

To: Mayor and City Council  
From: Maryann Courson, City Manager  
Date: February 20, 2009  
Subject: DeBary City Manager's Weekly Report

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### **1. DeBary Volunteer Firemen's Association**

Mayor Garcia and I met with the DeBary Volunteer Firemen's Association. The Association is extremely concerned about the interior/exterior condition of Station 33. They presented a list of items that need to be completed including replace roof, reconstruct interior to accommodate bunkrooms, replace interior walls and insulation as needed due to damage from water, mold and vermin, reinforce building to withstand hurricane force winds and many other items. Photographs were presented depicting the conditions. The Association has requested to appear at the March 18<sup>th</sup> City Council meeting to discuss their concerns.

### **2. Volusia Council of Governments (VCOG) Smart Growth Subcommittee**

I attended the VCOG Smart Growth Subcommittee meeting. Volusia County Natural Resources Director Ginger Adair presented the proposed draft changes to Volusia County's Wetland Minimum Standards. The draft is scheduled for the County Council to discuss in order to determine the Council's direction. The draft was developed by the County's Green Ribbon Committee. Any wetland standards enacted by the standards are affective County wide. A municipality may adopt its own wetland Ordinance which may be more restrictive, but must at least contain the minimum standards. Please advise if you would like to receive a copy of the draft.

### **3. Economic Domino Effect Panel Discussion**

On February 18<sup>th</sup>, Mayor Garcia and I attended the Volusia League of Cities and VCARD luncheon. The speaker panel included Dr. Glenn Harrison, Professor of Economics, UCF, Larry McKinney President/ CEO of the Chamber of Commerce Daytona Beach Halifax Area and Dr. Margaret Smith, Superintendent Volusia County School District. Port Orange City Manager Ken Parker moderated. According to the US Office of Management and Budget, the top five traits of a strong economy are: 1. Local Governments do not struggle to provide essential services; 2. Schools are strong and prepare students for work; 3. Streets are safe and clean; 4. Recreational programs are abundant; and 5. Social-welfare programs are minimal.

### **4. Tri-City Fire Services**

Mayor Garcia and I attended a meeting with the Managers and Mayors of Orange City, Deltona and DeBary to discuss the exploration of having cooperation, coordination and possible budget savings by having the three cities participate in some sort of consolidated Fire Services.

## **5. Activities in DeBary**

**Saturday, March 7  
11 AM to 2 PM**

**Community Health Fair  
DeBary Walgreens, 15 N. Highway 17/92**

## **6. Safety Coordinator**

At the Weekly HAM radio operators' a wide variety of topics was discussed. The discussion included 900 MHz radio frequencies, Sun Spots, and placement/locations of antennas.

Safety Coordinator Alan Williamson completed a RFP for a Stand-by Contract for Emergency Debris Pickup. The bid will be advertised this weekend, and Alan will contact companies that have already expressed interest in the contract.

CERT class training has continued for the Fraternal Order of Orioles. This week, the training included basic first aid and hands-on practical training. The students applied splints, dressings and bandages, and completed head-to-toe assessments.

Alan met with a representative from St. Ann's Church to discuss forming a Faith Based response plan in the event of emergencies or disasters.

## **7. Parks and Recreation Department**

The 50+ Crowd meets every Monday from 12-3pm at the DeBary Civic Center. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Recreation Coordinator Michelle Leach at 386-668-2040.

Parks and Recreation Director John Fletcher attended the Volusia County Directors meeting on February 18, 2009. Issues facing parks and recreation departments in the County were discussed.

Registration for the 2009 Spring Youth Flag Football League will be March 2, 2009- March 13, 2009 Monday thru Friday from 2-5 pm. Registration will take place at the Florence K. Little Town Hall (Community Center). This program targets boys and girls ages 6-13. Cost is \$40. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040.  
**VOLUNTEER COACHES ARE NEEDED!**

Planning is continuing for the 2009 Summer Camp. This program is geared towards children entering 1<sup>st</sup> grade - entering 5<sup>th</sup> grade only. Children will participate in various activities including field trips, arts & crafts, games, karate and so much more. Summer Camp is scheduled to run from June 15, 2009 - August 7, 2009 at the Florence K. Little Town Hall (new Community Center) from 7:30am -5:30 pm Monday-Friday!

Recreation Coordinator Michelle Leach and Parks and Recreation Director John Fletcher met with Kurt Collis, KC's Tennis Academy, on February 17, 2009. The main topic of discussion was the instructor contract associated with starting a new Youth Tennis Clinic. The program is tentatively scheduled to begin in the middle of April. Boys and girls between the ages of 4 -16 will have the opportunity to participate. Further details will be made available shortly

“Playground Pals,” a new and fun activity for toddlers (2-3 yr olds) and their parents, will have its registration from April 13, 2009-April 24, 2009, Monday-Friday from 2-5 pm. Registration will take place at the Florence K. Little Town Hall (new Community Center) located at 12 Colomba Road. Cost is \$20 per child. Children and parents registered will visit various parks around the City every Thursday morning. Activities include story time, arts & crafts, physical games, snacks and playground time. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040.

Recreation Coordinator Michelle Leach attended a SAC meeting at the River Springs Middle School on Thursday, February 19, 2009. Issues facing local DeBary students were discussed.

The City of DeBary Parks Department has been diligently working to prepare the ball fields and surrounding area for opening day ceremonies at Bill Keller Park by the DeBary Little League. The ceremonies will take place on March 14, 2009. For further details, please contact Rick McBride from the DeBary Little League at 386-837-5300.

## **8. Drainage Improvement Projects**

### **Design Projects:**

**Monroe/Catalina/Pond OS Project:** The response package to the St. Johns River Water Management District was submitted, January 30, 2009.

**Community Drive:** Permit package was submitted to the City, February 3, 2009 for submittal to the St. Johns River Water Management District; Construction plans, calculations and permit application were included. The City will need to obtain the necessary drainage easements for permit issuance. City submitted application February 10, 2009.

**Hollow Pine:** Construction plan preparation has begun. We anticipate being able to submit a review package and plans for submittal to St. Johns to the City by February 27, 2009.

**Pine Valley Court:** Hydraulic modeling has been continuing. We will be meeting with City staff on Tuesday February 24, 2009 to discuss drainage alternatives and potential pond locations..

**Crystal Pine Drive (Unnamed Lake #4):** The District is requiring pre-treatment of any water from Un-named Lake #4 prior to discharge into Lake Maria. We are evaluating the possibility of using City owned property along Spruce Lane between Community Drive and Park Lane.

### **Construction Updates:**

Stormwater Capital Improvement Program - Weekly Project Report – February 16, 2009 to February 20, 2009

**Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.**

Barracuda Building Corp. continued construction of the Jasmine Drive and Bougainvillea Drive stormwater projects. Barracuda placed formwork and reinforcing steel and concrete for new inlets on Jasmine Drive. Concrete was placed to restore driveways. Construction of new drainage

structures and stormwater piping was in progress on Bougainvillea Drive. Dewatering is continuing and GAI continues to monitor erosion and sediment control measures.

Water samples were taken by Flowers Laboratory for bacteriological testing of new water mains on Jasmine Drive and Bougainvillea Drive. Pressure testing has been completed for the new water mains.

Barracuda Building Corp. submitted Payment Application No. 5 that was reviewed by GAI and recommended to the City for payment.

**Valencia/Plumosa Capital Improvement Drainage Project #17**

No change this week. The 120-day project is expected to begin in March.

**Matanzas Road Capital Improvement Drainage Project #8**

Contract documents, payment and performance bonds and insurance certificates were received from Wal-Rose and were reviewed for compliance with the specifications. The 150-day project is expected to begin in March 2009.

**Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12**

GAI contacted Leo Masci, President of Masci Construction to discuss the schedule of construction. Masci Construction is scheduled to begin underground construction starting Monday February 23, 2009 with two separate crews to expedite completion of the work.

**West Side Emergency Flood Management System**

GAI completed a constructability review and comments for the West Side Emergency Flood Management System. Comments were sent to David Hamstra of PEC.

# **City of DeBary, Florida**

## **CALENDAR OF EVENTS**

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<b>Feb 21 Saturday</b> <b>8:30 AM</b>	<b>West Volusia Summit</b> <b>DeLand City Hall Commission Chambers</b>
<b>Feb 22 Sunday</b> <b>1 – 5 PM</b>	<b>Ocean Center Grand Opening</b> <b>Ribbon Cutting at 1 PM</b>
<b>Feb 23 Monday</b> <b>5 PM</b>	<b>VCOG Governing Board Meeting</b> <b>2570 W. International Speedway Blvd. Suite 120 DAB</b>
<b>Feb 23 Monday</b> <b>6:30 PM</b>	<b>SunRail Public Informational meeting</b> <b>Florence K. Little Town Hall – sponsored by DeBary Library Association</b>
<b>Feb 24 Tuesday</b> <b>8 AM</b>	<b>MPO Meeting</b> <b>2570 W. International Speedway Blvd. Suite 120 DAB</b>
<b>Feb 25 Wednesday</b> <b>6 – 8 PM</b>	<b>Special City Council Meeting and Executive Session</b> <b>16 Colomba Road</b>
<b>Feb 26 Thursday</b> <b>7 – 9 PM</b>	<b>Orlandia Heights Meeting</b> <b>16 Colomba Road</b>
<b>Mar 3 Tuesday</b> <b>9 – 10 AM</b>	<b>Development Review Committee Meeting</b> <b>16 Colomba Road</b>
<b>Mar 4 Wednesday</b> <b>7 PM</b>	<b>City Council Meeting</b> <b>16 Colomba Road</b>
<b>Mar 7 Saturday</b> <b>11 AM to 2 PM</b>	<b>Community Health Fair – DeBary Walgreens</b> <b>15 N. Highway 17/92</b>
<b>Mar 10 Tuesday</b> <b>5:30 PM</b>	<b>Streetscape Advisory Committee Meeting</b> <b>16 Colomba Road</b>
<b>Mar 11 Wednesday</b> <b>6 PM</b>	<b>Code Enforcement Board Meeting</b> <b>16 Colomba Road</b>
<b>Mar 14 Saturday</b> <b>9 - 3 PM</b>	<b>Book Sale at DeBary Public Library – outdoors</b> <b>200 N. Highway 17/92</b>
<b>Mar 14 Saturday</b> <b>3 to 8 PM Activities</b> <b>Announcements 5 to 6 PM</b>	<b>Little League Opening Day Ceremonies</b> <b>Bill Keller Park</b>
<b>Mar 17 Tuesday</b> <b>9 – 10 AM</b>	<b>Development Review Committee Meeting</b> <b>16 Colomba Road</b>