

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: November 26, 2008
Subject: DeBary City Manager's Weekly Report

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1. **Change in Holiday Schedule for GARBAGE / RECYCLING / YARD WASTE**

► **There will be NO pickup on Thanksgiving Day, Christmas Day, or New Years Day.**

FOR THE ABOVE 3 DAYS:

If your normal pickup day is:

Thursday, November 27

Thursday, December 25

Thursday, January 1

Your special pickup day will be:

Friday, November 28

Friday, December 26

Friday, January 2

If your normal pickup day is:

Friday, November 28

Friday, December 26

Friday, January 2

Your special pickup day will be:

Saturday, November 29

Saturday, December 27

Saturday, January 3

2. **Gateway Center for the Arts**

PEC Stormwater Manager David Hamstra and I met regarding stormwater at Gateway Center for the Arts. A site inspection was done and the system was found to be in compliance.

3. Activities in DeBary

December 1 thru 10 - Judging will take place for the 2nd Annual Christmas Lighting Display Contest. By Friday, November 28th, please fax or return entry forms to Gateway Park at Fax 386-456-5141 or Gateway Park at 860 N. US Highway 17/92, DeBary, Florida 32713.

Winners of the Lighting Display Contest will be announced at the Festival of Lights to be held on December 13th at DeBary Hall Historic Site.

Friday, December 5
5 – 7 PM

“Holidays at the Hall”
Artist Reception for Gateway Art League
DeBary Hall Historic Site, 210 Sunrise Blvd.

4. Safety Coordinator

The HAM radio operators held their weekly meeting. This week, the topic of discussion was on circuit boards. A member of the group is reconfiguring a circuit board and the discussion turned towards parallel resistance, Ohm's law, and Kirchhoff's current law.

5. Drainage Improvement Projects

Design Projects:

Matanzas Road Drainage Improvements: Constructability review is completed and final plans are being prepared to be delivered to the City December 5 for advertisement the weekend of December 6, 2008.

Monroe/Catalina/Pond OS Project: Project is in the final stages of review at the St. Johns River Water Management District. We should receive the permit or a request for additional information by December 6, 2008.

Community Drive: Design is underway on the drainage system along Community Drive. We are in the process of scheduling a pre-application meeting with the St. Johns River Water Management District and, as soon as it is scheduled, we will let you know. Community Drive survey has been extended to Spruce Street and is complete.

Hollow Pine: Hollow Pine survey is underway and about 50% completed. All utilities have been located to allow for removal of markers. About three more days of work needed to complete.

Pine Valley Court: Survey is under way. Control has been set up for Pine Valley Court, cutting in rear yard is required and we should be able to complete next week. Wetlands and bore hole locations to follow.

Chrystal Pine Drive (Unnamed Lake #4): Crystal Pine Drive topo is completed from Park Lane to Spruce and Lake Dr intersection. Need to topo lots lines and on lake Drive..... 2-3 more days required in the field to complete.

Geotechnical Survey (all projects): Coordination of boring locations on each project is underway. DEVO is ready to proceed with the hand auger borings along the roadways. Once boring locations are confirmed they will perform the site stakeout, call in and obtain utility clearance, and proceed with drilling. They also noted that the water levels in the Park Lane ponds are still staged up somewhat and access to the pond boring locations would be a bit difficult. They will monitor the pond levels and they expect access will be easier in about two weeks or so.

CONSTRUCTION UPDATES:

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

Emergency repair work continued on Pleasant Hill Drive in the Reserve subdivision. Barracuda Building Corp. installed a new 18-inch diameter stormwater above the existing pipe system. Underground work is expected to be completed by December 5, 2008. Restoration work should begin soon after the underground work is completed. Motorists and pedestrians are cautioned to be aware of construction vehicles and limited access through the area.

Riviera Drive Capital Improvement Drainage Project – CIP Project #4

Final Acceptance and final payment is recommended. The project is complete.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

The contract has been executed by Masci Corp. and the City of DeBary. A pre-construction conference will be scheduled soon.

Valencia/Plumosa Capital Improvement Drainage Project #17

The project was advertised for bids on November 8 and 9, 2008. The Mandatory Pre-Bid meeting was held at Florence K. Little Town Hall on Thursday November 20, 2008. Clarifications and minor changes will be included in Addendum No. 1 which will be completed and sent to bidders on December 2, 2008. The Bid date is December 5, 2008 when bids will be opened at 2:00 PM.

Matanzas Road Capital Improvement Drainage Project #8

Constructability review continued this week. Due to the depth of the proposed system, some changes to the alignment have been recommended to minimize impacts to residents. Final bid documents should be completed within the next two weeks.

Lake Lago Linda to Lake of the Woods Interconnect – Stormwater Capital Improvement Project #9

100% Construction plans were received by GAI Consultants, Inc. from Professional Engineering Consultants (PEC) for constructability review and comments.

City of DeBary, Florida

CALENDAR OF EVENTS

Annual Toy Drive is ongoing – Last day of Drive is Friday, December 12th
Toys can be dropped off at Florence K. Little Town Hall – Weekdays - 9AM to 4 PM.

Nov 27 and 28 Thursday/Friday	City offices closed for Thanksgiving
Dec 1 thru Dec 10	Judging for 2nd Annual Christmas Lighting Display Contest
Dec 3 Wednesday 7 PM	City Council Meeting Florence K. Little Town Hall
Dec 4 Thursday 6 PM	VLOC Dinner/Meeting Deltona City Hall
Dec 9 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Dec 9 Tuesday 5:30 PM	Streetscape Advisory Committee Meeting Florence K. Little Town Hall
Dec 10 Wednesday 6 PM	Code Enforcement Board Meeting Florence K. Little Town Hall
Dec 11 Thursday 7 PM	Economic Development Advisory Committee Meeting 12 Colomba Road
Dec 12 Friday	Last day for the Toy Drive.
Dec 13 Saturday 9 AM	Special City Council Meeting River City Nature Park
Dec 13 Saturday 6 to 9 PM	5th Annual Festival of Lights DeBary Hall Historic Site
Dec 14 Sunday 3 PM	DeBary Christmas Parade “Christmas in Toyland” Begins at Spring Vista Drive – Highway 17/92 - Poinsettia Drive
Dec 16 Tuesday 2 – 4 PM	City Council Workshop – DeBary Bayou Florence K. Little Town Hall
Dec 17 Wednesday 7 – 11 PM	City Council Meeting Florence K. Little Town Hall
Dec 18 Thursday 7 – 9 PM	Orlandia Heights Meeting Florence K. Little Town Hall