

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: March 6, 2009
Subject: DeBary City Manager's Weekly Report

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1. Meeting with Homeowner Association

On March 2nd, Mayor Garcia and I met with the Meadowlea Improvement Association, Inc.. Mayor Garcia informed the attendees about the Strategic Planning efforts and invited their participation in the upcoming Roundtable.

2. Activities in DeBary

**Saturday, March 7
11 AM to 2 PM**

**Community Health Fair
DeBary Walgreens, 15 N. Highway 17/92**

**Sunday, March 8
2:30 to 5 PM**

**"Volusia Students Create" - Reception
Gateway Center for the Arts**

Friday, March 13 - 6 - 9 PM

**Youth Celebration of the Arts
Gateway Center for the Arts**

3. Safety Coordinator

Safety Coordinator Alan Williamson Alan assisted the Boy Scouts with the driveway stenciling project. A member of the Scouts is using the program for his Eagle Scout project and has utilized Meadowlea on the River for his project. Approximately 110 driveways were stenciled. A total of 10 Boy Scouts assisted with the project.

HAM radio operators weekly meeting: The discussion was on radio propagation. Radio propagation in the Earth's atmosphere is affected by the daily changes of ionization in upper atmosphere layers due to the Sun. The effects of changing conditions on radio propagation has many practical applications, from choosing frequencies for international **shortwave** broadcasters, to designing reliable mobile telephone systems, to operation of **radar** systems.

Alan met with a resident to assist with the formation of a Neighborhood Watch group. The area has a number of residents interested in the program, and will be scheduling a meeting date in the near future.

Alan attended the DeBary Woods HOA meeting in reference to the PSAC driveway stenciling project. The project was described to the HOA Board and the Board unanimously approved the project for their community. One of the residents, Mr. Dennis Rodriquez, is going to oversee the project with assistance from Alan.

Alan has been coordinating volunteers for a hospital exercise scheduled for March 18th. Alan is obtaining volunteers for Florida Hospital DeLand as well as FISH Memorial in Orange City.

4. Parks and Recreation Department

Registration for the 2009 Spring Youth Flag Football League began on Monday, March 2, 2009 and will end Friday, March 13, 2009. Registration will take place at the Florence K. Little Town Hall (Community Center) from 2-5 pm. This program targets boys and girls ages 6-13. Cost is \$40. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040. **VOLUNTEER COACHES ARE NEEDED!**

“Playground Pals,” a new and fun activity for toddlers (2-3 yr olds) and their parents will have its registration from April 13, 2009-April 24, 2009, Monday-Friday from 2-5 pm. Registration will take place at the Florence K. Little Town Hall (new Community Center) located at 12 Colomba Road. Cost is \$20 per child. Children and parents registered will visit various parks around the City every Thursday morning. Activities include story time, arts & crafts, physical games, snacks and playground time. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040.

Planning continues for the 2009 Father/Daughter Dance. This event will be held at Town Hall on March 27, 2009 from 6-9 pm. Elementary age girls living in DeBary are welcome to attend. This year’s theme is “Mardi Gras.” Girls and their fathers will enjoy a free night of music, dancing, refreshments, snacks, contests and prizes. Free pictures from Hansen’s Fine Portraits will also be made available. Pick up your ticket now at City Hall! **TICKETS ARE LIMITED!!**

Recreation Coordinator Michelle Leach attended the VIP meeting on Friday, March 6, 2009. Volunteers from different organizations came together to discuss volunteer needs for various events around the City.

Planning has begun for the 2009 Volunteer Appreciation Day. This event is for those citizens who have helped the City of DeBary in various projects, events or committees throughout the year. The event is scheduled for May 16, 2009 from 11 am-2 pm at the River City Nature Park. Volunteers will enjoy a nice afternoon of music and food. In addition, volunteers will participate in the 1st Annual Volunteer Frisbee Disc Golf Tournament. Invitations will go out by the end of the month.

The 50+ Crowd meets every Monday from 12-3 pm at the DeBary Civic Center. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Recreation Coordinator Michelle Leach at 386-668-2040.

John Fletcher, Tom VanDeHey and Melanie Kingsley met with Krista Rich from UNI1st on March 5, 2009 to examine steps for reducing costs on uniforms.

5. Drainage Improvement Projects

Design Projects:

Monroe/Catalina/Pond OS Project: The St. Johns River Water Management District ERP has been approved, issuance is pending. GAI is awaiting a Bid number from the City in order to prepare construction plans for advertising.

Community Drive: SJRWMD has granted staff approval to the permit application. Permit issuance expected within the next week.

Hollow Pine: Construction plan preparation is underway. In order to meet the SJRWMD land locked basin criteria of holding the pre/post stormwater volume for the 25 yr. /96 hr. storm event, an existing sanitary gravity may have to be re-located to allow for pond enlargement. The extent and opinion of probable construction cost will be developed and forwarded to the City. We anticipate being able to submit a review package and plans for submittal to St. Johns to the City by March 9, 2009.

Pine Valley Court: GAI met with David Hamstra (PEC) on March 6, 2009 to discuss master plan objectives for the Pine Valley Court system. Discussed was historical information (existing permitted ponds) which will be factored into the proposed design.

GAI met with City staff on February 24, 2009 to discuss residential properties that the City may purchase on the west end of Pine Valley Court. Our interest is to provide additional pond storage prior to discharging to the West Side drainage system, per St. Johns requirements. Ms. Courson pointed out that the City is close to obtaining the properties at 121 and 123 Pine Valley Court, thereby making this location available for a future pond.

Several design alternatives were also discussed in which to optimize the stormwater system, without impacting the roadway. GAI will be evaluating these alternatives.

Crystal Pine Drive (Unnamed Lake #4): Also discussed in the above-referenced meeting was the possibility of locating a treatment pond along Spruce Lane between Community Drive and Park Lane. This property is not recorded on the plat, therefore, ownership is unknown at this point. A title search will be conducted. The City will also research the possibility of obtaining a pond site in the area.

Construction Updates:

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

Barracuda Building Corp. continued construction of the Jasmine Drive and Bougainvillea Drive stormwater projects. New drainage structures and stormwater piping was installed along Bougainvillea Drive and Dogwood Trail. Dewatering is continuing and GAI continues to monitor erosion and sediment control measures.

Work on the Jasmine Drive CIP project continued. The contractor placed fill material and re-graded sections of the right-of-way in preparation for sod placement to complete restoration. Construction of the stormwater system at the intersection of Lantana Dr. and Jasmine Dr. will resume after the new Volusia County Utilities water mains are completed and placed in service. Resumption of the work is pending the results of bacteriological testing for the new water mains.

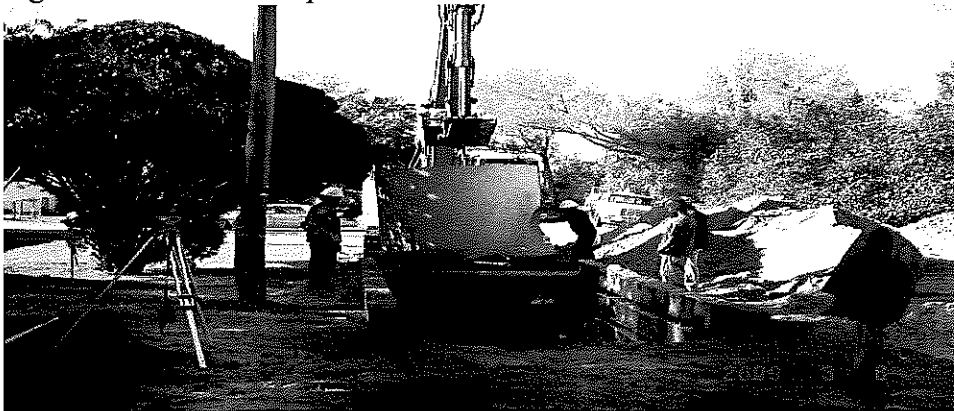
The Volusia County Utilities water main project was in progress again this week. Water mains were installed along Bougainvillea Drive and Dogwood Trail. This work required daytime lane closures on Dogwood Trail. GAI monitored traffic flow and maintenance of traffic for the operations.

Matanzas Road Capital Improvement Drainage Project #8 A pre-construction conference with the Contractor, Wal-Rose, Inc. was held on Thursday, March 5, 2009 at 10:00 AM at City Hall. The 150-day project is expected to begin survey layout and utility locates next week. Initially, Wal-Rose, Inc. plans to clear the pond area at the northeast corner of Matanzas Rd. and Lucerne Dr. and use this area to store equipment and materials. Work is also expected to begin near the intersection of Lakewood Drive and Duval Lane. Shop drawings were received for the drainage structures and are under review by GAI.

Valencia/Plumosa Capital Improvement Drainage Project #17 GAI contacted CWB Contractors to expedite contract execution. CWB will be sending contracts, bonds, and insurance certificates to the City next week. The 120-day project is expected to begin in April.

Soft Shadow Lane Capital Improvement Drainage Project #6 GAI began a constructability review of the 100% construction plans that were received from PEC. Field observations were made to prepare final comments prior to advertisement for bids. GAI met with the management of the Glen Abbey Golf Club to discuss the schedule of work that will affect the golf course. Work on the golf course will be prioritized for the summer months as requested by the golf course management. The project should be ready to advertise for bids in April.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12 Masci Construction continued to make progress with underground construction near the intersection of Magnolia Drive and Aster Drive. New inlet structures and piping were installed along Magnolia Drive. Work in progress is shown in the picture below.



City of DeBary, Florida

CALENDAR OF EVENTS

Mar 7 Saturday 11 AM to 2 PM	Community Health Fair – DeBary Walgreens 15 N. Highway 17/92
Mar 8 Sunday 2:30 to 5 PM	“Volusia Students Create” – Opening Reception Gateway Center for the Arts, 880 N. Hwy. 17/92
Mar 10 Tuesday 2 PM	Pre-bid Conference City Hall, 16 Colomba Road
Mar 10 Tuesday 5:30 – 7:30 PM	Streetscape Advisory Committee Meeting 16 Colomba Road
Mar 11 Wednesday 3 PM	MPO Bicycle and Pedestrian Advisory Committee Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Mar 11 Wednesday 6 – 8 PM	Code Enforcement Board Meeting 16 Colomba Road
Mar 13-14-15 Friday-Saturday-Sunday	Youth Celebration of the Arts Gateway Center for the Art, 880 North US Highway 17/92
Mar 14 Saturday 9 - 3 PM	Book Sale at DeBary Public Library – outdoors 200 N. Highway 17/92
Mar 14 Saturday 3 to 8 PM Activities	Little League Opening Day Ceremonies Announcements 5 to 6 PM Bill Keller Park
Mar 17 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Mar 17 Tuesday 6:30 – 8 PM	Public Safety Advisory Committee Meeting 16 Colomba Road
Mar 18 Wednesday 7 – 11 PM	City Council Meeting 16 Colomba Road
Mar 20 Friday 8 PM	Gateway Orchestra Presentation “Musical Movie Magic” Gateway Center for the Arts, 880 N. Hwy. 17/92
Mar 21 Saturday 8 AM to 2 PM	Post 8093 Garage Sale – Ladies Auxiliary VFW Post 8093, 351 S. Highway 17/92
Mar 21 Saturday 10 AM to Noon	City Hall Grand Opening and Dedication Ceremony 16 Colomba Road