

To: Mayor and City Council
From: Anthony Gonzales, Acting City Manager
Date: August 28, 2009
Subject: DeBary City Manager's Weekly Report

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1. Property Appraiser – tax notices

Property Appraiser Morgan Gilreath states that the taxable values located on columns 1, 2, and 3 on the tax notices are correct in all cases. However, the bottom portion of the notices, which compares locals' current property value and values assessed last year with several specific tax assessments, is incorrect. The words are out of order against the numbers.

Mr. Gilreath stated "The error occurred sometime before the printing process when changes were made to the notices in an effort to make them more understandable for residents."

In the meantime, residents can get accurate information about their current and proposed taxes with a new feature that Mr. Gilreath launched on the Property Appraiser's web site earlier this month. Residents should visit Volusia.org/property and click on "parcel record search." Once the appropriate property record is located and opened, click the "estimate taxes" button for detailed tax-proposal information.

2. Activities in DeBary

Sunday, August 30th
7:30 to 11 AM

Pancake Breakfast – Four Townes Moose Lodge #655
201 Benson Junction Road
Student Reach Out Program – a benefit
\$4.00/person – all you can eat. – No reservations needed.

Register: August 24 thru Sept. 3
DeBary City Hall 8:30 AM – 5 PM

Seniors' Day Trip to City of St. Augustine
Trip on September 23 Wednesday
Cost: \$40
DeBary Parks and Recreation Department

Register: August 31 thru Sept 11
DeBary City Hall 8:30 AM – 5 PM
Ten years of age and older

Square Dancing Classes – Starlight Promenaders
Classes scheduled Sept 17 thru Jan 21
Thursdays 7:30 – 9:30 PM \$60 pp

For a complete list of activities, please see the Activities Calendar and the Parks Event Calendar on the City's web site: debary.org

3. Safety Coordinator

A DVD presentation was given at the weekly HAM radio operators meeting. The presentation was a HAM operators recruitment DVD that discussed the role of HAM operators as a hobby and how HAM operations are used in an emergency. The DVD also discussed the history of HAM radio, competitions, and field days.

Safety Coordinator Alan Williamson is working on establishing a neighborhood watch in Riviera Bella and met with residents volunteering to be block captains. Block captains establish telephone chains, act as liaison, encourage residents to participate, and visit new residents into the block and encourage them to join the program.

Alan completed a Florida Division of Emergency Management CERT grant and sent the complete grant to the State for review.

4. Parks and Recreation Department

The 50+ Crowd meets every Monday from 12-3 pm at the DeBary Civic Center. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact the Parks and Recreation Department at 386-668-2040.

The 2009 Seniors Trip to St. Augustine is scheduled for September 23, 2009. This program is open to adults over 50 years old. This trip will include the Guided Trolley tour, Ponce De Leon Fountain of Youth tour with leisurely sightseeing and shopping afterwards. Cost is \$40 per person. Registration is ongoing till September 3, 2009 at City Hall located at 16 Colomba Road during normal business hours (Monday through Friday 8:30 am - 5:00 pm). If you have further questions, please contact the Parks & Recreation Department at 386-668-2040.

The 2009 Square Dancing Classes will be held at the Florence K. Little Town Hall located at 12 Colomba Road. This program will be instructed by the Starlight Promenaders. Classes will run every Thursday evening from 7:30 pm - 9:30 pm and will run from September 17, 2009 through January 28, 2010. Registration will be held August 31, 2009 - September 11, 2009 at City Hall located at 16 Colomba Road during normal business hours (Monday through Friday 8:30 am - 5:00 pm). Cost is \$60 per person. Anyone over the age of 10 is welcome! If you have further questions, please contact the Starlight Promenaders at 386-532-8532/386-789-8010 or the City of DeBary Parks and Recreation Department at 386-668-2040.

The 2009 Pilates Classes will be held at the Florence K. Little Town Hall located at 12 Colomba Road. This program will be instructed by Lauren Sylvester of Pilates by Lauren. There will be two different Sessions, each consisting of six classes. Session I will run every Tuesday evening from 6:00 pm-7:00 pm, September 22, 2009 - October 27, 2009 and Session II will run every Friday morning from 8:00 am - 9:00 am, September 25, 2009 - October 30, 2009. Registration will be held September 8, 2009 - September 18, 2009 at City Hall located at 16 Colomba Road during normal business hours (M-F 8:30 am-5:00 pm). Cost is \$48 per person per session. Anyone over the age of

10 is welcome! If you have further questions, please contact Lauren Sylvester at 407-443-1102 or the City of DeBary Parks and Recreation Department at 386-668-2040.

Registration for the 2009 Youth Fall Soccer League will be held from September 14, 2009 - September 25, 2009 at City Hall located at 16 Colomba Road during normal business hours (M-F 8:30 am-5:00 pm). Practice and games will start in October 2009. This program is designed for boys & girls ages 6 through 12 only! Cost is \$40 per child. Birth certificate is needed at time of registration to verify age! **VOLUNTEER COACHES ARE NEEDED!** For further information, please contact the Parks and Recreation Department at 386-668-2040.

Registration for the 2009 Youth Fall Soccer Clinic will be held October 5, 2009 - October 16, 2009 at City Hall located at 16 Colomba Road during normal business hours (M-F 8:30 am-5:00 pm). This program is geared toward boys & girls ages 3-5 only! The clinic will be held on Wednesday evenings starting October 28, 2009 and will conclude on December 2, 2009. Cost is \$20 per child. Birth certificate is needed at time of registration to verify age. For further information, please contact the Parks and Recreation Department at 386-668-2040.

John Fletcher, Parks and Recreation Director, attended the Florida Recreation & Park Association (FRPA) conference from August 24, 2009 - August 28, 2009.

Michelle Leach, Parks and Recreation Coordinator, attended the Joe Abrahams Academy for Leadership Excellence from August 23, 2009 – August 26, 2009.

Tom VanDeHey, Parks Superintendent and staff spent valuable time cleaning up Bill Keller Park after vandalism and trash were discovered on site on August 22, 2009.

Michelle Leach, Parks and Recreation Coordinator, attended the School Advisory Committee (S.A.C.) meeting at DeBary Elementary on August 27, 2009. Topics of discussion included school grade, school improvement plan and FCAT scores.

5. Drainage Improvement Projects

Design Projects:

Monroe/Catalina/Pond OS Project

The bid plans have been provided to the City, Bid No. 05-09, and were advertised on May 26. Bids were opened July 9. GAI is in the process of evaluating for recommendation.

Community Drive

Permit modification has been approved in a letter from SJRWMD dated March 11, 2009. The construction plans are complete and ready to be delivered to the City for advertisement and letting.

Hollow Pine

The St. Johns River Water Management District ERP application package was submitted to the City on March 10, 2009. GAI has received a Request for Additional Information (RAI) and is in the process of preparing a response. In formulating a response to one of the comments, we contacted PEC for information about the West Side Emergency project. The outcome of those discussions is several different possibilities for moving forward with the design of the project. GAI met with

Anthony Gonzalez and David Hamstra to discuss the various options. Mr. Hamstra is scheduling a meeting with the SJRWMD to discuss the disposition of the West Side emergency system permit and subsequent modification and its impact on the Hollow Pine system. A decision on the ultimate course of action for Hollow Pine will be made following that meeting.

According to David Hamstra, the meeting occurred July 14, 2009. The outcome of the meeting resulted in a decision to merge the Hollow Pine pond with the FDOT WRA (now under City control). In order to do this, the WSEFMS permit modification will have to be processed first, and then followed by the Hollow Pine modification.

Pine Valley Court

The St. Johns River Water Management District ERP response package was re-submitted to the District on August 1, 2009 addressing the issues raised in the RAI. Environmental concerns from the District in this RAI have been addressed in cooperation with Lotspiech & Associates, and were incorporated into GAI's response.

An outstanding issue involving the drainage connection to the FDOT system at US 17/92 is being sought by PEC. An application has been submitted to FDOT by PEC for permit. The status of the permit from FDOT by PEC has been referenced in GAI's response to the District. Upon PEC's receipt of the FDOT permit, it is anticipated that the District's concerns will be satisfactorily addressed.

Construction Updates:

Stormwater Capital Improvement Program - Weekly Project Report – 08-22-09 TO 08-28-09

Valencia/Plumosa Capital Improvement Drainage Project #17

The Contractor (CWB) has completed the ditch bottom inlet trim and driveways throughout the week. All storm inlets have been completed and the Contractor has progressed to grading the right of way in preparation of laying sod. The Contractor has sod scheduled to be on site on Monday and anticipates laying sod on Monday through Wednesday. The Contractor will begin to clear the construction materials from the lay down area next week to allow for the excavation of the pond. The project should be ready for final inspection by the end of next week.

Matanzas Road Capital Improvement Drainage Project #8

The Contractor (Wal-Rose) has continued the storm sewer installation along Eldorado Drive this week. The Contractor completed installation of the pipes and structures along the roadway on Eldorado Drive. One structure will be adjusted by the Contractor to raise it to the proper grade. The fence around Pond (1) at the intersection of Matanza Road and Eldorado Drive has been completed this week. The pond has also been completely sodded along with a number of swales along the right-of-way.

The Contractor plans on paving Eldorado Drive next week. The Contractor also anticipates completing the remainder of the storm sewer structures and pipes for the project by next week. The Contractor will then have to excavate the remaining Pond (2), complete grading and sodding swales, and perform general site clean-up. Completion of the project is expected within the next two weeks.

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

GAI continues to coordinate with the Contractor (Barracuda Building Corporation) regarding the outstanding items to be completed and resolved. The Contractor has been slow in completion of the punch list items, however, final resolution is expected soon. Groundwater issues and high lake levels have contributed to the delay in completion. Video inspection of the system is set for next week. GAI is working on the Final Payment for the project and closeout.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

The Contractor (Masci Construction) has completed the majority of work for Magnolia/Aster/Dahlia Stormwater Capital Improvement. The Subcontractor, American In-line, has continued to clean the interior of the storm sewer system and has recorded the interior of this system by video camera as required. The Contractor has installed the handrail along the sidewalk on Shell Road and has performed some general cleanup of the storm structures. Only a few items remain to be completed by the Contractor.

Bougainvillea Drive/Jasmine Drive Outfall Improvement Project

The Contractor (Masci Construction) has completed the majority of work for this project as well. The existing storm inlet between the houses has been removed by the Contractor. The Contractor has also connected the existing pool deck drain line to the new storm structure between the houses following the removal of the existing structure. The Contractor has placed some additional concrete rubble along the pond edge adjacent to the previous pipe outfall location to help prevent erosion. The disturbed areas have been graded and sodded. The concrete driveway has been poured and any broken driveway sections have been fixed. The pool fence should be reinstalled by the end of the week. The Contractor has done a good job of clean up to remove all construction materials from the site. However the floating turbidity barrier will remain in place until the final inspection as requested.

DeBary - West Side Emergency Flood Management System

Phase 1 and 2 of construction is currently underway. The Contractor, (The Briar Team), has continued to clear and backfill the fence route around the borrow pit. Also, dewatering and pipe installation continue along the power lines, but installation has been slow due to existing ground water. The Contractor was able to install approximately 600 feet of pipe on Thursday, but does not anticipate installing any more pipe until Monday or Tuesday due to the increasing amount of groundwater encountered. The Contractor will utilize silt fence and a defined truck route to minimize any impacts to the surrounding areas as requested by the City. Dewatering and pipe installation will continue next week.

Soft Shadow Lane - Stormwater Capital Improvement Project #6

Kevin Hare of GAI, and David Hamstra and Jeff Cooper of PEC, met with Soft Shadow Lane area residents at the project site to provide information about the project that is scheduled to begin during the week after Labor Day. The project will begin with work on the Glen Abbey Golf Course that must be completed within 60 days. The remainder of the project will begin soon after.

The contractor for the project is CWB Contractors, Inc. Clinton Baylor, President of CWB and Kevin Hare met with the management at Glen Abbey Golf Course to prepare for work to begin on the golf course during the week after Labor Day. The golf course will remain in operation during the construction and the discussions were focused to minimize effects to the business and provide a timely completion of the construction.

Monroe Avenue, Catalina Drive and Pond OS – Stormwater Capital Improvement Project #14 and #18

On August 19, 2009, the DeBary City Council awarded the contract for construction of the Monroe Avenue, Catalina Drive and Pond OS, Stormwater Capital Improvement Project to the The Briar Team.

Contracts were sent to the Briar Team for signatures and procurement of the Performance and Payment Bonds and the required Insurance documents.

The project will begin by mid-September and is expected to be completed by March 2010. The Contractor has already begun production of shop drawings for pre-cast concrete structures. Survey layout and utility locates will begin soon. Residents along Shell Road in the vicinity of Monroe Avenue and Catalina Drive should expect to see those multicolored pin flags along the roadways in the near future. **Please use caution to preserve these flags and survey stakes.**