

To: Mayor and City Council
From: Cassandra Blissett, Interim City Manager
Date: October 23, 2009
Subject: DeBary City Manager's Weekly Report

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1. New DeBary K9

Many thanks to all those who generously donated to help in the purchase of a new K9 partner for the Volusia County Sheriff's Office and the City of DeBary. The donations amounts to a grand total of \$11,376.50. The new K9's name is ASCO.

2. Activities in DeBary

October 23 to 31

Annual Haunted Hike – A Puppet Extravaganza
Gateway Center for the Arts, 880 N. Hwy. 17/92
Matinees: **2 PM** Saturdays – October 24 and October 31
Evening Shows: **7 PM** October 23 - 24 - 30 – 31
Featuring 24” to 30” Marionettes and hand puppets with theater people interacting – other Fun and Scary activities.
Adults \$8 – Youth \$5 - Children under 3 are free.

Saturday, October 24 **10 AM to 5 PM**

9th Annual Old Enterprise Festival – free admission
Mariner's Cove Park, 1199 Enterprise-Osteen Road
(On the road along Lake Monroe between Providence & Garfield)
Music, exhibits, shopping, games, events, photo & children's & doggie costume contest.

Saturday, October 24 **3 – 7 PM**

Halloween Festival at Gemini Springs Park–free admission
County of Volusia Parks, Recreation & Culture Division
Games, moonwalks, slides, balloon art, prizes, egg hunt, and costume contests for children and pets.
For information, contact Garrett Veirs at (386) 736-5953.

3. Sheriff's Office HALLOWEEN SAFETY TIPS

Here are some tips from the Volusia County Sheriff's Office to make sure all your little ghosts and goblins enjoy a safe and enjoyable Halloween:

An **ALTERNATIVE** to Trick-or-Treating would be attending a civic group's haunted house, a party at home, or a downtown district party. Each year more safety-conscious groups have Halloween events planned for youngsters to give them an alternative to trick-or-treating house-to-house.

► TRICK-OR-TREATING SAFETY

Be sure that at least one adult accompanies children at all times, with a definite route and timetable set before leaving for trick-or-treating. If you're going door-to-door, select a route that has adequate street lighting.

Try to complete the route before dark. If darkness falls and a few more houses are beckoning, have a flashlight or chemical glow stick handy, but never candles or torches.

Approach only those houses with outside lights on. Not only are youngsters safer in a well-lighted place, but they also may be more welcome. Often homeowners who don't wish to participate in the trick-or-treat ritual leave porch lights off as a signal. Respect their wishes and go on to the next home.

Remember common-sense traffic rules: Stay on sidewalks, walk facing traffic, obey all traffic signals and cross streets only at intersections or crosswalks.

► COSTUME HINTS

Plan costumes that are bright and reflective. Place reflective tape on both the front and back of each costume and trick-or-treat bags for greater visibility.

Use makeup on children's faces rather than allowing them to wear masks, which are hard to see through and can make breathing difficult. Use only non-toxic face paint or makeup for costume use.

If makeup is swallowed, call:

The Poison Information Center in Jacksonville
1-800-222-1222 for treatment instructions
This line is available 24 hours (24/7).

Be certain that all parts of costumes are flame-retardant, including wigs, beards and capes.

The costume should fit well so that the child can't snag the costume or trip, causing injury. It's a good idea to carry along a small first aid kit for scraped knees or other minor injuries. Costumes should be appropriate for the weather so that trick-or-treaters stay warm, dry and comfortable.

► CANDY SAFETY

Be certain that no treats are eaten until an adult inspects them, discarding any unwrapped or suspicious-looking items.

Trick-or-treat bags should hang from children's shoulders so that hands are free.

Parents should inspect all candy for puncture holes.

Throw away all unwrapped candy and candy with wrappers that are faded, have tears or show signs of re-wrapping.

Children should be allowed to eat only homemade treats from someone you know and trust.

For toddlers, remove all choking hazards or treats that are inappropriate for toddlers, such as hard candy and toys with small parts.

If your child has a food allergy, pay special attention to food labels.

Feed children before they go out or take along your own candy to reduce the urge to snack on treats that have not been inspected.

WHEN IN DOUBT, THROW IT OUT!

For a complete list of activities, please see the Activities Calendar and the Parks Event Calendar on the City's web site: debary.org

4. Safety Coordinator

The HAM radio operators held their weekly meeting. The discussion was on computer operating systems and the pros and cons of different systems.

Safety Coordinator Alan Williamson completed the State-required quarterly report for his FY08/09 CERT grant. The total amount of the award was \$8,000.00 and the amount spent was \$7,843.09 which covered equipment costs and instructor costs.

The Public Safety Advisory Committee met and discussed the agenda items. Ann Batson was nominated as Chair for the Committee.

The Basic CERT training class is continuing. This class session was on the topic of Search and Rescue with a total of 38 students were in attendance. The training included lecture and practical exercises. Students were required to work in teams and save a victim trapped under debris. Students were taught how to use cribbing and leverage to rescue victims.

5. Parks and Recreation Department

Planning has begun for the **2009/2010: 3 vs. 3 Youth Outdoor Basketball League**. This program is geared toward boys and girls ages 10-14. Registration will be held from December 7, 2009 - December 18, 2009 at City Hall located at 16 Colomba Road. Games and practices will be held at Bill Keller Park beginning with a MEET and GREET on January 9, 2010. Cost is \$40. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **50+ Crowd** was held at the Florence K. Little Town Hall located at 12 Colomba Road on October 19, 2009. This program meets from 12-3 pm every Monday. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Parks and Recreation at 386-668-2040.

Planning continues for the **2009 Ice Cream Social**. On Tuesday, October 20, 2009 Recreation Coordinator Michelle Leach met with Pete and Kathy Engilis from Preferred Care at Home to discuss their sponsorship of this year's Ice Cream Social. As a sponsor for the program; Preferred

Care at Home, Personal Home Health Care, will have an opportunity to do a presentation to the group at the beginning of the event. This special event will be held on December 14, 2009 from 12-3 pm. This program is run in conjunction with the 50+ Crowd. Sponsorships are received to assist with purchasing of advertisements, ice cream, and other refreshments served. Also, local restaurants and businesses sponsor door prizes. If you are interested in attending or giving a gift certificate to this annual event, please contact Recreation Coordinator Michelle Leach at 386-668-2040 ext. 322.

The **2009 Pilates Classes** continued at the Florence K. Little Town Hall on Tuesday evening and Friday morning. Enrollment is on-going for the remainder of the program and a discounted rate will be applied for late sign-ups. Additionally, planning continues for the second set of classes which begins December 1st and December 4th at the Florence K. Little Town Hall. The Pilates classes are instructed by Lauren Sylvester and co-sponsored by the City of DeBary. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **2009 Christmas Lighting Display Contest** will be held from December 1, 2009 - December 10, 2009. Entry forms must be received no later than November 27, 2009 to City Hall located at 16 Colomba Road. Entry forms will be made available by October 26, 2009. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **2009 Fall Soccer League** continued game play on October 23rd and 24th at the Rob Sullivan Community Park. Currently, the Fall Soccer League has over 20 volunteer coaches, 12 teams and 142 kids registered.

The City of DeBary Parks and Recreation Department will be offering a new program for adults over the age of 30. **Movies in the Morning** will be starting on December 30, 2009 at the Florence K. Little Town Hall from 9 am-12 pm. One movie from the 1950s-1980s will be played each month. Refreshments and bagels will be made available to those attending the program. No registration is needed! This program is free to attend! For further information or for movie titles, please contact the Parks and Recreation Department at 386-668-2040.

The **2009 Christmas Parade** will be held on December 13, 2009. This year's theme is "Christmas Memories." Entry forms are available at City Hall located at 16 Colomba Road and need to be submitted by December 1, 2009! For further information, please contact the Parks & Recreation Department at 386-668-2040.

Parks and Recreation Director John Fletcher attended the Volusia County Recreation Directors Association (VCRDA) meeting in South Daytona on October 21, 2009.

6. 2010 Census

The goal of the 2010 census is to count all residents living in the United States on April 1, 2010. The US Census Bureau does not ask about the legal status of respondents in any of its surveys and census programs. To help ensure the nation's increasingly diverse population can answer the questionnaire accurately and completely, about 13 million bilingual Spanish/English forms will be mailed to housing units in neighborhoods identified as requiring high levels of Spanish assistance. Additionally, questionnaires in Spanish, Chinese (Simplified), Korean, Vietnamese and Russian – as well as language guides in 59 languages – will be available on request.

7. Drainage Improvement Projects

Design Projects:

Community Drive

Permit modification has been approved in a letter from SJRWMD dated March 11, 2009. The construction plans are complete and ready to be delivered to the City for advertisement and letting.

Hollow Pine

Prior to formulating a response to the District for the RAI received for the March 10 application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Per PEC, a RAI was received for the permit modification and it is expected to take approximately another 30-45 days prior to response. Again, once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Hollow Pine permit.

Pine Valley Court

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Per PEC, a RAI was received for the permit modification and it is expected to take approximately another 30-45 days prior to response. Again, once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Pine Valley permit..

Crystal Pine Drive (Unnamed Lake #4)

Design of this project cannot move forward until a suitable property can be obtained by the City for stormwater treatment. GAI will be happy to work with the City to aid in selection of a suitable site for stormwater treatment.

Construction Updates:

Stormwater Capital Improvement Program - Weekly Project Report – 10-19-09 to 10-23-09

Soft Shadow Lane Stormwater Capital Improvement Project #6

CWB Contractors, Inc. is continuing installation of stormwater system within the drainage easement on the Glen Abbey Golf Course. The underground work to install piping and drainage structures on the “front nine” section of the golf course is near completion. Restoration of the work area is in progress. The Contractor is continuing to excavate to enlarge the existing retention pond on North Pine Meadow Drive (Pond 2). The contractor began clearing an access road for construction on the “back nine” for stormwater piping and structures to be installed on Hole No. 16. Residents on James Pond Court should expect to see construction traffic in the area for the next two to three weeks.

Monroe Avenue, Catalina Drive and Pond OS Stormwater Capital Improvement Project #14 and #18

The Contractor, Briar Team, is continuing to install drainage structures and piping along Monroe Avenue. De-watering is in progress due to groundwater present in the excavation. Groundwater and unstable soils have been encountered along the edge of the roadway pavement. Sections of the

pavement have broken off and will require additional pavement replacement. Daytime road closures should be expected Monday through Friday on Monroe Avenue.

Matanzas Road Capital Improvement Drainage Project #8

The Contractor Wal-Rose, Inc. (WRI) completed excavation of the retention pond at the intersection of Matanzas Road and Lucerne Drive. Sodding and fencing of the pond is expected next week. Sodding of swales throughout the project should also be completed next week. Work on the project is near completion and a final inspection will be scheduled as soon as possible.

Valencia/Plumosa Capital Improvement Drainage Project #17

Work on the project is complete. GAI completed final payment quantities. Final acceptance of the project will be recommended when all required documentation is received from CWB Contractors, Inc.

City of DeBary West Side Emergency Flood Management System

The Briar Team is proceeding with installation of Phase IV of the force main piping along Donald E. Smith Blvd. Briar Team submitted a proposed a re-alignment of the force main piping in Phase IV to minimize the removal of buffer vegetation and impacts to traffic on D. E. Smith Blvd. The proposed route is under review with PEC. The picture below shows work in progress along Donald E. Smith Boulevard.



End of Report

City of DeBary, Florida

CALENDAR OF EVENTS

- October 23 to 31** **Annual Haunted Hike – A Puppet Extravaganza**
Gateway Center for the Arts, 880 N. Highway 17/92
Matinees: **2 PM** Saturdays – October 24 and October 31
Evening Shows: **7 PM** October 23 - 24 - 30 – 31
- Oct 24 Saturday** **The 9th Annual Old Enterprise Festival – free admission**
10 AM to 5 PM **Mariner's Cove Park, 1199 Enterprise - Osteen Rd., Enterprise**
- Oct. 24 Saturday** **Halloween Festival at Gemini Springs Park – free admission**
3 – 7 PM **County of Volusia Parks, Recreation & Culture Division**
- Oct 26 Monday** **VCOG Governing Board Meeting**
5 PM **2570 W. International Speedway Blvd. Suite 120 DAB**
- Oct 27 Tuesday** **MPO meeting**
8 AM **2570 W. International Speedway Blvd. Suite 120 DAB**
- Nov 2 Monday** **Annual Toy Drive begins**
Drop off at Florence K. Little Town Hall 9 – 5 PM Weekdays
- Nov 2 Monday** **Registration begins for December 13th DeBary Christmas Parade**
Entry forms at DeBary City Hall 8:30 AM to 5 PM Weekdays
- Nov 3 Tuesday** **Development Review Committee Meeting**
9 – 10 AM **16 Colomba Road**
- Nov 4 Wednesday** **City Council Meeting**
7 – 11 PM **16 Colomba Road**
- Nov 6 Friday** **Historic Preservation Advisory Board Workshop**
9:30 – 11:30 AM **16 Colomba Road**
- Nov 7 Saturday** **2nd Annual River City Run – 10 K and 5 K Run/Walk**
Begins at 8 AM **Hosted by Rotary Club of DeBary-Deltona**
DeBary Memorial Park, Corner Dirksen and Buena Vista
- Nov 9 Monday** **Historic Preservation Advisory Board Quarterly Meeting**
10 – 11 AM **16 Colomba Road**
- Nov 10 Tuesday** **Public Safety Advisory Committee Meeting**
9 – 11 AM **16 Colomba Road**
- Nov 10 Tuesday** **Streetscape Advisory Committee Meeting**
5:30 – 7:30 PM **16 Colomba Road**