

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: December 5, 2008
Subject: DeBary City Manager's Weekly Report

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1. DeBary Bayou Study

I participated in a conference call with the study team consisting of members of the US Army Corp of Engineers, FDOT, SJRWMD, Congressman Mica's Office and Volusia County to coordinate the public meeting to be held December 16th at 2 pm at Florence K. Little Town Hall by Congressman Mica. The public meeting will be for stakeholders to inform the study team of their vision of the restoration of the Bayou.

2. Kings Lake

Assistant City Manager Anthony Gonzalez and I met with the representatives of Sun Communities concerning the coordination of response to catastrophic flooding. A team approach was developed and the property owners were pleased with the cooperation of the City.

3. Activities in DeBary

December 8th through 19th Gateway Park Office	Registration for Outdoor Basketball League Ages 10 – 14 – Volunteer coaches are needed.
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4. Revenue Estimates

Finance Administrator Jimmie Seelbinder reported to me that the Florida Legislative Committee on Intergovernmental Relations informed him on December 2, 2008, that the Committee had revised estimates of revenue for the current fiscal year. In the past, the City of DeBary has not used the total estimates provided by this Committee, but has used their estimates as a guideline plus adding or reducing their estimates by our history of collections. The Committee has reported a reduction of the estimate for State Revenue Sharing for the City of DeBary from \$398,562 to \$336,698 which results in a \$61,864 shortfall. However, because we do not use 100% of the Committee's estimate our reduction will only be approximately \$41,936. We are monitoring all revenues.

5. Safety Coordinator

The weekly HAM radio operators meeting discussed the advancement of radio communications during World War II. The discussion was on the medium and low frequency radio signals that have very long wavelengths, so there was little hope of building efficient, highly directional shipboard DF antennas at these frequencies. However, at relatively short distances, even a small

antenna will work because enough signal will be present for detection. Most warships of the inter-war period were fitted with direction finders whose antennas consisted of a pair of crossed loops. They were generally described as navigational in nature, but they could have been conceived as a means of detecting enemy transmitters just beyond the horizon. High frequency direction finding (HF/DF) was a relatively new development at the outbreak of hostilities. Production was slow and experience in correct operating techniques had to be gained step by step. By the end of 1942, HF/DF was accepted as an essential part of the equipment that vessels had to carry. Later in the war, convoy rescue ships and some merchant ships were fitted with HF/DF sets.

Safety Coordinator Alan Williamson attended the Meadowlea Improvement Association meeting to discuss the driveway stenciling project. Alan discussed the project, and answered questions from residents as well as the Home Association Board.

On December 4th, Alan attended the Ribbon Cutting Ceremony for the new Chamber of Commerce of West Volusia offices located at 1656 South Volusia Avenue in Orange City. Chamber President/CEO Linda White introduced Orange City elected officials and Chamber staff. The new offices include a privately-funded business incubator called the Chamber of Commerce of West Volusia Business Learning Center Incubator to nurture new and young businesses. The new chamber offices will also house a branch of Daytona State College, whose instructors will teach business training classes.

The December 5th VIP meeting focused on preparation for the December 13th Festival of Lights and the December 14th DeBary Christmas Parade.

6. Pickup of Illegal Signs

Attached is a spreadsheet detailing pickup of illegal signs from the City's rights-of-way through November 2008.

7. Parks and Recreation

Our 5th Annual Festival of Lights will be held on Saturday, December 13th from 6 PM to 9 PM at the DeBary Hall Historic Site located at 210 Sunrise Blvd.

The theme for the Christmas Parade is "Christmas in Toyland." The Sunday, December 14th Parade begins at 3 PM from Spring Vista Drive and will proceed north along South Highway 17/92 to Poinsettia Drive.

► Please be advised that South Highway 17/92 will be closed from 2:30 PM from Dirksen Drive to Highbanks Road intersection until after the Parade. The Detour route will be South Shell Road.

8. Drainage Improvement Projects

Design Projects:

Matanzas Road Drainage Improvements: Final plans are completed and will be delivered to the City today, December 5, 2008, or advertisement.

Monroe/Catalina/Pond OS Project: St. Johns River Water Management District completed their review of the plans this week and has requested additional information (RAI) on the design of the water management systems and the modeling of the Reserve drainage basin. We are in the process of reviewing the items in the RAI and will be setting up a meeting with St. Johns to discuss the outstanding issues.

Community Drive: Design is underway on the drainage system along Community Drive. Initial layout of the proposed drainage system is completed. Drainage easement requirements are being confirmed and will be coordinated with the City at the 30% plans review.

Hollow Pine: Hollow Pine survey is about 80% complete, with completion scheduled for next week. Preliminary drainage system layout is underway.

Pine Valley Court: Survey control has been completed for Pine Valley Court with topographic survey scheduled for next week. Wetlands and bore hole locations once they are completed.

Chrystal Pine Drive (Unnamed Lake #4)

Survey has is underway with additional topo needed on Spruce Lane and Lake Drive.

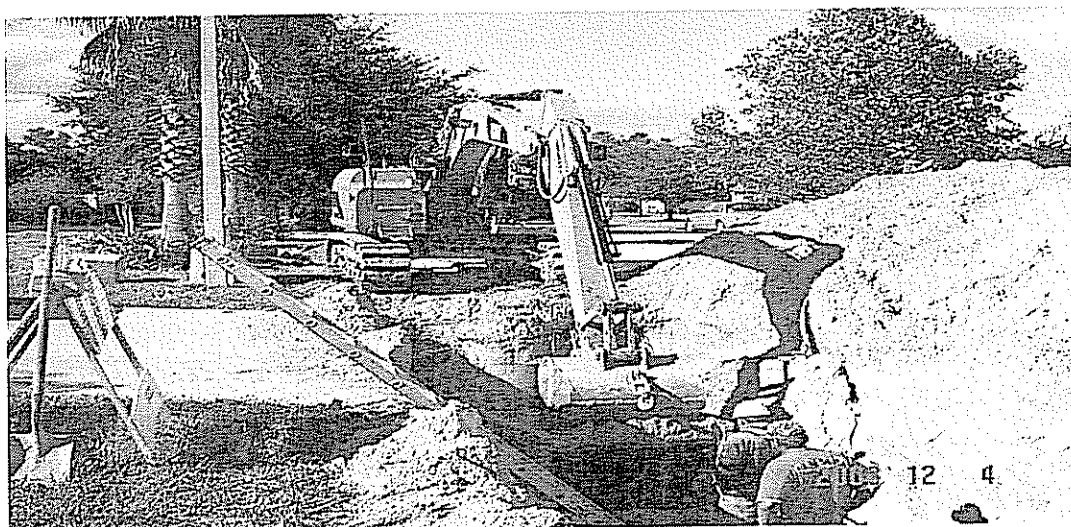
Geotechnical Survey (all projects)

Coordination of boring locations on each project is underway.

Construction Updates:

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

Emergency repair work continued on Pleasant Hill Drive in the Reserve subdivision. Barracuda Building Corp. completed installing a new 18-inch diameter stormwater piping system above the existing stormwater system. Underground work was completed on December 4, 2008. The picture below shows workers installing the final section of pipe.



Restoration work began on Wednesday, December 3rd. Concrete was placed for sidewalk and curb sections as shown in the picture below. Restoration will continue until the work is completed.



Barracuda Building Corp. has made good progress with the work and is expected to be finished in about a week. Motorists and pedestrians are cautioned to be aware of construction vehicles and limited access through the area.

Barracuda Building Corp. has scheduled to begin work next week on the Jasmine Drive Stormwater Capital Improvement Project near the intersection of Jasmine Drive and Lantana Drive.

Valencia/Plumosa Capital Improvement Drainage Project #17

The Bid Date is December 5, 2008 when bids will be opened at 2:00 PM at Florence K. Little Town Hall.

Matanzas Road Capital Improvement Drainage Project #8

The constructability review was completed and final Bid Documents are in preparation. The project is the City of DeBary, Bid No. 09-08 and will be advertised for bids on Wednesday December 10th and Thursday December 11th. **A mandatory pre-bid meeting is scheduled for Friday, December 19, 2008 at 10:00 AM at Florence K. Little Town Hall. The Bid Date is Friday, January 16, 2009 when bids will be opened at 2:00 PM at the New DeBary City Hall.**

Gene Leighton
Signs

	2004	2005	2006	2007	2008
	# of Signs	# of Signs	# of Signs	# of Signs	# of Signs
January		585	350	410	321
February		417	354	289	230
March		405	412	335	412
April		520	442	277	332
May		498	375	238	262
June		345	486	395	369
July		280	370	273	281
August		328	262	264	295
September		303	328	320	334
October	560	287	380	276	291
November	423	247	372	279	292
December	520	241	234	190	
	1,503	4,456	4,365	3,546	3,419

City of DeBary, Florida

CALENDAR OF EVENTS

Annual Toy Drive is ongoing – Last day of Toy Drive is Friday, December 12th
Toys can be dropped off at Florence K. Little Town Hall – Weekdays - 9AM to 4 PM.

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| Dec 9 Tuesday
9 AM | Development Review Committee Meeting
Florence K. Little Town Hall |
| Dec 9 Tuesday
5:30 PM | Streetscape Advisory Committee Meeting
Florence K. Little Town Hall |
| Dec 10 Wednesday
3 PM | MPO Bicycle and Pedestrian Advisory Committee
2570 W. International Speedway Blvd. Suite 120 DAB |
| Dec 10 Wednesday
6 PM | Code Enforcement Board Meeting
Florence K. Little Town Hall |
| Dec 11 Thursday
7 PM | Economic Development Advisory Committee Meeting
12 Colomba Road |
| Dec 12 Friday | Last day for the Toy Drive collection. |
| Dec 13 Saturday
9 AM | Special City Council Meeting
River City Nature Park, Barwick Road |
| Dec 13 Saturday
6 to 9 PM | 5th Annual Festival of Lights
DeBary Hall Historic Site |
| Dec 14 Sunday
3 PM | DeBary Christmas Parade “Christmas in Toyland”
Begins at Spring Vista Drive – Highway 17/92 - Poinsettia Drive |
| Dec 16 Tuesday
2 – 4 PM | City Council Workshop – DeBary Bayou
Florence K. Little Town Hall |
| Dec 17 Wednesday
7 – 11 PM | City Council Meeting
Florence K. Little Town Hall |
| Dec 18 Thursday
7 – 9 PM | Orlandia Heights Meeting
Florence K. Little Town Hall |
| Dec 19 Friday | Last day to sign up for the Little Miss DeBary Contest |
| Dec 19 Friday
7:30 PM | Gateway Orchestra Concert “The Spirit of the Holidays”
Gateway Center for the Arts, Gateway Park, 860 N Hwy. 17/92
► In the event of rain – Concert will be held at Florence K. Little Town Hall |
| Dec 23 Tuesday
9 AM | Development Review Committee Meeting
Florence K. Little Town Hall |