Wednesday, December 16, 2009.

Parks and Recreation Director John Fletcher and Parks Superintendent Tom VanDeHey attended the Volusia County Recreation Directors (VCRDA) meeting on December 16, 2009 in Daytona Beach.

8. What is a Census Taker?

By being counted you are standing up for what your community's needs are. That's why census takers are so important. A census taker is a person from your community who is hired by the Census Bureau to make sure that your neighborhood gets represented as accurately as possible. The census taker's primary responsibility is to collect census information from residences that have not sent back their 2010 Census form.

The Census Bureau provides the census taker with a binder containing all of the addresses that didn't send back a filled out census form

The census taker then visits all of those addresses and records the answers to the questions on the form. If no one answers at a particular residence, a census taker will visit that home up to three times, each time leaving a door hanger featuring a phone number; residents can call the number on the hanger to schedule the visit

The census taker will ONLY ask the questions that appear on the census form. Do I have to talk to the census taker?

Yes. Your participation in the 2010 Census is vital and required by law, (Section 221, of Title 13 of the U.S. Code). However, rather than rely on criminal charges, the Census Bureau is very successful in getting participation by explaining the importance of the questions we ask and how the information benefits our communities. Your privacy and confidentiality is our priority:

The census taker who collects your information is sworn for life to protect your data under Federal Law Title 13. Those who violate the oath face criminal penalties: Under federal law, the penalty for unlawful disclosure is a fine of up to \$250,000 or imprisonment for up to 5 years, or both.

9. Drainage Improvement Projects

Design Projects:

Community Drive

Thirty (30) sets of the construction plans and geotech report have been provided to the City for bid, No. 07-09. The mandatory prebid conference is held on December 18, 2009. The advertised bid proposal date is January 19, 2010.

Hollow Pine

Prior to formulating a response to the District for the RAI received for the March 10th application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Hollow Pine permit.

Pine Valley Court

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. The District was contacted on December 8th to set up a meeting to discuss the RAI. As of this date, no response has yet been provided.

Regarding the required mitigation for satisfying the St Johns District, the City Council approved the invoice associated with the Pine Valley Court mitigation credits on November 18th, and the City Finance Administrator reportedly processed payment the week of December 6th.

Crystal Pine Drive (Unnamed Lake #4)

Design of this project cannot move forward until a suitable property can be obtained by the City for stormwater treatment. GAI will be happy to work with the City to aid in selection of a suitable site for stormwater treatment.

End of Report

City of DeBary
2009 Christmas Lighting Display Contest
WINNERS

NW Quadrant

2nd place: 104 Barclay Court

1st place: 505 Quail Hill Drive

NE Quadrant

3rd place: 536 Soft Shadow Lane

2nd place: 585 Summerhaven Drive

1st place: 640 Bernasek Drive

SW Quadrant

3rd place: 72 Community Drive

2nd place: 69 Community Drive

1st place: 85 Lake Drive

SE Quadrant

2nd place: 12 Valencia Road

1st place: 240 Grande Vista

THANK YOU TO EVERYONE FOR PARTICIPATING.

City of DeBary
2009 Christmas Parade
WINNERS

Adult Civic

3rd place: Four Townes Moose Lodge
2nd place: Mid-Florida Jeep Club
1st place: Fraternal Order of the Orioles

Adult/Youth Civic

3rd place: V.I.C. Ministries
2nd place: Community United Methodist Church
1st place: Chapman Family

Commercial

3rd place: DeBary Manor
2nd place: "Mary Kay"
1st place: The Dance Pad

Youth Civic

3rd place: West Volusia Wolves
2nd place: Ranch Raiders 4-H Club
1st place: Pack 560 Cub Scouts

School

3rd place: Reading Edge Academy Cheerleaders
2nd place: Deltona High Blue Brigade Band
1st place: Deltona Sr. FFA

JUDGE'S CHOICE (Highest Overall Score)

City of Deltona

THANK YOU TO EVERYONE FOR PARTICIPATING!

