

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: October 24, 2008
Subject: City Manager's Weekly Report

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1. New City Hall

Staff and John Wanamaker of Coldwell Banker met with Shoemaker Construction to continue processing value engineering items.

2. City/County Managers Meeting

City Managers, City Attorneys of the jurisdictions in Volusia County, and representatives of Volusia County and Volusia Growth Management Commission staff met to discuss the proposed rule changes to the Volusia Growth Management Commission. The group is working toward a consensus of the Cities regarding rule changes to present to the County Council.

3. Florida Hospital Donation

A generous donation has been received from Florida Hospital *Fish Memorial*. This donation will be applied to the 50+ Crowd Ice Cream Social to be held on Monday, November 10th at the DeBary Civic Center.

4. Activities in DeBary

**Saturday, October 25th
6 – 10 PM**

**10th Annual Haunted Hike
Gateway Park**

**Saturday, November 1st
8 AM**

**2nd Annual River City Run 10K and 5K Run/Walk
DeBary Memorial Park \$30 cash day of race
Sign up by calling Alta Vista Sports 386/736-0002**

5. Safety Coordinator

The weekly HAM radio operators meeting was held with a discussion on the operational procedure for disaster communications. With the new City Hall being built, which includes a specific HAM shack, the organizational response to a disaster was discussed as well as possible antenna locations.

The second class session for CERT was held and attended by 22 residents. The lecture topic was fire safety and fire suppression. The students were also given hands on training with fire extinguishers, and put out small trashcan size fires.

The Public Safety Advisory Committee met and discussed all issues on the agenda which included an update on the driveway stenciling project and the West Volusia Community Traffic Safety Team.

6. Parks and Recreation Department

The Fall Soccer Clinic began on October 22, 2008 at the Rob Sullivan Community Park. There are 44 participants this year; an increase of 11 from last year. The Soccer Clinic is designed to teach boys & girls ages 4 to 6 the basic skills of soccer to prepare them for league play.

Entry forms are available to enter the Christmas Parade at City Hall and the Parks and Recreation office. The Parade will be held on December 14, 2008 at 3 pm. This year, the theme is "Christmas in Toyland." There is no fee to enter the Parade. All entry forms must be turned in to the Parks and Recreation Department before the end of November.

The Haunted Hike, organized by the DeBary Art League, will be held on Saturday, October 25, 2008 from 6-10 pm at Gateway Park. For ticket information please contact the DeBary Art League at 386-668-5553. This event is a fundraiser for the Gateway Center for the Arts.

The Annual Ice Cream Social will be held on November 10, 2008 from 12-3 pm at the DeBary Civic Center. Adults 50 years old and over are welcome to join us for an afternoon of free games, fun and food. This event will be sponsored by Florida Hospital *Fish Memorial*. Representatives will be present to make a 30-minute presentation in the beginning of the event. Gift certificates from surrounding businesses such as Publix, Bealls Department Store, Pancheros, Fazoli's and Denny's will be offered as door prizes throughout the day.

Over 200 sponsorships letters were sent out to local businesses this week to ask for assistance to fund the 2008 Festival of Lights. If you are interested in making a donation toward this large community event, please contact Recreation Coordinator Michelle Leach at (386) 456-5150. The Festival of Lights will be held on Saturday, December 13, 2008 from 6-9 pm at Historic DeBary Hall.

Recreation Coordinator Michelle Leach attended a SAC meeting at the Deltona Middle School on Tuesday, October 21, 2008. Issues affecting the local school district were discussed.

7. Drainage Improvement Projects

Design Projects:

Valencia/Plumosa Drainage Project: St. Johns River Water Management District permit is in hand for the Valencia/Plumosa Drainage Project. Constructability review is complete and recommendations are being incorporated into the final plans. Additional revisions will be made to the drainage system to minimize longitudinal pavement cuts. These changes will be completed by the end of next week. Final plans will be ready for advertising the week of November 3, 2008.

Monroe/Catalina/Pond OS Project: This project is under review by the St. Johns River Water Management District. We have received a Request for Additional Information and are

continuing to work on the responses to their comments. Estimated completion of the responses to the comments will be by the end of next week.

Matanzas Road Drainage Improvements: St. Johns River Water Management District has approved but the permit has not been issued as of this date. Once we receive the permit, the plans will be processed for advertisement.

Pine Valley Court: The scope of work has been expanded to include additional drainage improvements for the Pine Valley Court project. The scope of work has been revised and submitted to the City of DeBary for review and approval. A request has been made for an extension of time for the re-submittal of responses to their request for additional information until the plans can be revised to incorporate the additional drainage improvements.

Un-named Lake #4 (Crystal Lake Drive):
Hollow Pine Drive
55 Community Drive

These are three additional projects from the original DeBary Stormwater Capital Improvements Program that have been assigned for design. The scope of work on each project has been prepared and delivered to the city for review and approval. Once they are approved, work will begin on the plans and permitting phase of each project.

City of DeBary, Florida

CALENDAR OF EVENTS

Oct 20 Monday thru Saturday, Nov 1 8 AM to 4 PM	Early Voting Dates for General Election Deltona Municipal Complex, 2345 Providence Blvd. Supervisor of Elections Office, 125 West New York Ave., DeLand Take Photo & Signature ID. Closed on Sunday, October 26th
Oct 25 Saturday 6 to 10 PM	10th Annual Haunted Hike Gateway Park
Oct 27 Monday 5 PM	VCOG Governing Board Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Oct 28 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Nov 1 Saturday 8 AM	2nd Annual River City 10 K Run and 5K Walk Rotary Club of DeBary-Deltona Begins at DeBary Memorial Park
Nov 3 Monday Toys can be dropped off at	Annual Toy Drive begins – last day is December 12 Florence K. Little Town Hall – weekdays - 9AM to 4 PM.
Nov 4 Tuesday 7 AM to 7 PM	GENERAL ELECTION
Nov 5 Wednesday 7 – 10 PM	City Council Meeting Florence K. Little Town Hall
Nov 6 Thursday 7 PM	DeBary Garden Club Special Speaker Civic Center, 38 South Shell Road
Nov 10 Monday 10 to 11 AM	Historic Preservation Advisory Board Quarterly Meeting Florence K. Little Town Hall
Nov 10 Monday Noon to 3 PM	Ice Cream Social Seniors 55+ DeBary Civic Center, 38 S. Shell Road
Nov 11 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Nov 11 Tuesday 5:30 PM	Streetscape Advisory Committee Meeting Florence K. Little Town Hall
Nov 12 Wednesday 6 PM	Code Enforcement Board Meeting Florence K. Little Town Hall
Nov 13 Thursday 7 PM	Special City Council Meeting Florence K. Little Town Hall