

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: January 16, 2009
Subject: DeBary City Manager's Weekly Report

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1. CITY OFFICES WILL BE CLOSED ON MONDAY, JANUARY 19TH FOR MARTIN LUTHER KING JR. DAY.

2. Development Review Committee

The 2009 Schedule for the Development Review Committee meetings is attached.

3. Activities in DeBary

**Saturday, January 17
8 AM to 2 PM**

**Trash & Treasure Sale
Gateway Center for the Arts, 880 N. Hwy. 17/92**

4. Strategic Planning

Mayor Garcia and I met with Mike Abels, UCF Department of Public Administration (Former City of DeLand City Manager) concerning the Strategic Planning Process. The discussion concerned the formation of a stakeholder and citizen committees and accomplishing a community buy-in of the strategic planning process. A presentation by Mike Abels to the City Council is scheduled for the February 18th City Council meeting.

5. Contract State Prison Crew

Assistant City Manager and I met with Lt. Stroh and the Guard in charge of the prison crew concerning the startup of the crew to replace the services provided by Servello and Son for the maintenance of Highway 17/92, retention ponds and other public areas. The crew is scheduled to start on Thursday, January 22nd. The crew will work Tuesdays thru Fridays from 7:30 AM to 3:15 PM.

6. Safety Coordinator

On January 16th, Safety Coordinator Alan Williamson attended the Local Mitigation Strategy meeting. All three of the DeBary projects are in the Top Ten category for funding.

Alan met with Pastor Smith from the First Baptist Church in Orange City. Volunteers from the Church will be working on the driveway stenciling project. Approximately 20 volunteers will be working on Saturday, January 17th.

7. Parks and Recreation Department

Recreation Coordinator Michelle Leach served as a Judge for the DeBary Elementary Science Fair on Thursday, January 15.

Registration dates for Flag Football League will begin on February 23rd through March 6th. The League is co-ed and is for ages 6 through 12. The cost is \$40 per child. Game dates are March 26th through June 6th on either Friday nights or Saturdays mornings. The schedule is for ten games. Volunteer coaches are needed. Games will be held at Rob Sullivan Community Park.

8. Drainage Improvement Projects

Design Projects:

Monroe/Catalina/Pond OS Project

St. Johns River Water Management District has confirmed GAI's proposed methodology, as stated in GAI's email to the District December 16, 2009, as a viable course of action for addressing Comment 5 in the District's request for additional information letter dated December 3, 2008. GAI anticipates submitting response to the District's letter the week ending January 23, 2009.

Matanzas Road Drainage Improvements

Matanzas' bid date has been pushed back to January 23, 2009 and is expected to go before the Council on February 4th for approval. Anticipated start of construction would be around March 2nd.

Community Drive

Plans were submitted to the City on January 6, 2009, we are expecting review comments back on January 16, 2009. Draft geotech report was received January 6, 2009. We met with Anthony Gonzalez January 9, 2009 to discuss corner clip drainage easement. It was decided at that time that the proposed 10' drainage easement along the property line should be increased to 15' in order to save existing landscaping. A legal description of drainage easement and corner clip was forwarded to the City on January 13, 2009.

Hollow Pine

Hollow Pine survey is complete with the exception of locating geotechnical borings. Preliminary drainage system layout is underway. Draft geotech report was received January 6, 2009.

Pine Valley Court

We met with Anthony Gonzalez on January 9 to discuss drainage options. One involves collecting stormwater runoff from Pine Meadow Road before it runs in on the north side of the homes along Pine Valley Court, thereby reducing the volume of water that contributed to the wash-out behind the railroad tie wall at 110 Pine Valley Court. The other option is to look at constructing a drainage structure directly behind the failed wall to collect runoff and piping it out to the proposed storm system on Pine Valley. GAI will review these two options and report findings to the City.

Crystal Pine Drive (Unnamed Lake #4)

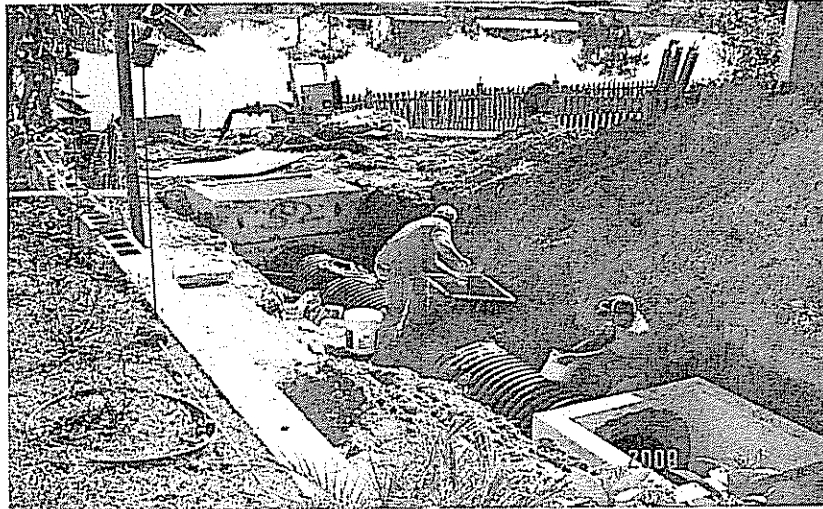
Survey is complete with the exception of locating geotechnical borings and wetland flags.

Construction Updates:

Stormwater Capital Improvement Program - Weekly Project Report – January 12-January 16, 2009

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

Stormwater improvements for the Jasmine Drive project continued. Installation of the outfall section of the new stormwater system to Lake Anna Maria required removal of the resident's driveway at 40 Jasmine Drive. New drainage structures were installed to more effectively direct stormwater from Lantana Drive and Jasmine Drive to the lake. The picture below shows some of the extensive work that was in progress this week.



A large spring was unearthed during excavation to install the headwall for the system near the edge of Lake Anna Maria. Dewatering was ineffective due to the volume of flow from the spring and modifications were approved to relocate the headwall. The new headwall will be cast in place and will be incorporated into the existing seawall. The picture below shows formwork in place to cast the concrete for the new headwall. Concrete placement is scheduled for January 16th.



Barracuda Building Corp. was requested to improve erosion and sediment control within the project limits to prevent sediment from entering the existing stormwater system. Barracuda Building Corp.

complied with the request and placed silt barriers in all of the inlets. Barracuda Building Corp. was also requested to begin sodding disturbed areas as soon as possible.

Barracuda Building Corp. continued work for the installation of new water mains for Volusia County Utilities along Dogwood Trail and Bougainvillea Drive. Volusia County Utilities is monitoring the water main construction in progress. Driveways along the north side of Dogwood Trail were sawcut to begin removal to install the new water mains. Driveway demolition and temporary parking arrangements will be coordinated with residents prior to removal of the concrete.

Valencia/Plumosa Capital Improvement Drainage Project #17

No activity this week.

Matanzas Road Capital Improvement Drainage Project #8

The Bid Date was changed to Friday January 23, 2009 when bids will be opened at 2:00 PM at Florence K. Little Town Hall, 12 Colomba Road. Addendum No. 1 was sent to all bidders that attended the mandatory pre-bid meeting. Addendum No. 1 contained answers to bidder's questions and clarifications. The Engineer's Estimate for the construction project is \$542,300.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

Notice of Commencement letters were prepared for Mayor Garcia's signature. Mayor Garcia planned to personally distribute the letters throughout the project limits.

Masci Construction has completed survey layout and utility locates for the project and expects to clear the pond area on Magnolia Drive during the week ahead. Delivery of drainage structures, pipe and construction equipment should begin next week and start of underground construction is expected within the next two weeks.

**City Of DeBary
Development Review Committee**

2009 Schedule

**9 AM – 1st and 3rd Tuesday
City Hall 16 Colomba Rd.**

January 6 & 20 (Florence K. Little Town Hall)

February 3 & 17

March 3 & 17

April 7 & 21

May 5 & 19

June 2 & 16

July 7 & 21

August 4 & 18

September 1 & 15

October 6 & 20

November 3 & 17

December 1 & 15

City of DeBary, Florida

CALENDAR OF EVENTS

Jan 17 Saturday 8 AM to 2 PM	Trash & Treasure Sale Gateway Center for the Arts, 880 N. Hwy. 17/92
Jan 20 Tuesday 9 – 10 AM	Development Review Committee Meeting Florence K. Little Town Hall
Jan 20 Tuesday 3 PM	MPO technical Coordinating Committee Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Jan 20 Tuesday 6:30 PM	Public Safety Advisory Committee Meeting Florence K. Little Town Hall
Jan 21 Wednesday 6 – 7 PM 7 – 11 PM	City Council: City Council Workshop City Council Regular Meeting Florence K. Little Town Hall
Jan 22 Thursday 6 PM	VLOC Dinner Meeting Edgewater
Jan 22 Thursday 7 – 9 PM	Orlandia Heights Board of Directors Meeting Florence K. Little Town Hall
Jan 25 Sunday 1 PM	Youth Free Throw Basketball Competition Bill Keller Park
Jan 26 Monday 5 PM	VCOG Governing Board 2570 W. International Speedway Blvd. Suite 120 DAB
Jan 28 Wednesday 6 PM	City Council Workshop Florence K. Little Town Hall
Jan 31 Saturday 10 AM to 4 PM	Grand Opening of the Gateway Center for the Arts (GCA) 880 North US Highway 17/92
Feb 3 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road
Feb 4 Wednesday 7 PM	City Council Meeting 16 Colomba Road
Feb 6 Friday 7 PM	“Man of the Millennium” Thomas Edison Community Theater at GCA
Feb. 7th and 8th Feb 7 at 8 PM Feb 8 at 2 PM	Stageplay: “All in the Timing” Gateway Center for the Arts, 880 North Hwy. 17/92