

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: May 2, 2008
Subject: City Manager's Weekly Report

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1. Commuter Rail Station FDOT Planning

On April 29th, I attended a meeting with representatives of FDOT and Volusia County at which the parking lot configuration and design standards for the platform for the Ft. Florida Road rail station was discussed. Discussion concerned FDOT approved canopy designs, placement of pedestrian sidewalks, DeBary's standards for benches, light fixtures and trash receptacles, whether pavers or stamped concrete would be preferred for the platform and the site plan for a 288-car parking lot which will include a center aisle, bus loop, and a kiss and ride dropoff area.

2. Volusia County of Governments (VLOC) Meeting

Mayor Coleman attended the April 28th VLOC meeting at which a discussion was held regarding the Volusia Growth Management Commission (VGMC) and its authority. Mayor Coleman spoke of the Commission's actions regarding DeBary's representative, the Commission's rules regarding appointments and removals, and that the original goals were for infrastructure concerns. Suggestions for changes to the VGMC are still being accepted. There are currently some 102 changes being considered.

County Supervisor of Elections Ann McFall spoke of changes in the election schedules and ways to implement the changes. Some of the VCOG members have differing views; one City has yearly elections, some cities have four-year terms, some cities say that the savings are not worth the effort to change. There was some talk that this would not have to go before the residents for a vote.

3. Partners in Success Meeting

On April 29th, Mayor Coleman and I attended Volusia County's Partners in Success meeting which was chaired by County Chair Frank Bruno. Discussions focused on City and County Cooperative Partnerships. County Supervisor of Elections Ann McFall discussed changing the requirements and dates of elections for municipalities to hold elections in even numbered years. Also discussed were water issues, Community Redevelopment Areas (CRA) and a county-wide merger of fire emergency services. Under discussion was the County to hold a straw ballot on unification of Fire/EMC/EVAC services. The most redundancy exists in the Emergency/Medical provisions. Discussion was held regarding whether to have a toll on beach services and to gather information on expectations of the municipalities. The Town of Pierson is not in favor of 4-laning of Highway 17 and expressed the need to suppress growth.

4. Activities in DeBary

Sunday, May 4th DeBary Volunteer Firemen's Pancake Breakfast
7:30 AM to 11:30 AM Florence K. Little Town Hall, 12 Colomba Road

Friday, May 9th DeBary Hall Inc. Golf Tournament
Register: 12:30 PM Shotgun Start: 1 PM DeBary Golf & Country Club

5. American Public Works Association (APWA)

Assistant City Manager Anthony Gonzalez attended the APWA Conference which was held in Jacksonville and attended the following sessions: Emergency Response, Internet Bidding, Work Programs, program Management, Case Study in Estimation, Building Parks, and Preventative Maintenance Forums 1 and 2.

6. Safety Coordinator

City Manager Maryann Courson and I attended the presentation of Tommy the Moose to the DeBary Sheriff's Office; photos below. The Deputies will carry these stuffed animals in their vehicles and give them to children when deputies arrive on a scene. The stuffed moose will help calm children during a stressful situation or event and will give the kids something soft to hold onto.



7. Pickup of Illegal Signs

Attached is a spreadsheet detailing pickup of illegal signs from the City's rights-of-way.

8. Parks and Recreation Department

Registration for the 2008 Summer Camp program will begin on Thursday, May 1, 2008 and end on May 30, 2008 located at the Parks and Recreation Office at Gateway Park. Cost is \$60 per week, which includes summer camp T-shirts and weekly field trips. Space is limited! For more information on this program contact the Parks and Recreation Department at 386-456-5150

Recreation Coordinator Michelle Leach attended the VIPS meeting on Friday, May 2, 2008.

The 50+ Crowd meets every Monday from 12-3 pm at the DeBary Civic Center. Seniors enjoy free food, free games and free fun for the afternoon. No registration necessary, just show up at the DeBary Civic Center next Monday at 12 pm for some free fun and games.

The Wednesday Walker program is still accepting registrations. The cost is only \$20 per year which includes a program T-shirt and achievement pins. Next week we will be meeting at Gateway Park located at 860 N. Highway 17/92 in DeBary. All adults welcome! For more information about this program contact the Parks and Recreation Department at 386-456-5150.

9. Drainage Improvement Projects

Design Projects: Anthony J. Bryan, GAI

Primary work this week has been on the Jasmine Drive Drainage project.

Bougainvillea Drive and Marsella Road projects were advertised this week.

Jasmine Drive, Lake Anna Maria West Basin Drainage: Preliminary set of plans ("For Bid Purposes Only") advertised with the Bougainvillea - Marsella projects.

Survey completed for Jasmine Drive April 30 and final plans are underway with a scheduled date of May 6 to deliver to the St. Johns River Water Management District for permitting. Final plans for Jasmine will be delivered to DeBary May 7, prior to the Pre-Bid Meeting scheduled for May 8.

Drainage easement requirements were sent to Anthony Gonzalez for the outfall at 40 Jasmine Drive. Environmental determination is under way on the impacts to Lake Anna Marie.

Schedules revised for in-house reviews and plans to PEC on the following projects:

Valencia and Plumosa Roads: Final environmental report has been received and we are incorporating information into the drainage report. Our in-house review of plans will be completed by May 14 and plans will go to PEC for 90% plans review the week May 19, 2008.

Monroe, Catalina, and Pond OS: Pond recovery analysis performed by Divo found the pond would not recover in the required 14-day time period. Adjustments have been made to the pond design and to provide additional volume. This required additional unanticipated work to be performed by Divo to ensure we can get the permits for the project.

Plans are being adjusted and an in-house review of the 90% plans will start the week of May 8, 2008

Pine Valley Court: Drainage report review started but not completed and plans' corrections are being made. Utility conflicts have been resolved.

Plans will be ready for 90% review week of May 19, 2008

Matanzas Road: Final geotechnical report received April 23, 2008 for the pond at Bonita Lake. Final pond design and recovery analysis will be completed the week of May 12, 2008. Utility conflicts have been identified for future coordination.

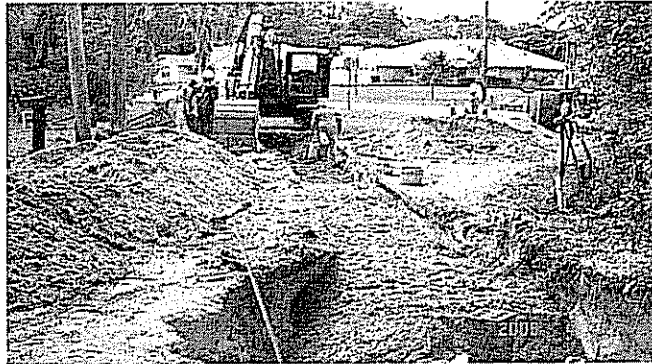
25 Lake Drive Drainage Study: Site surveyed. No work on study this week.

Construction Updates: Kevin Hare, GAI

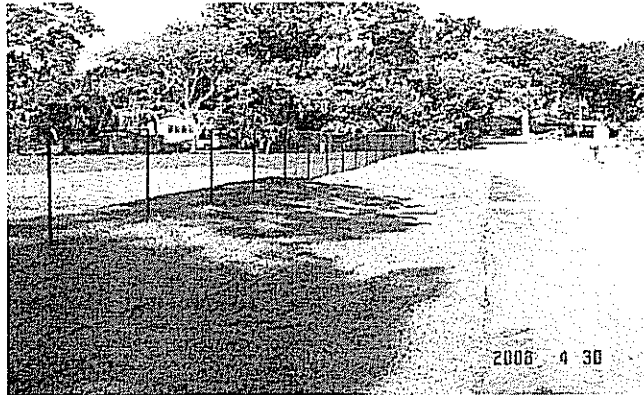
Riviera Drive Capital Improvement Drainage Project – CIP Project #4

Progressive Contractors Inc. (PCI) is near completion of the underground piping and structure installation for the project.

The picture below shows the installation of an additional drainage structure and cross drain that was added to improve drainage on Constance Road near the intersection with Sunnyside Lane.



PCI continued to fine grade drainage swales and sod was placed to complete the restoration of the roadsides as shown in the picture below.



PCI also completed concrete placement for the mitered end section and rubble placement for the outfall structure of the new drainage system near the Tropic Lagoon, as shown in the picture below.



DeBary Drive Capital Improvement Drainage - CIP Project #3

This week, Wal-Rose, Inc. concentrated on restoration work while awaiting Progress Energy to relocate power poles that conflict with the new stormwater piping along the north side of DeBary Drive.

Restoration work has been a continuous operation that follows closely after the underground work is completed. Sidewalk restoration continued along DeBary Drive. Construction of the embankment for Pond A at the corner of Sepp Road and DeBary Drive was completed. Fine grading was completed and the pond slopes should have sod placed on them by the end of the week.

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22 /Jasmine Drive

The project was advertised for bid April 26 and 27. A mandatory Pre-Bid Meeting is scheduled for May 8, 2008 at 2:00 PM at F.K. Little Town Hall. The Bid Opening is scheduled for Tuesday May 20, 2008 at 2:00 PM at Florence K. Little Town Hall. Additional work was added to the bid package to correct a localized drainage problem on Jasmine Drive between Lantana Drive and Marigold Lane. The Engineer's Estimate for the total cost of the work is \$525,000.00.

END OF REPORT

Gene Leighton
Signs

	2004	2005	2006	2007	2008
	# of Signs	# of Signs	# of Signs	# of Signs	# of Signs
January		585	350	410	321
February		417	354	289	230
March		405	412	335	412
April		520	442	277	332
May		498	375	238	
June		345	486	395	
July		280	370	273	
August		328	262	264	
September		303	328	320	
October	560	287	380	276	
November	423	247	372	279	
December	520	241	234	190	
	1,503	4,456	4,365	3,546	1,295

City of DeBary, Florida

CALENDAR OF EVENTS

May 3 Saturday 8 AM	City Council Workshop Florence K. Little Town Hall
May 3 Saturday 10 AM	Memorial Service for Edward Shearer United Methodist Church
May 4 Sunday 7:30 – 11:30 AM	Pancake Breakfast – DeBary Volunteer Firemen’s Association Florence K. Little Town Hall
May 5 Monday 2 PM	Mandatory Pre-bid Conference River City Nature Park Perimeter Fencing Bid No. 02-08 Florence K. Little Town Hall
May 7 Wednesday 9:30 AM to 12:30 PM	Historic Preservation Advisory Board Workshop Florence K. Little Town Hall
May 7 Wednesday 6:30 PM – 11 PM	City Council Meeting Florence K. Little Town Hall
May 8 Thursday 2 PM	Mandatory Pre-bid Conference Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects Bid No. 03-08 Florence K. Little Town Hall
May 9 Friday 12:30 Registration 1 PM Shotgun Start	DeBary Hall Inc. Golf Tournament to benefit the DeBary Hall Historic Site Location: DeBary Golf and Country Club Call 386-837-0117 for more information
May 12 Monday 10 to 11 AM	Historic Preservation Advisory Board Quarterly Meeting Florence K. Little Town Hall
May 13 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
May 13 Tuesday 5:30 PM to 7 PM	Streetscape Advisory Committee Meeting Florence K. Little Town Hall
May 14 Wednesday 6 – 8 PM	Code Enforcement Board Meeting Florence K. Little Town Hall
May 16 Thursday 7 – 9 PM	Economic Development Advisory Committee Meeting Florence K. Little Town Hall