

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: December 19, 2008
Subject: DeBary City Manager's Weekly Report

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1. City offices will be closed December 25th and 26th.

2. DeBary Bayou Restoration

Representatives of the US Army Corps of Engineers, SJRWMD, FDOT and the City toured the DeBary Bayou by airboat. A public meeting was held which was called by Congressman John Mica attended by Mayor Coleman, Mayor-elect Bob Garcia, and Council Members Lenzen, Carson and Marks. The stakeholders of the project shared with the technical team their recollection of the ecological state of the Bayou prior to the construction of I-4, the detrimental changes that occurred once I-4 was constructed due to it acting as a dike between the ebb and flow of the water from Lake Monroe to the Bayou, their perception of what has caused the problems, and their vision of the state of the Bayou after completion of the restoration.

3. Kings Lake

Assistant City Manager Anthony Gonzalez and I met with the representatives of Sun Communities concerning the coordination of response to catastrophic flooding. A team approach was developed and the property owners were pleased with the cooperation of the City.

4. Mayor-elect's Compensation

Mayor-elect Bob Garcia has advised Finance Administrator James Seelbinder that, as the City Charter does not state that he must accept compensation while serving as Mayor, he will forgo the \$600 per month salary until he fulfills his platform and commitment made to the electorate. Mayor-elect stated that this money could be applied elsewhere as needed.

5. Soft Shadow Lane Drainage Project

Assistant City Manager Anthony Gonzalez, David Hamstra of PEC and I met with the owner of the Glen Abbey Golf Course to discuss the easements required and the disposal of stormwater through their irrigation system, as required by SJRWMD for the Soft Shadow Lane Drainage Project.

6. NO Pickup of Recycling/Garbage/Yard Waste on Christmas Day or on New Years Day

If your normal pickup day is: Thursday, December 25

Your special pickup day will be: Friday, December 26

If your normal pickup day is: Friday, December 26

Your special pickup day will be: Saturday, December 27

If your normal pickup day is: Thursday, January 1
Your special pickup day will be: Friday, January 2

If your normal pickup day is: Friday, January 2
Your special pickup day will be: Saturday, January 3

NEW WASTE COLLECTION PICKUP SCHEDULE WILL BE MAILED TO ALL DEBARY RESIDENTS. NEW SCHEDULE WILL BEGIN JANUARY 5TH.

7. Activities in DeBary

Friday, December 19th Gateway Orchestra Concert “The Spirit of the Holidays”
7:30 PM Gateway Center for the Arts, 880 N. US Hwy. 17/92
Call 386/668-5553 for Concert Tickets. ► IN THE EVENT OF RAIN, THE CONCERT
WILL BE HELD AT FLORENCE K. LITTLE TOWN HALL, 12 COLOMBA ROAD.

8. Revenue Estimates

Finance Administrator Jimmie Seelbinder reported to me that the Florida Legislative Committee on Intergovernmental Relations informed him on December 2, 2008, that the Committee had revised estimates of revenue for the current fiscal year. In the past, the City of DeBary has not used the total estimates provided by this Committee, but has used their estimates as a guideline plus adding or reducing their estimates by our history of collections. The Committee has reported a reduction of the estimate for State Revenue Sharing for the City of DeBary from \$398,562 to \$336,698 which results in a \$61,864 shortfall. However, because we do not use 100% of the Committee’s estimate our reduction will only be approximately \$41,936. We are monitoring all revenues.

9. Safety Coordinator

Safety Coordinator Alan Williamson met with a radio team from Communications International for the reprogramming of the City’s 800 MHz radios. This is the first step in a two-step process to meet the new radio band frequencies.

Alan attended the West Volusia Community Traffic Safety Team meeting. The topic of discussion was a possible Volusia County study on time-of-day restrictions on County roads. Approval and awareness of truck-lane restrictions are related to concerns about traffic efficiency and safety, pavement wear, and motorist intimidation. Volusia County Traffic Engineering is looking into the possibility of implementing truck-lane restrictions to improve traffic safety and congestion.

Alan attended the VIND (Volusia Interfaith/Agencies Networking in Disaster) meeting. The agenda included updates from Case Management, Rebuilding Coordinator, Spiritual/Mental Health, Project HOPE, United Way, and Red Cross. The committee was able to close out the last few cases from the DeLand tornados, but still have a few cases from the 2004 hurricane season.

At the weekly HAM radio operators meeting, there was a brief discussion on wire antennas and the difference between the thickness of wire versus the amount of resistance. The spirit of Christmas was

felt with the playing of harp music. One of the HAM radio operators brought a harp and played a few songs. The discussion was then on the harp and the mechanics of the instrument. Most European-derived harps have a single row of strings with strings for each note of the C Major scale (over several octaves). Harpists can tell which strings they are playing because all F strings are black or blue and all C strings are red or orange. Pedal harps use the mechanical action of pedals to change the pitches of the strings.

Alan participated in a conference call with FMASH (Florida Municipal Association for Safety and Health). The agenda included an update on the FMASH Conference, Florida Public Task Force, and the FMASH web-site. Alan is a Board Member of FMASH, and the organization is considered to be the State's primary safety organization for municipal workers' safety and health. Discussion was also on the possibility of holding a FMASH conference in Orlando.

10. Parks and Recreation Department

The City of DeBary and DeBary Hall, a service of Volusia County, partnered for the 5th Annual Festival of Lights on Saturday, December 13, 2008. An estimated 4,200 patrons enjoyed the splendid holiday lights, laser light show, holiday movies and other holiday events. Thank you to the following sponsors for their generous donation toward this event.

Gold Level Sponsor:

1. Riverside Bank
2. Professional Engineering Consultants
3. GAI Consultants
4. Waste Pro
5. Hampton Inn of DeBary
6. Fishback Dominick Attorneys at Law

Silver Level Sponsor:

1. Shoemaker Construction
2. Barracuda Building Corp.

Bronze Level Sponsor:

1. Cici's Pizza
2. TG Lee Foods
3. Mainstreet Community Bank
4. Ty Harris, P.A.
5. Page Dixon Chandler Smith, LLC

A special thank you goes to the Gateway Art League, Fraternal Order of the Eagles 4414 and the Moose Lodge 655 for volunteering their time to help staff this event.

The 2008 Christmas Parade was held on Sunday, December 14, 2008 in DeBary. Various organizations, businesses and schools participated this year. Congratulations to the following winners:

Adult Civic: 1st Place: The Orlando Jeep Club, 2nd Place: Starlight Promenaders Square and Round Dance Club, 3rd Place: Fraternal Order of the Orioles

Youth Civic: 1st Place: Cub Scout Troop 560, 2nd Place: Ranch Raiders 4-H Club, 3rd Place: Girl Scout Troop 959

Commercial: 1st Place: Artesian Pools of East Florida, 2nd Place: Volusia Speedway Park Karting, 3rd Place: Cici's Pizza

Adult/Youth Civic: 1st Place: Community United Methodist Church, 2nd Place: Bible Baptist Church, 3rd Place: Gateway Center for the Arts

School: 1st Place: Child's World of Learning, 2nd Place: Reading Edge Academy Cheerleaders 3rd Place: SGA-FFEA (DeBary Elementary School)

Parks and Recreation Director John Fletcher and Parks Superintendent Tom Vandehey attended the Volusia County Recreation Director Association meeting on December 17, 2008 in Daytona Beach.

Tom Vandehey was the first-ever recipient of "Home Town Hero" presented by Riverside Bank of DeBary. Tom received the award due to his commitment and tireless energy he gives to the community, especially his efforts given during Tropical Storm Fay. The award was presented in conjunction with the Festival of Lights at DeBary Hall on December 13, 2007.

Registration for the 2008 Youth Outdoor Basketball League will run until December 23, 2008. The league targets boys and girls ages 10-14. Cost is \$40 per child. Please bring a copy of the child's birth certificate to verify age. All games and practices will be played at Bill Keller Park. For further information, please contact the Parks and Recreation Department at 386-456-5150.

The 2008 Fall Youth Soccer League concluded its 10 game season on Saturday, December 20, 2008. Nearly 150 kids, 25 volunteer coaches and 14 teams enjoyed a full soccer season. An awards ceremony was conducted on Saturday, December 20, 2008 at Town Hall. All children received a participation certificate. One player from each team received a Good Sport Award and Most Improved Player Award. In addition, one team from the Senior League and two teams from the Junior League received Team Good Sportsmanship Award. Thank you to our volunteer coaches for making this the best season yet.

Recreation Coordinator Michelle Leach, Parks Superintendent Tom Vandehey and Parks and Recreation Director John Fletcher attended the Post meeting for the Festival of Lights on Thursday, December 18, 2008. Improvements for the 2009 Festival of Lights were discussed.

Congratulations to the following homes for participating and winning the 2008 Christmas Lighting Display Contest:

NW Quadrant: 1st Place: 505 Quail Hill Dr.

NE Quadrant: 3rd Place: 1 Pine Glen Dr., 2nd: 536 Soft Shadow Ln., 1st: 520 White Cap Cove Ct.

SW Quadrant: 3rd Place: 72 Community Dr., 2nd: 69 Crystal Dr., 1st: 71 Lake Dr.

SE Quadrant: 3rd Place: 333 Riviera Dr., 2nd: 238 Sunrise Blvd., 1st: 242 Buena Vista St.

11. Drainage Improvement Projects

Design Projects:

WEEK OF DECEMBER 8th THROUGH DECEMBER 12th

A meeting was held with SJRWMD to discuss Monroe/Catalina RAI, and the Community Drive and Hollow Pine Drive projects. Minutes of the meeting are attached.

Matanzas Road Drainage Improvements: Final plans are completed and were delivered to the City on December 5, 2008 for advertisement.

Monroe/Catalina/Pond OS Project: St. Johns River Water Management District completed their review of the plans and has requested additional information (RAI) on the design of the water management systems and the modeling of the Reserve drainage basin. We met with District staff on December 11, 2008 to review the comments.

One issue of note, the District is looking for additional computer modeling of the three ponds surrounding Pond OS to determine the impact of groundwater mounding. This work was not anticipated in our contract proposal and will constitute additional services. We will provide a scope and fee for your approval prior to commencing work on this item.

Community Drive: Design is underway on the drainage system along Community Drive. Initial layout of the proposed drainage system is complete. Drainage easement requirements are being confirmed and will be coordinated with the City at the 30% plans review. We were able to discuss this project with the District staff as well.

The information that was supplied to us is that the emergency sluice gate immediately downstream of the Park Lake pond is closed, and will remain so until its use is permitted. Therefore, the control structure, as designed, is not in use. Design for the Community Drive collection system will, therefore, be done on a volume basis and not routed through the pond.

Hollow Pine: Hollow Pine survey is about 90% complete, with completion scheduled for next week. Preliminary drainage system layout is underway.

Pine Valley Court: Survey control has been completed for Pine Valley Court with topographic survey scheduled for next week. Wetlands have been flagged and will be surveyed. Bore hole locations will be surveyed once they are completed.

Crystal Pine Drive (Unnamed Lake #4): Survey has is underway with additional topo needed on Spruce Lane and Lake Drive. Wetlands have been flagged and will be surveyed.

Geotechnical Survey (all projects): Coordination of boring locations on each project is underway.

WEEK OF DECEMBER 15th THROUGH DECEMBER 19th

Monroe/Catalina/Pond OS Project: A meeting was held with SJRWMD on December 11, 2008 to discuss the RAI comments. One outstanding issue is what the District will accept in terms of quantifying the effects of groundwater mounding of the ponds surrounding Pond OS. GAI proposed

a conservative, cost effective means of analysis and sent same to the District via e-mail on December 16, 2008. We are awaiting response from SJRWMD as to whether this method is acceptable.

Matanzas Road Drainage Improvements: Final plans are completed and were delivered to the City on December 5, 2008 for advertisement.

Community Drive: Design is underway on the drainage system along Community Drive. Initial layout of the proposed drainage system is complete. Drainage easement requirements are being confirmed and will be coordinated with the City at the 30% plans review. This project was discussed with SJRWMD at the December 11, 2008 meeting. We will be submitting to the District for permit in January 2009.

Hollow Pine: Hollow Pine survey is about 95% complete. Preliminary drainage system layout is underway.

Pine Valley Court: Survey control has been completed for Pine Valley Court with topographic survey scheduled for this week; wetlands and borehole locations will be done once they are completed.

Crystal Pine Drive (Unnamed Lake #4): Survey has is underway with additional topo needed on Spruce Lane and Lake Drive.

Geotechnical Survey (all projects): Coordination of boring locations on each project is underway.

Construction Updates:

WEEK OF DECEMBER 8th THROUGH DECEMBER 12th

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

Emergency repair work continued on Pleasant Hill Drive in the Reserve subdivision. Barracuda Building Corp. continued restoration work. Concrete was placed for sidewalk and curb sections and driveways. Restoration will continue until the work is completed. The contractor began filling the existing stormwater piping with concrete on Friday. Motorists and pedestrians are cautioned to be aware of construction vehicles and limited access through the area.

Barracuda Building Corp. will begin work on Monday December 15 for the Jasmine Drive Stormwater Capital Improvement Project near the intersection of Jasmine Drive and Lantana Drive. Surveyors will re-set control staking for the project on Monday and excavation is scheduled to begin on Tuesday. Motorists and pedestrians are cautioned to be aware of construction vehicles and limited access through the area.

Valencia/Plumosa Capital Improvement Drainage Project #17

Bids were received and opened on December 5, 2008 at 2:00 PM at Florence K. Little Town Hall. Eleven (11) bids were received and CWB Contracting, Inc. is the lowest bidder at \$229,818.25. References have been contacted and satisfactory results have been confirmed by local public

agencies. GAI will make a Recommendation of Award to the DeBary City Council at the regular City Council meeting on December 17, 2008.

Matanzas Road Capital Improvement Drainage Project #8

The project was advertised for bids on Wednesday December 10 and Thursday December 11. A mandatory pre-bid meeting is scheduled for Friday December 19, 2008 at 10:00 AM at Florence K. Little Town Hall. The Bid Date is Friday January 16, 2009 when bids will be opened at 2:00 PM at the New DeBary City Hall, 16 Colomba Road. The Engineer's Estimate for the construction project is \$542,300.

City of DeBary, Florida

CALENDAR OF EVENTS

Dec 19 Friday Gateway Orchestra Concert "The Spirit of the Holidays"
7:30 PM Gateway Center for the Arts, Gateway Park, 880 N Hwy. 17/92
▶ In the event of rain – Concert will be held at Florence K. Little Town Hall

Dec 25/26 City offices closed for Christmas Holiday
Thursday/Friday

2009

Jan 1 Thursday City Offices are closed.

Jan 7 Wednesday City Council Meeting
7 – 10 PM Florence K. Little Town Hall

Jan 8 Thursday Last day to sign up for the Little Miss DeBary Contest

Jan 12 Monday Historic Preservation Advisory Board Quarterly Meeting
10 – 11 AM Florence K. Little Town Hall

Jan 13 Tuesday Development Review Committee Meeting
9 – 10 AM Florence K. Little Town Hall

Jan 13 Tuesday Streetscape Advisory Committee Meeting
5:30 PM Florence K. Little Town Hall

Jan 14 Wednesday Code Enforcement Board Meeting
6 PM Florence K. Little Town Hall

Jan 20 Tuesday Public Safety Advisory Committee Meeting
6:30 PM 16 Colomba Road

Jan 21 Wednesday City Council Meeting
7 – 11 PM 16 Colomba Road

Jan 22 Thursday Orlandia Heights Board of Directors Meeting
7 – 9 PM 16 Colomba Road

Jan 27 Tuesday Development Review Committee Meeting
9 – 10 AM 16 Colomba Road

Jan 28 Wednesday Economic Development Advisory Committee Meeting
7 PM 16 Colomba Road