

To: Mayor and City Council
From: Kassandra Blissett, Interim City Manager
Date: October 30, 2009
Subject: DeBary City Manager's Weekly Report

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1. Quarterly Permit Update

Please see attached Quarterly Permit Update from Building Official Jim Stroupe.

2. Activities in DeBary

Friday, October 30 7 PM	Annual Haunted Hike – A Puppet Extravaganza Gateway Center for the Arts 880 N. Hwy. 17/92 (386) 668-5553
Saturday, October 31 2 PM Only	

Saturday, October 31 8 PM	Halloween Costume Party Fraternal Order of Orioles \$10 non-members 2995 Enterprise Road – across from Glen Abbey (386) 753-0003
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For a complete list of activities, please see the Activities Calendar and the Parks Event Calendar on the City's web site: debary.org

3. Sheriff's Office HALLOWEEN SAFETY TIPS

Here are some tips from the Volusia County Sheriff's Office to make sure all your little ghosts and goblins enjoy a safe and enjoyable Halloween:

An **ALTERNATIVE** to Trick-or-Treating would be attending a civic group's haunted house, a party at home, or a downtown district party. Each year more safety-conscious groups have Halloween events planned for youngsters to give them an alternative to trick-or-treating house-to-house.

► TRICK-OR-TREATING SAFETY

Be sure that at least one adult accompanies children at all times, with a definite route and timetable set before leaving for trick-or-treating. If you're going door-to-door, select a route that has adequate street lighting.

Try to complete the route before dark. If darkness falls and a few more houses are beckoning, have a flashlight or chemical glow stick handy, but never candles or torches.

Approach only those houses with outside lights on. Not only are youngsters safer in a well-lighted place, but they also may be more welcome. Often homeowners who don't wish to participate in the trick-or-treat ritual leave porch lights off as a signal. Respect their wishes and go on to the next home.

Remember common-sense traffic rules: Stay on sidewalks, walk facing traffic, obey all traffic signals and cross streets only at intersections or crosswalks.

► COSTUME HINTS

Plan costumes that are bright and reflective. Place reflective tape on both the front and back of each costume and trick-or-treat bags for greater visibility.

Use makeup on children's faces rather than allowing them to wear masks, which are hard to see through and can make breathing difficult. Use only non-toxic face paint or makeup for costume use.

If makeup is swallowed, call:

The Poison Information Center in Jacksonville
1-800-222-1222 for treatment instructions
This line is available 24 hours (24/7).

Be certain that all parts of costumes are flame-retardant, including wigs, beards and capes.

The costume should fit well so that the child can't snag the costume or trip, causing injury. It's a good idea to carry along a small first aid kit for scraped knees or other minor injuries. Costumes should be appropriate for the weather so that trick-or-treaters stay warm, dry and comfortable.

► CANDY SAFETY

Be certain that no treats are eaten until an adult inspects them, discarding any unwrapped or suspicious-looking items.

Trick-or-treat bags should hang from children's shoulders so that hands are free.

Parents should inspect all candy for puncture holes.

Throw away all unwrapped candy and candy with wrappers that are faded, have tears or show signs of re-wrapping.

Children should be allowed to eat only homemade treats from someone you know and trust.

For toddlers, remove all choking hazards or treats that are inappropriate for toddlers, such as hard candy and toys with small parts.

If your child has a food allergy, pay special attention to food labels.

Feed children before they go out or take along your own candy to reduce the urge to snack on treats that have not been inspected.

WHEN IN DOUBT, THROW IT OUT!

4. Safety Coordinator

The HAM radio operators met for their weekly meeting and had a presentation from one of the members on a home-made PSK. The PSK lets two or more HAM operators type text messages to each other in real time anywhere around the world. It is designed to use radio frequencies in the High Frequency Bands (3MHz to 30 MHz) and uses a very small bandwidth of this space (about 31 Hz). It is especially suited for QRP (low powered radios).

The monthly Neighborhood Watch presentation was attended by ten residents. The presentation was on the H1N1 Swine Flu, and was given by Michelle Nash of the Volusia County Health Department. The presentation included a discussion on how flu is transmitted, sign and symptoms, preventative measures to protect yourself, the vaccine supply status, and how to care for a sick family member.

Safety Coordinator Alan Williamson attended a Progress Energy Gas Pipeline safety meeting. The topic of discussion included safety measures in place, inspection of the gas line, residential public information programs, and required testing of the line.

The Basic CERT class met and covered two topics. The first discussion was on Terrorism and the second was CERT Organization. A total of 40 students were in attendance for the training.

5. Parks and Recreation Department

Recreation Coordinator Michelle Leach met with Ken and Michele Brayman from Premier Martial Arts on Tuesday, October 27, 2009. The City of DeBary is looking to enter into an instructor agreement with Premier Martial Arts to offer karate classes to children ages 7-12 and self defense classes to adults at the Florence K. Little Town Hall. Further information will be made available at a later date.

The **50+ Crowd** was held at the Florence K. Little Town Hall located at 12 Colomba Road on October 26, 2009. This program meets from 12-3pm every Monday. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Parks and Recreation at 386-668-2040.

Planning continues for the **2009 Ice Cream Social**. This special event will be held on December 14, 2009 from 12-3pm. This program is run in conjunction with the 50+ Crowd. The 2009 Ice Cream Social will be co-sponsored by Preferred Health Care, *Personal Health Care at Home*, operated in DeBary. Sponsorships are received to assist with purchasing of advertisements, ice cream, and other refreshments served. Donations are also received to use as door prizes from

local restaurants and businesses. If you are interested in attending or giving a gift certificate to this annual event, please contact Recreation Coordinator Michelle Leach at 386-668-2040 ext. 322.

The **2009 Pilates Classes** concluded at the Florence K. Little Town Hall on Tuesday evening and Friday morning. Additionally, planning continues for the second set of classes which begins December 1st and December 4th at the Florence K. Little Town Hall. The Pilates classes will be instructed by Lauren Sylvester and co-sponsored by the City of DeBary. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **2009 Soccer Clinic** was conducted on Wednesday, October 28, 2009 at the Rob Sullivan Community Park. Over sixty children, ages 3-5 were in attendance to learn the basic skills of the popular sport. The Clinic is instructed by Jimmy Roche with assistance from volunteers Daisy Sawyer, Cheyenne Slate and Jeffrey Hanson.

The City of DeBary Parks and Recreation Department will be offering a new program for adults over the age of 30. **Movies in the Morning** will be starting on December 30, 2009 at the Florence K. Little Town Hall from 9am-12pm. One movie from the 1950s-1980s will be played each month. Refreshments and bagels will be made available to those attending the program. No registration is needed! This program is free to attend! For further information or movie titles, please contact the Parks and Recreation Department at 386-668-2040.

The **2009 Christmas Lighting Display Contest** will be held from December 1, 2009- December 10, 2009. Entry forms must be received no later than November 27, 2009. Entry forms are now available at City Hall! For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **2009 Christmas Parade** will be held on December 13, 2009. This year's theme is "Christmas Memories." Entry forms are available at City Hall! For further information, please contact the Parks & Recreation Department at 386-668-2040.

6. Volunteers Needed for Citizen Observer (COP) Program

Are you interested in volunteering your time to help control crime and keep Volusia County a safe place to live, work and play? If you are, the Citizen Observer Program (C.O.P.) is interested in you. C.O.P. volunteers patrol neighborhoods to deter crime and act as an extra set of eyes and ears for the law enforcement community. The Volusia County Sheriff's Office is recruiting new volunteers who want to take an active role in working to help stop crime in our community.

The unarmed mobile patrols keep a sharp eye for any suspicious activity and notify lawmen through radios in their vehicles that are used to contact a base station operator. The base station operator then contacts the Sheriff's Communications Center, where Deputies are dispatched for response if necessary.

C.O.P. members may find themselves performing many of the following activities: **Homeland security** patrols of critical facilities such as power stations, gas pipelines, and other sensitive

installations; **Traffic control** at special community events and emergency situations; Assisting at **emergency shelters** for hurricanes and evacuations; Performing **House Watches** for residents who are out of town for extended periods; **Fingerprinting children** for family records; Distributing the **Vial of Life** to elderly or disabled members of the community; Setting up **radar speed-measuring trailers** at various locations in the County; Providing **logistical support** such as food and water supplies to Deputies who are on extended crime, search, rescue, or emergency scenes; Speaking to **Neighborhood Watch** groups about patrolling their neighborhood and the C.O.P. program.

Anyone wishing to become a C.O.P. volunteer must apply for membership and undergo a complete background check, including a drug screen, photograph and a fingerprint check. Upon satisfactory completion of the entry process, each candidate must complete 40 hours of basic training conducted by instructors with the Volusia County Sheriff's Office. When the candidates complete their training, they are issued uniforms and a photo identification card. The I.D. cards are renewed annually for all members who volunteer at least 120 hours per membership year. You may download an application for membership at www.volusia.org/sheriff/volunteer.htm or you may call Coordinator Tim Lamprey 386/736-5961 or email tlamprey@vcsso.us.

7. Drainage Improvement Projects

Design Projects:

Pine Valley Court

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Per PEC, a RAI was received for the permit modification and it is expected to take approximately another 30-45 days prior to response. Again, once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Pine Valley permit.

Crystal Pine Drive (Unnamed Lake #4)

Design of this project cannot move forward until a suitable property can be obtained by the City for stormwater treatment. GAI will be happy to work with the City to aid in selection of a suitable site for stormwater treatment.

End of Report

City of DeBary, Florida

CALENDAR OF EVENTS

- October 30 - 31** **Annual Haunted Hike – A Puppet Extravaganza**
Gateway Center for the Arts, 880 N. Highway 17/92
Evening Show: 7 PM Friday, October 30
Matinee: 2 PM Saturday, October 31
- Oct 31 Saturday** **Halloween Costume Party**
8 PM **Fraternal Order of Orioles, 2995 Enterprise Road**
Across from Glen Abbey
- Nov 2 Monday** **Annual Toy Drive begins**
Drop off at Florence K. Little Town Hall 9 – 5 PM Weekdays
- Nov 2 Monday** **Registration begins for December 13th DeBary Christmas Parade**
Entry forms at DeBary City Hall 8:30 AM to 5 PM Weekdays
- Nov 3 Tuesday** **Development Review Committee Meeting**
9 – 10 AM **16 Colomba Road**
- Nov 4 Wednesday** **City Council Meeting**
7 – 11 PM **16 Colomba Road**
- Nov 6 Friday** **Historic Preservation Advisory Board Workshop**
9:30 – 11:30 AM **16 Colomba Road**
- Nov 7 Saturday** **2nd Annual River City Run – 10 K and 5 K Run/Walk**
Begins at 8 AM **Hosted by Rotary Club of DeBary-Deltona**
DeBary Memorial Park, Corner Dirksen and Buena Vista
- Nov 9 Monday** **Historic Preservation Advisory Board Quarterly Meeting**
10 – 11 AM **16 Colomba Road**
- Nov 10 Tuesday** **Streetscape Advisory Committee Meeting**
5:30 – 7:30 PM **16 Colomba Road**
- Nov 11 Wednesday** **VFW Veterans Day Ceremony**
4 PM **VFW Post 8093 351 S. Highway 17/92**
- Nov 11 Wednesday** **Code Enforcement Board Meeting**
6 – 8 PM **16 Colomba Road**
- Nov 12 Thursday** **Economic Development Advisory Committee Meeting**
7 – 8 PM **16 Colomba Road**
- Nov 14 Saturday** **Annual Rummage Sale**
8 AM to 2 PM **DeBary Civic Center, 38 S. Shell Road**