

To: Mayor and City Council  
From: Maryann Courson, City Manager  
Date: February 27, 2009  
Subject: DeBary City Manager's Weekly Report

**Note to those receiving the Weekly Report by email, other than Council and staff: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Another option to read the Weekly Report is to go to [debary.org](http://debary.org) and use the Weekly Report link located on the left side menu. City Hall telephone is 386/668-2040.**

**1. Meetings with Homeowner Associations**

Mayor Garcia and I met with a representative of the River Drive area. We also met with two Board Members of the Riverside Condo Association. We attended a meeting of the Homeowner's Association for Glen Club.

**2. Saxon Woods Subdivision Insurance Claim**

Professional Engineering Consultants has forwarded photographic evidence of the Saxon Woods Pond RA #7 berm failure following Tropical Storm Fay to Saxon Woods' insurance representative. PEC has requested assurance to the City that the pond berms were properly constructed and that no additional berm failures will occur. PEC's February 23<sup>rd</sup> letter has been placed in your mail basket.

**3. Traffic Survey**

The report of the results of a Traffic Survey conducted by the Volusia County Sheriff's Office on Catalina Drive between South Shell Road and Orlandia Heights has been placed in your mail basket.

**4. Sheriff's Office Annual Report**

The 2008 Annual Report has been received from the Sheriff's Office. The Report reviews goals and objectives for 2008 and sets 2009 goals and objectives. The report has been placed in your mail basket.

**5. Bike/Pedestrian Plan**

The Volusia County Metropolitan Planning Organization (MPO) is seeking to update their files regarding changes in the City's existing facilities or additional facilities. The Bike/Pedestrian Plan disk is in my office for your review.

**6. Safety Coordinator**

The Chairman of the Public Safety Advisory Committee (Dave Asson), along with 6 volunteers from the First Baptist Church of Orange City, painted approximately 60 driveways in DeBary Woods. The driveway stenciling project will continue this weekend in Meadowlea on the River.

The weekly HAM radio operators meeting discussed the use of PAC Link and Win Link. The systems allow e-mail over high frequency ham radio.

Safety Coordinator Alan Williamson attended a hazard mitigation grant program workshop offered by the State. The program outlined the highlights which include funding requirements, eligible projects, environmental reviews, and documentation requirements.

The monthly Neighborhood Watch meeting was held with 17 residents in attendance. This month's topic was given by Lt. Williams and covered the facts on concealed weapons permits.

The monthly CERT refresher course was attended by 15 CERT members. The topic of discussion was Bites and Stings. Instruction included signs and symptoms as well as treatment for insects, snakes, and marine animals.

## **7. Parks and Recreation Department**

The 50+ Crowd meets every Monday from Noon to 3 pm at the DeBary Civic Center. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Recreation Coordinator Michelle Leach at (386) 668-2040.

Registration for the 2009 Spring Youth Flag Football League will be March 2, 2009 through March 13, 2009, Monday thru Friday from 2-5 pm. Registration will take place at the Florence K. Little Town Hall (new Community Center). This program targets boys and girls ages 6-13. Cost is \$40. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040. **VOLUNTEER COACHES ARE NEEDED!**

Recreation Coordinator Michelle Leach met with several camp counselors for the 2009 Summer Camp. We discussed activity ideas and improvements needed for this year's camp. This program is geared towards children entering 1<sup>st</sup> grade- entering 5<sup>th</sup> grade only. Children will participate in various activities including field trips, arts & crafts, games, karate and so much more. Summer Camp is scheduled to run from June 15, 2009- August 7, 2009 at the Florence K. Little Town Hall (new Community Center) from 7:30am-5:30pm Monday-Friday!

"Playground Pals", a new and fun activity for toddlers (2-3 yr olds) and their parents, will have its registration from April 13, 2009 - April 24, 2009, Monday-Friday from 2-5 pm. Registration will take place at the Florence K. Little Town Hall (new Community Center) located at 12 Colomba Road. Cost is \$20 per child. Children and parents registered will visit various parks around the City every Thursday morning. Activities include story time, arts & crafts, physical games, snacks and playground time. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040.

The main hall at the Florence K. Little Town Hall is now available to rent for events, meetings, etc. The kitchen is currently being renovated and will not be available for use until it is complete. Dates and times of the kitchen renovation completion are not available at this time.

Parks Maintenance had two community service workers perform hours at Bill Keller Park painting the fences, the blue handicap wheel stops, and the parking lot lines.

Assistant City Manager Anthony Gonzalez had the inmate crew paint all of the yellow wheel stops at Bill Keller Park. All this is being done for Little League Opening Day on March 14<sup>th</sup>.

The City of DeBary Parks Department continues to work diligently to prepare the ball fields and surrounding area for Opening Day ceremonies at Bill Keller Park by the DeBary Little League. For further details, please contact Rick McBride from the DeBary Little League at 386-837-5300.

## **8. Drainage Improvement Projects**

### **Design Projects:**

#### **Monroe/Catalina/Pond OS Project**

The St. Johns River Water Management District ERP has been approved; issuance is pending. GAI is awaiting a Bid number from the City in order to prepare construction plans for advertising.

#### **Community Drive**

Permit package was submitted to the City on February 3, 2009 for submittal to the St. Johns River Water Management District; Construction plans, calculations and permit application were included. The City will need to obtain the necessary drainage easements for permit issuance. City submitted application February 10, 2009.

#### **Hollow Pine**

Construction plan preparation is underway. We anticipate being able to submit a review package and plans for submittal to St. Johns to the City by February 27, 2009.

#### **Pine Valley Court**

GAI met with City staff on February 24, 2009 to discuss residential properties that the City may purchase on the west end of Pine Valley Court. Our interest is to provide additional pond storage prior to discharging to the West Side drainage system, per St. Johns requirements. Ms. Courson pointed out that the City is close to obtaining the properties at 121 and 123 Pine Valley Court, thereby making this location available for a future pond.

Several design alternatives were also discussed in which to optimize the stormwater system, without impacting the roadway. GAI will be evaluating these alternatives.

#### **Crystal Pine Drive (Unnamed Lake #4)**

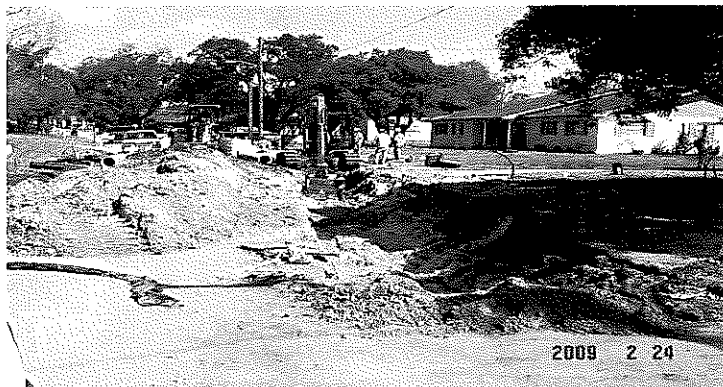
Also discussed in the above-referenced meeting, was the possibility of locating a treatment pond along Spruce Lane between Community Drive and Park Lane. This property is not recorded on the plat, therefore, ownership is unknown at this point. A title search will be conducted. The City will also research the possibility of obtaining a pond site in the area.

## Construction Updates:

Stormwater Capital Improvement Program - Weekly Project Report – February 23, 2009 to February 27, 2009

### **Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.**

Barracuda Building Corp. continued construction of the Jasmine Drive and Bougainvillea Drive stormwater projects. Construction of new drainage structures and stormwater piping was in progress on Bougainvillea Drive. Dewatering is continuing and GAI continues to monitor erosion and sediment control measures. The picture below shows work in progress on Bougainvillea Drive. Volusia County Utilities water main construction was also in progress this week.



Work on the Jasmine Drive CIP project continued. Formwork was removed from the new stormwater inlets and restoration of rights-of-way between Lantanna Drive and Marigold Lane was in progress. This section of the project is near completion although stormwater construction will resume at the intersection of Lantana Dr. and Jasmine Dr. after the new Volusia County Utilities water mains are completed. The picture below shows the new stormwater system near completion on Jasmine Drive.



### **Matanzas Road Capital Improvement Drainage Project #8**

Contract documents, payment and performance bonds and insurance certificates submitted by Wal-Rose, Inc. were reviewed and found to be in compliance with the specifications. Mayor Bob Garcia, executed the contract on February 20, 2009. The required pre-construction conference was scheduled for Thursday March 5, 2009 at 10:00 AM at City Hall. GAI contacted Progress Energy Corp. to expedite utility coordination for the project. A field meeting with the utility is planned for next week. The 150-day project is expected to begin construction in March 2009.

### **Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12**

Masci Construction began underground construction starting Monday February 23, 2009. Masci's crew began excavation to set the control structure for the pond at the intersection of Magnolia Drive and Aster Drive. New inlet structures and piping were installed along Magnolia Drive. Work in progress is shown in the pictures below.



### **Valencia/Plumosa Capital Improvement Drainage Project #17**

No change this week. The 120 day project is expected to begin in March.

# **City of DeBary, Florida**

## **CALENDAR OF EVENTS**

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<b>Mar 3 Tuesday</b> <b>9 – 10 AM</b>	<b>Development Review Committee Meeting</b> <b>16 Colomba Road</b>
<b>Mar 4 Wednesday</b> <b>7 PM</b>	<b>City Council Meeting</b> <b>16 Colomba Road</b>
<b>Mar 7 Saturday</b> <b>11 AM to 2 PM</b>	<b>Community Health Fair – DeBary Walgreens</b> <b>15 N. Highway 17/92</b>
<b>Mar 10 Tuesday</b> <b>5:30 PM</b>	<b>Streetscape Advisory Committee Meeting</b> <b>16 Colomba Road</b>
<b>Mar 11 Wednesday</b> <b>6 PM</b>	<b>Code Enforcement Board Meeting</b> <b>16 Colomba Road</b>
<b>Mar 14 Saturday</b> <b>9 - 3 PM</b>	<b>Book Sale at DeBary Public Library – outdoors</b> <b>200 N. Highway 17/92</b>
<b>Mar 14 Saturday</b> <b>3 to 8 PM Activities</b> <b>Announcements 5 to 6 PM</b>	<b>Little League Opening Day Ceremonies</b> <b>Bill Keller Park</b>
<b>Mar 17 Tuesday</b> <b>9 – 10 AM</b>	<b>Development Review Committee Meeting</b> <b>16 Colomba Road</b>
<b>Mar 17 Tuesday</b> <b>6:30 PM</b>	<b>Public Safety Advisory Committee Meeting</b> <b>16 Colomba Road</b>
<b>Mar 18 Wednesday</b> <b>7 PM</b>	<b>City Council Meeting</b> <b>16 Colomba Road</b>
<b>Mar 21 Saturday</b> <b>10 AM to Noon</b>	<b>City Hall Grand Opening and Dedication Ceremony</b> <b>16 Colomba Road</b>
<b>Mar 23 Monday</b> <b>11:30 AM doors open</b> <b>12:00 PM Lunch program</b>	<b>Chair Bruno - State of the County Address</b> <b>Ocean Center, DAB</b>
<b>Mar 24 Saturday</b> <b>8 AM to 2 PM</b>	<b>Post 8093 Garage Sale – Ladies Auxiliary</b> <b>VFW Post 8093, 351 S. Highway 17/92</b>
<b>Mar 26 Thursday</b> <b>6:30 to 9 PM</b>	<b>FLOC Dinner Meeting - Hosted by Holly Hill</b> <b>Halifax River Yacht Club</b>
<b>Apl 1 Wednesday</b> <b>7 PM</b>	<b>City Council Meeting</b> <b>16 Colomba Road</b>