

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: October 31, 2008
Subject: City Manager's Weekly Report

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1. Smart Growth Meeting

On October 27th, I attended the VCOG Smart Growth meeting. Policy issues and approach to conservation development were reviewed and discussed. The County received their Objection Recommendation Comments (ORC) Report from the Department of Community Affairs (DCA) concerning the ECHO Map and the state had no objections. DCA has requested a timeline and what incentives/policies will be implemented. The language for the Comprehensive Plan is to be presented to the County Council in December.

2. Congressman John Mica

Mayor George Coleman, Council Member Jack Lenzen and I attended the October 28th Florida League of Cities' luncheon at which Congressman Mica led discussions on the economy, housing and transportation issues, offshore drilling, wars in Iraq and Afghanistan and other issues which impact our cities. The meeting was held specifically for municipalities within the 7th Congressional District and was very informative.

3. Mast Arm and Turn Lane at Highbanks/17-92 Road

Staff met with Fred Ferrell of TEDS concerning the FDOT Local Agency Program (LAP) certification requirements for the mast arm/turn lane project planned for the southwest corner of Highbanks and US Highway 17-92.

4. VCARD Annual Event

Last evening, Mayor Coleman, Council Member Lenzen, and I attended VCARD's event "Picnic in the Pasture" which was held at the Ford Family Farm. Mayor Coleman, Council Member Lenzen and I extended the City's sincerest appreciation to the Ford Family for their gracious offer of the use of their property at Highbanks/Conningham Road to evacuate the floodwaters from the James Pond area.

5. Activities in DeBary

**Saturday, November 1st
8 AM** **2nd Annual River City Run 10K and 5K Run/Walk
DeBary Memorial Park \$30 cash day of race
Sign up by calling Alta Vista Sports 386/736-0002.**
**Beneficiaries: Alzheimer Association Central, North Florida Chapter, and Global
Polio Eradication Initiative.**

Monday, November 3 **Annual Toy Drive begins**
Drop off toys from 9 – 4 PM at Florence K. Little Town Hall, 12 Colomba Road

Tuesday, November 4 **General Election**
7 AM – 7 PM

Thursday, November 6 **DeBary Garden Club Special Speaker**
7 PM **DeBary Civic Center, 38 S. Shell Road**

6. Safety Coordinator

At the HAM radio operators' weekly meeting, radio propagation was discussed. Radio propagation is a term used to explain how radio waves behave when they are transmitted, or are propagated from one point on the Earth to another. Like light waves, radio waves are affected by the phenomena of reflection, refraction, diffraction, absorption and scattering. Radio propagation in the Earth's atmosphere is affected by the daily changes of ionization in upper atmosphere layers due to the Sun. Understanding the effects of varying conditions on radio propagation has many practical applications, from choosing frequencies for international shortwave broadcasters, to designing reliable mobile telephone systems, to operation of radar systems. Radio propagation is also affected by several other factors determined by its path from point to point. This path can be a direct line of sight path or an over-the-horizon path aided by refraction in the ionosphere.

The basic CERT class met and continued training on Disaster Psychology, and CERT organization. The class was attended by 22 residents who enjoyed a very informative class on Disaster Psychology from a Certified Crisis Councilor. The course topics included Coping after a Disaster, Disaster Reactions and Intervention Suggestions, and the Care Model of Disaster Behavioral Health First Aid. The second topic was CERT Organization and covered National Incident Management System as well as the Incident Command System.

Safety Coordinator Alan Williamson met with the staff of St. Ann's Catholic Church to discuss disaster response and the best way their parishioners could assist in future events. Alan was approached by the Church to discuss CERT and other possible options to best utilize their resources.

Alan participated in a conference call with FMASH (Florida Municipal Association for Safety & Health). Alan is a Central Florida Board of Director for the organization and the discussion was on the Florida Public Task Force on Workplace Safety. FMASH is looking into the possibility of an accreditation process for safety and health standards.

7. Parks and Recreation Department

Entry forms are available to enter the Christmas Parade at City Hall and the Parks and Recreation office. The Parade will be held on December 14, 2008 at 3 pm. The theme this year is "Christmas in Toyland". There is no fee to enter the parade. All entry forms must be turned in to the Parks and Recreation Department before the end of November.

The Annual Ice Cream Social will be held on November 10, 2008 from 12-3 pm at the DeBary Civic Center. Adults 50 years old and over are welcome to join us for an afternoon of free games, fun and food. This event will be sponsored by Florida Hospital *Fish Memorial*. Representatives will be present to make a 30-minute presentation in the beginning of the event. Gift certificates from surrounding businesses such as Publix, Bealls Department Store, Pancheros, Fazoli's and Denny's will be offered as door prizes throughout the day.

Recreation Coordinator Michelle Leach and Parks Superintendent Tom Vandehey met with members of the Festival of Lights planning committee on October 28, 2008. Detailed planning concerning sponsors, kids' activities, traffic/parking, entertainment and concessions were discussed. The Festival of Lights will be held on December 13, 2008 from 6-9 pm at DeBary Hall Historic Site. If you are interested in making a donation towards this large community event, please contact Recreation Coordinator Michelle Leach at (386) 456-5150.

The 2nd Annual Christmas Lighting Display Contest will begin December 1, 2008. All interested households are welcome to fill out an entry form and return to the Parks and Recreation Department by November 28, 2008. Houses will be judged December 1, 2008-December 10, 2008. Winners will be announced at the 2008 Festival of Lights on December 13, 2008 at DeBary Hall Historic Site. Winners will receive prizes from the Museum of Florida Art as well as a special sign to show off in their front yards!

Planning has begun for the 2009 Youth Outdoor Basketball League. There will be two separate leagues for boys and girls ages 10-14. Registration begins December 8, 2008 and ends December 19, 2008. Games will begin January 10, 2009 at Bill Keller Park. The cost is \$40. For more information please contact Recreation Coordinator Michelle Leach at (386) 456-5150.

8. Drainage Improvement Projects

Design Projects:

Valencia/Plumosa Drainage Project: St. Johns River Water Management District permit is in hand for the Valencia/Plumosa Drainage Project. Constructability review comments have been incorporated in the final plans and quantities are being revised to reflect changes. Final plans will be ready for advertising the week of November 3, 2008.

Monroe/Catalina/Pond OS Project: This project is under review by the St. Johns River Water Management District. We are continuing to work on the modeling of the combined drainage systems for the Reserve and the Monroe/Catalina basins as requested by the SJRWMD. Due to the complexity of the modeling, we have revised our estimated completion date to November 5, 2008, with submittal to the SJRWMD by the end of the week.

Matanzas Road Drainage Improvements: St. Johns River Water Management District permit has been received. Constructability review will start the week of November 3, 2008. Once the constructability review comments are received, final plans will be prepared for advertisement.

Pine Valley Court:

Un-named Lake #4 (Crystal Lake Drive)
Hollow Pine Drive
55 Community Drive

The scope of work on each project has been prepared and delivered to the City for review and approval. Once they are approved, work will begin on the plans and permitting phase of each project.

Construction Updates:

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

A project meeting was held on Wednesday October 29, 2008 to discuss re-start of work on the project. The meeting was attended by representatives of the Contractor, Barracuda Building Corp., Volusia County Utilities, Tony Bryan of GAI Consultants the project engineer, DeBary City Manager, Maryann Courson and Kevin Hare.

Groundwater issues remain the primary impedance to re-starting construction along Bougainvillea Drive. The section of Bougainvillea Drive from Cosmos Lane to Dogwood Trail was inundated by tropical Storm Fay and, although the City has maintained pumping to lower Lake Susan, groundwater levels remain high in the area. The Contractor may soon be able to begin construction of the Jasmine Drive CIP work and the Volusia County Utility Water Main Adjustments for Jasmine Drive. This section of Jasmine Drive is at higher elevation and groundwater levels should have receded in that area.

FEMA has approved funding for immediate repairs to the existing stormwater system along Pleasant Hill Drive in the Reserve subdivision of DeBary. These repairs are required due to settlement around existing drainage structures as a result of Tropical Storm Fay. This work will be added to the existing contract between the City of DeBary and Barracuda Building Corp. The Contractor is expected to begin dewatering and clean-out of the existing system on Monday November 3, 2008 or shortly thereafter. A video inspection of the underground piping system will be performed after the clean-out is complete to determine the necessary repairs.

Riviera Drive Capital Improvement Drainage Project – CIP Project #4

TV inspection of the new storm sewer system was completed. Final release of liens and as-built documentation remains to be received from Progressive Contractors prior to final acceptance and payment.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

Masci Construction's low bid amount of \$364,552.00 will be recommended to City Council for award at the November 5, 2008 council meeting.

Valencia/Plumosa Capital Improvement Drainage Project #17

Advertisement for bids has been rescheduled and is planned for November 8 and 9, 2008.

Matanzas Road Capital Improvement Drainage Project #8

The St. Johns River Water Management District permit has been received. A constructability review will begin next week.

City of DeBary, Florida
CALENDAR OF EVENTS

Nov 3 Monday	Annual Toy Drive begins – last day is December 12 Toys can be dropped off at Florence K. Little Town Hall – weekdays - 9AM to 4 PM.
Nov 4 Tuesday	GENERAL ELECTION - 7 AM to 7 PM
Nov 5 Wednesday 7 – 10 PM	City Council Meeting Florence K. Little Town Hall
Nov 6 Thursday 7 PM	DeBary Garden Club Special Speaker Civic Center, 38 South Shell Road
Nov 10 Monday 10 to 11 AM	Historic Preservation Advisory Board Quarterly Meeting Florence K. Little Town Hall
Nov 10 Monday Noon to 3 PM	Ice Cream Social Seniors 55+ DeBary Civic Center, 38 S. Shell Road
Nov 11 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Nov 11 Tuesday 5:30 PM	Streetscape Advisory Committee Meeting Florence K. Little Town Hall
Nov 12 Wednesday 6 PM	Code Enforcement Board Meeting Florence K. Little Town Hall
Nov 13 Thursday 7 PM	Special City Council Meeting Florence K. Little Town Hall
Nov 18 Tuesday 6:30 to 8 PM	Public Safety Advisory Committee Florence K. Little Town Hall
Nov 19 Wednesday 7 to 11 PM	City Council Meeting Florence K. Little Town Hall
Nov 20 Thursday 7 – 9 PM	Orlandia Heights Meeting Florence K. Little Town Hall