

To: Mayor and City Council  
From: Maryann Courson, City Manager  
Date: July 11, 2008  
Subject: City Manager's Weekly Report

**Note to those receiving the Weekly Report by email, other than Council and staff: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Another option to read the Weekly Report is to go to [debary.org](http://debary.org) and use the Weekly Report link located on the left side menu. City Hall telephone is 386/668-2040.**

### **1. Grand Opening Walgreens**

On Saturday, July 12<sup>th</sup>, the new Walgreens store in DeBary will hold their Grand Opening at the corner of Highway 17/92 and East Highbanks Road. The Ribbon-cutting Ceremony will begin at 10 AM with the National Anthem and with John D hosting, followed by activities with a bouncy house for the children.

### **2. New City Hall**

Staff has been meeting with volunteer John Wanamaker of Caldwell Banker and with the contractor's representative to discuss the configuration of the City Council Chambers' dais. Council Member Erickson has indicated that a different configuration would help facilitate communication between Council and the public. I will request discussion under City Manager's Communications to determine the Council's direction for this matter.

### **3. Volusia County Sheriff's Contract**

Mayor Coleman and I met with Mayor Mulder and the Interim City Manager of Deltona. Mayor Coleman and I informed them that DeBary's communications with the Sheriff's staff and, in particular with Captain Osowski, have been very successful for the effective provision of services in DeBary. Council has been provided Deltona's consultants on-point comments concerning improvement to the current Sheriff's contract.

### **4. Request for Proposals RFQ #04-08**

On July 11, five proposals were received for Continuing Growth Management Service. These proposals are standby proposals: Calvin, Giordano & Associates, Ivey Planning Group, LLC, Carmel Advisors, LLC, Miller Legg, and Planning Design Group.

### **5. DeBary Downs**

Representative's of the Daytona Beach Kennel Club met with the City Attorney and I and presented their objections to the possibility of DeBary Downs being located in DeBary.

### **6. Activities in DeBary**

**Saturday, July 12  
9 AM to 3 PM**

**Book Sale – sponsored by DeBary Library Association  
DeBary Public Library, 200 North Highway 17/92**

## **7. Code Enforcement Board Meeting**

New Alternate CEB Member, Nick Kovel, sworn in to office.

08-148 order to withdraw

2 cases (07-292-H & 07-286-H) for Order of Compliance – 07-292-H \$0.00 due & 07-286-H \$4,000 due

08-086-H found in non-compliance and gave until August 13, 2008 to come into compliance or a fine of \$50 per day.

07-162-H request for amended order granted till August 13, 2008

3 cases (07-286-H & DEB-99-011 & 06-006-H) for Request for Reduction or Waiver of Fine/Lien.

Scheduled for August 6<sup>th</sup> Council meeting:

07-286-H – order to reduce to \$50.00 for administrative cost

DEB-99-011 – order to reduce to administrative cost

06-006 - order to reduce to administrative cost

## **8. Fuel and Energy Increases**

Attached is a letter from Tarmac America LLC (a Titan America company); premier cement and building materials producers in the Eastern United States. This letter cites specific reasons for the increased costs of their production.

## **9. Parks & Recreation Tasks and Duties Report**

Per Council's request, the following information was placed in each of the Council Member's mail box on July 11<sup>th</sup>. The Report includes a checklist of tasks performed by the Parks and Recreation Department outside of parks maintenance. Also included is a Maintenance Personnel Justification Summary sheet, Weekly Work Planner for the summer and winter seasons, and a Yearly Work Template for non-regularly scheduled maintenance items.

## **10. Safety Coordinator**

The HAM radio weekly meeting was held on July 7<sup>th</sup>. The topic of discussion was basic disaster preparedness, as well as a video about the Humane Society which covered pet care prior to, during, and after a disaster.

Safety Coordinator Alan Williamson attended the West Volusia Community Traffic Safety Team meeting. The agenda included information on current County road projects, State safety programs being developed, and State Legislative House Bills that have been passed.

Alan has been completing work on the legislative grant for reimbursement on the first phase of the Westside Emergency Stormwater System.

## **11. Parks and Recreation Department**

The City of DeBary Parks and Recreation 2008 Summer Camp Program is still accepting registration for weeks 5 & 6 (July 14<sup>th</sup> – July 25<sup>th</sup>) at the DeBary Elementary School on Mondays and Thursdays 7:30 am – 5:30 pm. The Camp program is held at the DeBary Elementary School Monday – Thursday, and at the DeBary Civic Center on Fridays 7:30 am – 5:30 pm. For more information, please contact the Parks and Recreation Department at 386-456-5150.

The 50+ Crowd meets every Monday from 12-3 pm at the DeBary Civic Center. Seniors enjoy free food, free games and free fun for the afternoon. No registration necessary, just show up at the DeBary Civic Center next Monday at 12 pm for some free fun and games.

Staff has met with the consultants to develop substantially scaled back construction drawings as well as securing the necessary environmental permits for the expansion of Rob Sullivan Community Park. What is planned is a shell parking lot, minimum stormwater improvements and clearing for two multipurpose fields.

## **12. Drainage Improvement Projects**

Pine Valley Court Drainage: St. Johns River Water Management District (SJRWMD) has advised the City that additional information is needed pertaining to this project.

Valencia Road and Plumosa Road Drainage Improvements: The SJRWMD has advised the City that, as of July 7, 2008, this project has been administratively changed from a Standard Environmental Resource Permit (ERP) application to an application for a Standard Stormwater Environmental Resource Permit.

### **Design Projects:**

**Matanzas and Monroe/Catalina:** We had a pre-application meeting Thursday July 10, 2008 with Annie Akarjalian and Margie Cook at the St. Johns River Water Management District office in Altamonte Springs. The purpose of the meeting was to go over the stormwater management system design prior to submitting the permit applications for Matanzas Road Drainage and Monroe/Catalina/Pond OS Drainage. Matanzas Road Drainage Project will require us to demonstrate there no increase in the pollutant loading to Lake Bonita. On the Monroe/Catalina Drainage Project we need to look at how cumulative storms will affect Pond OS and its ability to recover following multiple storms. Permit fees will be \$1,000 for each project when we submit.

**Valencia and Plumosa Roads:** St. Johns River Water Management District is reviewing plans for permitting. We received a call from Annie Akarjalian of SJRWMD letting us know she will be sending a request for additional information on the project. We will need to demonstrate there will be no increase in the pollutant loadings to the lakes on the project.

**Pine Valley Court:** St. Johns River Water Management District is reviewing plans for permitting. Project is still in review.

**Bougainvillea, Jasmine and Marsella Projects:** Received drainage structure shop drawings July 7, 2008. Review completed and drawings returned to Kevin Hare July 9, 2008 for return to the contractor.

### **Construction Updates:**

#### **Riviera Drive Capital Improvement Drainage Project – CIP Project #4**

Progressive Contractors Inc. (PCI) completed installation of the permanent fence for the pond on Riviera Drive. Both ponds on the project are now secured and locked.

Work remaining on the project includes re-grading and additional sod for ponds, tree replacement, irrigation repairs, sod replacement, and repair of the outfall structures into the ponds to eliminate undermining and washouts.

#### **Lake Drive Capital Improvement Drainage Project**

PCI has scheduled to begin work on Tuesday, July 15, 2008. The project consists of removal of the existing sidewalk along the south side of Lake Drive between 23 Lake Drive and 27 Lake Drive. The right of way will be re-graded to form swales between the edge of pavement and new sidewalk. The swales will retain stormwater from the roadway. The project should be completed within 7 days.

#### **DeBary Drive Capital Improvement Drainage - CIP Project #3**

Wal-Rose, Inc. completed installing the permanent fence for the pond at Swift Rd. and DeBary Drive. Wal-Rose re-graded Swift Road between DeBary Drive and Valencia Road. Certified as-built drawings, and release of lien documentation with payment certification remains to be received from the contractor.

Five live oak trees were planted along the north edge of the pond at Swift Rd. and DeBary Drive under a separate agreement with Native Southeastern Trees Inc. Pricing was requested from Native Southeastern Trees, Inc. for five additional wax myrtle trees to be planted to provide a buffer along the south fence line of the pond at Sepp Rd. and DeBary Drive.

#### **Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.**

Shop drawings for drainage structures have been submitted, approved and returned to Barracuda Bldg. Corp to begin production.

Utility coordination is in progress for the additional work at the intersection of Bougainvillea Drive and Jasmine Drive to improve the outfall structure. Survey work by GAI is scheduled for next week to locate the right-of-way line for relocation of a Progress Energy pole. Progress Energy has been notified to begin design for the pole relocation.

Barracuda Bldg. Corp. scheduled to begin the Marsella Road project today. Clearing of the outfall swale will begin and this area will be used for pipe storage temporarily.

CITY OF DEBARY  
JUL 1 0 2008  
RECEIVED



Tarmac America LLC  
455 Fairway Drive  
Deerfield Beach, FL 33441  
(954) 481-2800  
Fax (954) 421-0296  
www.titanamerica.com

July 1, 2008

To our valued Ready Mix and Block Customers:

This letter is to keep you informed on the impact of fuel and energy increases on our company. This is not a Price Increase announcement However, we feel that it is incumbent on us to bring to your attention the impact that we are feeling over the increased Diesel Fuel and energy costs associated with the run up in Crude Oil. As we go forward, the extraordinary increases in fuel and energy that we are experiencing will impact our ability to maintain pricing at the current levels.

Yes, we know that you are paying a fuel surcharge, and that the surcharge goes towards the costs of Diesel fuel to deliver concrete and concrete products to your jobsite, but it does not cover all of the costs that we are experiencing. We anticipate that our cost per gallon will approach \$5.00 per gallon by mid year. Concrete trucks get about 4 miles to the gallon of diesel. We are all paying more at the gasoline pumps so we know that this is a real cost to our families and to our businesses

Our cost of cement is impacted by the increasing costs of coal which has risen over 13.8 % year on year. We use coal to fire the kilns used to manufacture cement. Rail freight required to bring coal from West Virginia has increased by 36% year on year. Ocean freight required to bring Bauxite from Australia and other parts of the world has increased by 38%. Bauxite is a critical raw material used in cement manufacture. We use 6000 H.P. motors to grind the clinker into usable cement. Our cost of energy per KWH has increased by 6% due to the same increases in coal and freight paid by the Power Company to move coal to Florida.

Our cost of aggregate production is increasing because of the increase in diesel used to haul the blasted rock to the crushers and the costs of electricity to operate our massive dragline and crushing equipment. Blasting is directly affected by the increases in fuel and energy costs, and we have seen a 100% increase in those costs.

The items mentioned above barely cover our increases in costs due to the surging increase in fuel and energy. As I noted at the beginning, this is not a price increase announcement, but it is notice of a serious issue that our company is facing. We want to continue to supply a high quality product and unexcelled service to you as we have in the past. Based on specific jobs and the competitive environment, you will notice escalators and increased enforcement of Fuel Surcharges on future quotations. Hopefully, this will help you in your bidding on jobs now and going into 2009 and beyond.

Hardy B. Johnson  
President  
Florida Business

# City of DeBary, Florida

## CALENDAR OF EVENTS

---

<b>July 12 Saturday</b> <b>10 AM</b>	<b>Walgreens Grand Opening</b> <b>15 North Highway 17/92 – intersection Highbanks Road</b> <b>With bounce house, other activities, giveaways.</b>
<b>July 16 Wednesday</b> <b>7 to 11 PM</b>	<b>City Council Meeting</b> <b>Florence K. Little Town Hall</b>
<b>July 17 Thursday</b> <b>7 to 9 PM</b>	<b>Economic Development Advisory Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>July 22 Tuesday</b> <b>9 AM</b>	<b>Development Review Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>July 22 Tuesday</b> <b>1 – 2 PM</b>	<b>Pre-Bid meeting Handicap Improvement – River City Nature Park</b> <b>Florence K. Little Town Hall</b>
<b>July 24 Thursday</b> <b>6:30 PM</b>	<b>Volusia League of Cities Dinner – hosted by DeBary</b> <b>Swamp House Grill</b>
<b>July 24 Thursday</b> <b>7 to 9 PM</b>	<b>Orlandia Heights Board Meeting</b> <b>Florence K. Little Town Hall</b>
<b>July 25 Friday</b> <b>8 PM</b>	<b>The Swinging Sounds of the Gateway Orchestra</b> <b>Gazebo at DeBary City Hall</b>
<b>Aug 5 Tuesday</b> <b>6 – 9 PM</b>	<b>National Night Out</b> <b>Florence K. Little Town Hall</b>
<b>Aug 6 Wednesday</b> <b>7 to 10 PM</b>	<b>City Council Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Aug 11 Monday</b> <b>thru Saturday, Aug 23</b>	<b>Early Voting Dates for Primary Election</b> <b>8 AM to 4 PM</b>
<b>Aug 11 Monday</b> <b>10 to 11 AM</b>	<b>Historic Preservation Advisory Board Quarterly Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Aug 12 Tuesday</b> <b>9 AM</b>	<b>Development Review Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Aug 13 Wednesday</b> <b>6 to 8 PM</b>	<b>Code Enforcement Board Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Aug 14 &gt; 16</b> <b>Thursday &gt; Saturday</b>	<b>Florida League of Cities 82<sup>nd</sup> Annual Conference</b> <b>Tampa Convention Center/Marriott Tampa Waterside</b>
<b>Aug 19 Tuesday</b> <b>6:30 to 8 PM</b>	<b>Public Safety Advisory Committee Meeting</b> <b>Florence K. Little Town Hall</b>