

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: September 19, 2008
Subject: City Manager's Weekly Report

Note to those receiving the Weekly Report by email, other than Council and staff: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Another option to read the Weekly Report is to go to debary.org and use the Weekly Report link located on the left side menu. City Hall telephone is 386/668-2040.

1. Activities in DeBary

The Gateway Orchestra Concert scheduled for September 26th has been cancelled. The Gateway Orchestra will be performing at the Saturday, October 25th Haunted Hike event at Gateway Park beginning at 6 PM.

2. Safety Coordinator

The Weekly Ham radio operators meeting had a discussion on antennas and the options for raising and lowering the antenna as well as motorized lifting stations.

The Public Safety Advisory Committee met and received an update about the West Volusia Traffic Safety Team, the address stenciling project, the painting of crosswalks along DeBary Elementary School pedestrian route, and the possible location for three new fire hydrants.

Safety Coordinator Alan Williamson is working on coordinating this month's CERT refresher class as well as coordinating a basic CERT course in October for interested residents.

Alan has been compiling information for the Tropical Storm Fay after action report, and has begun working on the report.

3. Parks and Recreation Department

Recreation Coordinator Michelle Leach attended a SAC meeting at the Deltona Middle School on Tuesday, September 16, 2008.

Registration for the 2008 Fall Soccer League concluded on Friday, September 19, 2008. Teams will be formed over the next week. The coaches' meeting will be held October 2, 2008 at 6 pm. Additional interested participants will be placed on a waiting list after registration dates are complete.

Fall Soccer Clinic registration for 4-6 yr olds begins October 6, 2008 through October 17, 2008 located at Gateway Park, Monday > Friday 8:30 am – 5:30 pm. Fall Soccer Clinics will be held at Rob Sullivan Park on Wednesdays with two 1-hour sessions. The first session (4-5 yr olds) will be 4:30 pm – 5:30 pm, and the second session (6 yr olds and advanced 4-5 yr olds) at 5:30 pm – 6:30 pm.

Planning has begun for the 2008 City of DeBary holiday events including the Festival of Lights and the Christmas Parade. The Festival of Lights will be held on Saturday, December 13, 2008 at

DeBary Hall Historic Site. The Christmas Parade will be held the following day, Sunday, December 14, 2008 starting at 3 pm. The theme for the Christmas Parade is "Christmas in Toyland." Entry forms will be available starting in October 2008. There is no charge to participate in the parade.

Recreation Coordinator Michelle Leach participated in a conference call with the FRPA Central Region Board. Ms. Leach is currently a member of this planning committee for FRPA workshops in central Florida.

4. Drainage Improvement Projects

Design Projects:

Magnolia and Astor Drive Project: Final plans in DeBary for advertisement for bids.

Valencia/Plumosa Drainage Project: SJRWMD is reviewing the revised plans and responses to their request for additional information. We should receive the permit by October 11, 2008 and should be able to advertise for bid by the middle of October with construction starting by the first of December.

Monroe, Catalina and Pond OS: Revisions to the plans are complete and final permit packages are being assembled for delivery to St. Johns River Water Management District today. We estimate three months to obtain the permit and with a possible advertisement date in late December 2008 and construction starting in January 2009

Matanzas Road Drainage Improvements: Ponds have been redesigned to change them from detention area to retention ponds and the plans have been revised. The drainage documentation and the permit package are being revised. Submittal to SJRWMD will be next week.

Pine Valley Court: Meeting held with David Hamstra on Tuesday, September 16 to review the SJRWMD request for additional information for the project and to discuss possible changes to the scope of work resulting from recent flooding. David was going to discuss the possible changes with the City and get back with me by the end of the week.

Construction Updates:

September 15, 2008 to September 19, 2008

Park Lane Capital Improvement Drainage Project – CIP Project #1

On August 22, 2008, residents observed that holes had opened in the ground near the storm water system that was completed last year. The City of DeBary was notified by email from residents that the holes were present and were hazardous. Tropical Storm Fay recovery crews were dispatched and backfilled the holes. Since that time, no further settlement has been observed. The City of DeBary notified the Contractor, Charlie Horan of C3 Construction of these conditions. No action has been taken by the Contractor.

On September 11, 2008, the City engaged American In-Line Inspection, Inc. to inspect the new storm system using the television inspection method. This inspection found several long cracks in the new storm water pipes at locations that generally correspond with the holes that were observed

in the ground above. The cracks resulting from the defective pipe must be repaired to avoid further settlement problems.

The project contract includes a one-year warranty period that requires the contractor to make repairs for defective materials or workmanship. The cracks were observed within the one-year period and the City is pursuing the Contractor C3 Construction Co., Mr. Charlie Horan the principal in charge during construction, the pipe manufacturer Hardie Pipe and the project bond to make the necessary repairs.

24 Seminole Drive Capital Improvement Drainage Project – CIP Project #2

C3 Construction was the contractor for the 24 Seminole Drive project as well as the Park Lane Project and the same pipe material, Hardie Pipe was used for both systems. Due to the cracks observed in the system of the Park Lane project, the City chose to have the Seminole project inspected by the television method and similar cracks were observed along the Seminole Drive system. Although no settlement of the soil above the system has been observed, this pipe system must be repaired.

The project contract includes a one-year warranty period that requires the contractor to make repairs for defective materials or workmanship. The cracks were observed within the one-year period for the Seminole Drive Project and the City is pursuing the Contractor, C3 Construction Co., Mr. Charlie Horan the principal in charge during construction, the pipe manufacturer Hardie Pipe and the project bond to make the necessary repairs.

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation

Barracuda Building Corp. requested to begin work on the project although the initial time extension allowed the Contractor to remain idle until October 1, 2008. After evaluation of the site conditions, the Contractor notified the City that additional costs would be required to dewater the project since groundwater is still present above normal levels throughout the project limits. The City elected to extend the project another 34 days and resume construction on November 3, 2008, allowing the groundwater to subside to normal levels.

Riviera Drive Capital Improvement Drainage Project – CIP Project #4

Final release of liens and TV inspection of the new storm sewer system are the only remaining items for final acceptance and payment.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

The project was advertised for bids on September 14th and 15th. The mandatory pre-bid meeting is scheduled for Tuesday, September 30, 2008 at 2:00 PM. Bids will be received on Friday October 10, 2008 at 2:00 PM. Construction is expected to begin in November 2008.

City of DeBary, Florida

CALENDAR OF EVENTS

Sept 22 Monday 5 PM	VCOG Governing Board 2570 W. International Speedway Blvd. Suite 120 DAB
Sept 23 Tuesday 8 AM	MPO Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Sept 23 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Sept 24 Wednesday 7 to 9 PM	Economic Development Advisory Committee Meeting Florence K. Little Town Hall
Sept 25 Thursday 6:30 PM	VLOC Dinner/meeting – Hosted by City of DeLand DeLand Country Club
Sept 25 Thursday 7 – 9 PM	Orlandia Heights Meeting Florence K. Little Town Hall
Sept 26 Friday 8 PM	The Swinging Sounds of the Gateway Orchestra Gazebo at DeBary City Hall
Sept 30 Tuesday 9:30 AM – Noon	Historic Preservation Advisory Board Workshop Florence K. Little Town Hall
Oct 1 Wednesday 7 – 10 PM	City Council Meeting Florence K. Little Town Hall
Oct 8 Wednesday 6 – 8 PM	Code Enforcement Board Meeting Florence K. Little Town Hall
Oct 14 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Oct 14 Tuesday 5:30 PM	Streetscape Advisory Committee Florence K. Little Town Hall
Oct 15 Wednesday 9:30 AM - Noon	Historic Preservation Advisory Board Workshop Florence K. Little Town Hall
Oct 15 Wednesday 7 – 11 PM	City Council Meeting Florence K. Little Town Hall
Oct 20 Monday thru Saturday, Nov 1	Early Voting Dates for General Election Deltona Municipal Complex, 2345 Providence Blvd. Supervisor of Elections Office, 125 West New York Ave., DeLand Take Photo & Signature ID