

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: January 30, 2009
Subject: DeBary City Manager's Weekly Report

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1. New City Hall

As of February 2nd, City staff will be located at 16 Colomba Road – Hours 8:30 AM to 5 PM weekdays. Telephone number is (386) 668-2040. Location of staff follows: 1st Floor: Building Department, Council Chambers, Neighborhood Improvement Office, Parks and Recreation Department, Planning and Zoning, and Safety Coordinator. 2nd Floor: City Manager, Assistant City Manager, City Clerk, Finance Administrator, and Mayor's Office. City Council Meetings and Workshops will be held in the Council Chambers.

2. School Concurrency Meeting

Mayor Garcia and I attended the Volusia County School Board School Concurrency Meeting. The revenue projections for the district continue to decline along with student enrollment. Many of the capital projects planned have been postponed or cancelled. The new elementary school for the DeBary area has been postponed.

3. Smart Growth

I attended the VCOG Smart Growth Committee meeting. The Committee was updated on the progress of the Technical Advisory Committee and discussed the proposed model ordinance to adopt smart growth initiatives.

4. Chamber of Commerce Green Initiative

Mayor Garcia and I met with John Wanamaker representing the Chamber of Commerce concerning Green Initiative. A standard was presented for the new City Hall to encourage energy and water conservation and recycling. The Chamber will host a meeting in March to begin the discussion in West Volusia of the adoption of a Land Development Standard to allow Green Building construction.

5. SW Volusia Regional Transportation Study

Mayor Garcia and I met with representatives of Volusia County and Ghyabi & Associates concerning the SW Volusia Regional Transportation Study. The City is not participating financially in the study, however, the consultants (Ghyabi) need to verify characteristics of the City's traffic zones and obtain future predictions of growth.

6. Drainage Improvement Projects

Fishback Dominick has notified the insurer for C3 Construction that the City is considering declaring a Contract Default with respect to 24 Seminole Drive and 24 Park Lane drainage improvements and suggesting discussions. The correspondence is in your mail basket.

7. VGMC Proposed Resolution

I attended the Volusia City/County Managers meeting. South Daytona City Manager Joe Yarbrough distributed a resolution for adoption by VCOG member cities which outlines procedural changes for the Volusia Growth Management Commission. The correspondence is in your mail basket. The Managers continued to discuss the proper positioning for possible receipt of stimulus funds. A meeting has been set for Monday, February 2nd for the Mayors and Managers to meet with House Representative Susan Kosmos.

8. Activities in DeBary

Saturday, January 31
10 AM to 4 PM

Grand Opening Gateway Center for the Arts
880 N. US Highway 17/92

Friday, February 6
7 PM

Thomas Edison, Man of the Millennium
Gateway Center for the Arts 880 N. Hwy 17/92

9. FEMA Grants

On January 29th, the City received notice that FEMA has announced that the City of DeBary is approved for funding of the emergency trucking of water as an emergency protective measure. This approval came from Washington. The total amount was \$1,597,239.97 of which the FEMA share will be \$1,197,929.98. We anticipate that the DCA share will be \$19,965.50. We should have the funds within the next two weeks.

10. Saxon Woods' Document Request

The insurer for Saxon Woods Property Owners Association has requested supporting documents for the City's allegation that the pond outfall structures within the subdivision were not properly constructed. The correspondence is in your mail basket.

11. Safety Coordinator

HAM radio operators meeting: This week's discussion was on high definition television. DTV is digitally broadcast; the earliest implementations used analog broadcasting, but today digital television (DTV) signals are used, requiring less bandwidth due to digital video compression. High Definition usually refers to 720 horizontal lines of video format resolution or more.

The monthly Neighborhood Watch meeting was held, and a presentation was given by Lt. Williams on Domestic Violence. A total of 16 residents were informed on myths about domestic violence as well as the cycle of violence.

Safety Coordinator Alan Williamson attended the DeBary Woods HOA meeting in reference to the PSAC driveway stenciling project. The project was described to the HOA board and the board

unanimously approved the project for their community. One of the residents, Mr. Dennis Rodriguez, is going to oversee the project with assistance from Alan.

12. Parks and Recreation Department

The 2009 Youth Outdoor Basketball League began game play on January 24, 2009. Sixty plus parents and spectators enjoyed cheered on 20+ participants in our 3rd season of basketball play. Dave Hansen from Hansen's Fine Portraits will be on site at Bill Keller Park basketball courts to take individual and team pictures for all participating on February 7, 2009.

Recreation Coordinator Michelle Leach attended the first Volusia County Athletics Association meeting on January 28, 2009 held at the DeBary Hall Historic Site. Ms. Leach has been volunteered as the chairperson for this group for 2009. Issues facing athletic organizers around Volusia County were discussed. The next meeting is scheduled for March 31, 2009 in Daytona Beach.

Planning has begun for a new Youth Tennis Clinic. The program is tentatively scheduled to begin April 13, 2009. Boys and girls between the ages of 4-16 will have the opportunity to participate. Further details will be made available shortly.

The 50+ Crowd meets every Monday from Noon to 3 PM the DeBary Civic Center. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Recreation Coordinator Michelle Leach at 386-668-2040.

The City of DeBary Parks and Recreation Department will be moving its location. As of February 2, 2009 the Parks and Recreation Department will operate out of the New City Hall located at 16 Colomba Road. The main phone number will be 386-668-2040.

Registration for the 2009 Spring Youth Flag Football League will be March 2, 2009- March 13, 2009 Monday thru Friday from 2-5 PM. Registration will take place at the Florence K. Little Town Hall (Community Center). This program targets boys and girls ages 6-13. Cost is \$40. For further information, please contact Recreation Coordinator Michelle Leach at 386-668-2040. **VOLUNTEER COACHES ARE NEEDED!**

13. Drainage Improvement Projects

Design Projects:

Attachments: 2009-1-23SJRWMDPre-AppMtgMins.pdf

Monroe/Catalina/Pond OS Project: The response package to the St. Johns River Water Management District is being submitted today, January 30, 2009.

Matanzas Road Drainage Improvements: Contractor bids for Matanzas have been received and reviewed. A recommendation for award is scheduled for the February 4, 2009 City Council meeting.

Community Drive: Permit package is being submitted to the City today, January 30, 2009 for submittal to the St. Johns River Water Management District. Construction plans, calculations and

permit application will be included. The City will need to obtain the necessary drainage easements for permit issuance.

Hollow Pine: Construction plan preparation has begun. We anticipate being able to submit a review package to the City by February 13, 2009.

Pine Valley Court: We met with Anthony Gonzalez on January 9 to discuss drainage options. One involves collecting stormwater runoff from Pine Meadow Rd. before it runs in on the north side of the homes along Pine Valley Court, thereby reducing the volume of water that contributed to the wash-out behind the railroad tie wall at 110 Pine Valley Court. The other option is to look at constructing a drainage structure directly behind the failed wall to collect runoff and piping it out to the proposed storm system on Pine Valley. GAI will review these two options and report findings to the City.

Crystal Pine Drive (Unnamed Lake #4): We met with staff from St. Johns River Water Management District for a pre-application meeting today, January 23, 2009. Meeting minutes from this meeting are attached.

Construction Updates:

Stormwater Capital Improvement Program - Weekly Project Report – January 26, 2009 to January 30, 2009

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

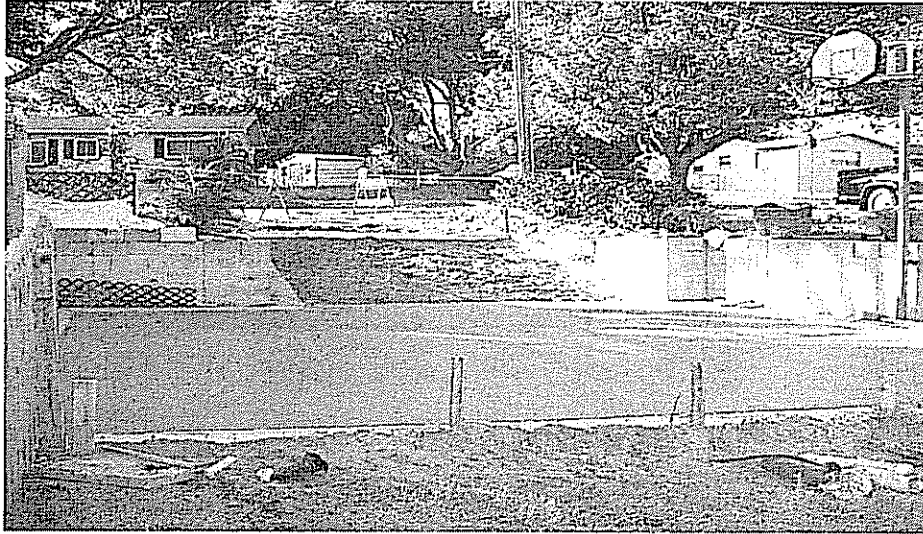
Stormwater improvements for the Bougainvillea CIP project were ongoing this week. Barracuda Building Corp. installed drainage structures and piping near the intersection of Ivy Lane and Bougainvillea Drive. The picture below shows construction in progress within the stormwater easement on Bougainvillea Drive.



Barracuda Building Corp. continued installing new water mains for Volusia County Utilities on Jasmine Drive. Pressure testing was completed and samples for bacteriological testing have been

taken. Completion of the water main construction and implementation of the new service is required before the Jasmine Drive stormwater improvements can continue.

Restoration of the driveway for 40 Jasmine Drive was in progress this week. The picture below shows the first section of the driveway restored and the next section formed for concrete placement the following day.



Valencia/Plumosa Capital Improvement Drainage Project #17

The project is on the agenda for award by the DeBary City Council at the next regular City Council Meeting, February 4, 2009.

Matanzas Road Capital Improvement Drainage Project #8

Bids for the project were received on Friday January 23, 2009. Bids were opened at 2:00 PM at Florence K. Little Town Hall, 12 Colomba Road. Wal-Rose, Inc. was the lowest responsive and responsible bidder at \$486,929.00. The Engineer's Estimate was \$542,300.00. Wal-Rose, Inc. has constructed a similar project for the City, the DeBary Drive Stormwater Capital Improvement Project in 2008. The project will be recommended to the DeBary City Council for award at the February 4, 2009 City Council Meeting.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

Delivery of drainage structures, pipe and construction equipment began this week. Clearing of the pond area was in progress.

West Side Emergency Flood Management System

GAI completed a constructability review of the West Side Emergency Management System, Phase V and Phase VI. Review of the construction contract, instruction to bidders and bid forms was included. Comments were sent to PEC.

Date: January 23, 2009

Meeting: St Johns River Water Management District

Meeting Date: January 23, 2009

Location: St Johns River Water Management District (SJRWMD)

Attendees: Annie Akarjalian (SJRWMD)

Margie Cook (SJRWMD)

Mark Sweeney (GAI)

Chris Grammier (GAI)

Purpose: Pre-application meeting – Pine Valley Court/ Unnamed Lake #4. Additional discussion on Monroe/ Catalina project and Community Drive Project as well.

Discussions:

Pine Valley Court – Discussions included the following:

- How to treat two water bodies as discharge location of Pine Valley Court (PVC) system; i.e. as lakes or detention ponds. Water bodies likely to be categorized as lakes, though determination may be based on existing flora by environmental inspection.
- Any use of wetland north of PVC for storage/treatment must consider hydroperiod impacts. Dredge/fill activities considered impacts to wetland. Recommended that GAI contact Lee Kissick at SJRWMD to discuss environmental concerns.
- Final discharge to FDOT pond south of PVC based on 25/96 stormwater volumetric discharge for pre vs. post. Existing basin parameters must be considered for FDOT pond's design basin and what impacts additional volumes will have.

Unnamed Lake #4 – Discussions included the following:

- Pollutant loading analysis/treatment required for transmission of water to Lake Marie from Unnamed Lake #4. Mitigation can include addition of stormwater treatment within the Lake Marie basin, not just direct treatment of the water pumped from Unnamed Lake #4.
- Transmission of stormwater to Lake Marie should be viewed on an average annual basis; i.e. how often is it anticipated that the pumps will be utilized based on a determined elevation datum at which time they will be turned on. Review of historic rainfall and lake level data can be utilized, or theoretical water levels within lake from stormwater models are generally accepted methodologies for determination of "pumps on" elevation.

Community Drive – Methodology proposed by GAI confirmed with District staff. Adding the volume collected from within depressional areas within the Park Lane Pond shall be added to the pond's seasonal high water elevation. Letter of Modification to an existing permit is to be provided by entity proposing existing permit modification; i.e. City of DeBary. GAI anticipates providing Letter of Modification package to City week of January 26, 2009.

Monroe/Catalina – GAI's proposed methodology for addressing District's concerns over intersecting groundwater mounds explained in more depth with District staff confirming that the proposed response to said concerns are in keeping with District's understanding of GAI's email dated December 16, 2008. Submittal of response package is expected to be provided to District week of January 26, 2009

cc: Maryann Courson, City of DeBary
Anthony Gonzalez, City of DeBary

City of DeBary, Florida

CALENDAR OF EVENTS

Jan 31 Saturday 10 AM to 4 PM	Grand Opening of the Gateway Center for the Arts (GCA) 880 North US Highway 17/92
Feb 3 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Feb 4 Wednesday 4:30 PM	City Council Meeting 16 Colomba Road
Feb 6 Friday 7 PM	“Man of the Millennium” Thomas Edison Community Theater at GCA
Feb. 7th and 8th Feb 7 at 8 PM Feb 8 at 2 PM	Stageplay: “All in the Timing” Gateway Center for the Arts, 880 North Hwy. 17/92
Feb 10 Tuesday 5:30 PM	Streetscape Advisory Committee Meeting 16 Colomba Road
Feb 11 Wednesday 6 PM	Code Enforcement Board Meeting 16 Colomba Road
Feb 17 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Feb 18 Wednesday 7 PM	City Council Meeting 16 Colomba Road
Feb 21 Saturday 8:30 AM	West Volusia Summit DeLand City Hall Commission Chambers
Mar 3 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Mar 4 Wednesday 7 PM	City Council Meeting 16 Colomba Road
Mar 10 Tuesday 5:30 PM	Streetscape Advisory Committee Meeting 16 Colomba Road
Mar 11 Wednesday 6 PM	Code Enforcement Board Meeting 16 Colomba Road
Mar 17 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road