

To: Mayor and City Council  
From: Maryann Courson, City Manager  
Date: June 1, 2007  
Subject: City Manager's Weekly Report

**1. Stormwater Improvement Capital Improvement Program**

The City closed on the property at 44 Catalina this week. The property is vacant and is planned to be used as a retention pond. The Park Lane project is nearing completion and the Seminole Drive project is underway with the retention pond excavation near completion. All the material for construction has been delivered.

**2. Volusia Metropolitan Planning Organization Traffic Impact Analysis**

Staff met with the Director of the Volusia Metropolitan Planning Organization to review the proposed Traffic Impact Analysis (TIA) methodically. New development must undertake a TIA to determine the effect on the transportation network. Currently standards for TIA are different from jurisdiction to jurisdiction. The MPO is proposing to have a County-wide standard.

**3. Activities in DeBary**

**June 2<sup>nd</sup> - St. Johns River Clean Up Day** - The 11<sup>th</sup> Annual Clean Up Day will be held Saturday, June 2<sup>nd</sup> 8 AM to 11:30 AM. Local clean up site is Lake Monroe Park - Hosted by Volusia County Environmental Management.

**June 3<sup>rd</sup> - DeBary Volunteer Firemen's Pancake Breakfast** - The Pancake Breakfast will be held Sunday, June 3<sup>rd</sup> from 7:30 AM to 11:30 AM at Florence K. Little Town Hall, 12 Colomba Road

**4. VCOG's Budget Meeting**

Mayor Coleman and Assistant Manager Anthony Gonzalez attended Volusia Council of Governments' Budget Meeting, titled "Budgeting 101" on May 31<sup>st</sup>. Tom Harmer, MPA University of Central Florida Adjunct Instructor, spoke of the procedures followed by local governments in the budget process. Alex Kish, CPA, Brent Millikan & Company, P.A. spoke of the auditing function as it pertains to local governments.

**5. Safety Coordinator**

At the Monday morning HAM radio operators meeting, discussion was held on advances in aviation communications.

Safety Coordinator Alan Williamson attended the annual disaster assessment training by the Volusia County Property Appraisers. A disaster assessment tool was made available to all municipalities to help determine damage costs in the event of a disaster.

Alan attended the Local Mitigation Strategic Committee Meeting in which State and Federal representatives gave an overview of the Hazard Mitigation Grant program.

The May 31<sup>st</sup> 22 Neighborhood Watch meeting and presentation was attended by 22 residents. The presentation by Lt. Williams was on Disaster preparedness and provided the attendee's with a wealth of information.

VIP group meeting was held on June 1<sup>st</sup> with discussions on upcoming events as well as a discussion on the use of volunteers during disasters.

#### **6. Land Development Activities**

Following is a land development item, which has been received for staff review: Conceptual Site Plan for Missionaries of Hope Medical Office located next to Little Angels Day Care.

#### **7. Parks and Recreation**

**DeBary Summer Camp** has begun at DeBary Elementary School. The first week of Camp was very successful with 80 children participating. To register for Summer Camp, go to the Elementary School between 7:30 AM and 5:30 PM on **MONDAYS ONLY**. Summer Camp registrations will continue until filled. Summer Camp hours are 7:30 AM to 5:30 PM weekdays through Friday, July 27<sup>th</sup> – **NO CAMP** on Wednesday, July 4<sup>th</sup>.

Closing ceremonies for the Little League are scheduled for Saturday, June 2<sup>nd</sup> at Bill Keller Park. Top team and All Star tournaments will follow after June 2<sup>nd</sup>.

Recreation Coordinator Michelle Leach attended a West Volusia Freedom Festival meeting held June 1<sup>st</sup> at Orange City Hall. The Festival's activities will begin July 3<sup>rd</sup> at Lake Helen and continue on July 4<sup>th</sup> at Lake Helen, DeBary Hall Historic Site and at the Volusia County Fairgrounds.

On June 1<sup>st</sup>, Recreation Coordinator Michelle Leach attended the VIP meeting held at Florence K. Little Town Hall.

The registration for **FAMILY KICKBALL LEAGUE** begins on Monday, July 9 and ends Thursday, July 19. The League is for family and friends over the age of 9. Register at the Park's Gateway Park Office at 860 N. US Highway 17/92 - weekdays from 8:30 AM to 5:30 PM. Cost is \$20 per person. The game dates for Family Kickball League are Saturdays August 11 thru September 22. No games will be played on September 1<sup>st</sup>. All games will be played at Rob Sullivan Community Park softball fields. For more information, please contact Michelle at (386) 456-5150 or [mleach@debary.org](mailto:mleach@debary.org)

On November 3<sup>rd</sup>, Rotary Club of DeBary/Deltona will hold a 10K and 5K road race starting at 6:00 AM at DeBary Memorial Park.

# City of DeBary, Florida

## CALENDAR OF EVENTS

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The West Volusia Summit, hosted by the City of DeBary, originally scheduled for May 26<sup>th</sup>, has been changed to Saturday, June 9<sup>th</sup>.

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| <b>June 2 Saturday</b><br>8 - 11:30 AM   | <b>11<sup>th</sup> Annual St. Johns River Clean Up Day</b><br>Local clean up site: Lake Monroe Park<br>Call Darrell Abrahamson for more information 736-5927 Ext. 2424.   |
| <b>June 3 Sunday</b><br>7:30 - 11:30 AM  | <b>DeBary Volunteer Firemen's Pancake Breakfast</b><br>Florence K. Little Town Hall   |
| <b>June 6 Wednesday</b><br>10 AM         | <b>5-Year Road Program Zone Meeting – Volusia County</b><br>Zone 3: DeBary, Deltona, Lake Helen, Orange City<br>Deltona City Hall – 2 <sup>nd</sup> floor Conference Room |
| <b>June 6 Wednesday</b><br>7 PM          | <b>City Council Meeting</b><br>Florence K. Little Town Hall   |
| <b>June 9 Saturday</b><br>8:30 AM - Noon | <b>West Volusia Summit – hosted by City of DeBary</b><br>Florence K. Little Town Hall   |
| <b>June 11 Monday</b><br>4 PM            | <b>MPO Executive Committee Meeting</b><br>2570 W. International Speedway Blvd. Ste. 120 DAB   |
| <b>June 12 Tuesday</b>                   | <b>First day Florida Legislature Tax Reform Session June 12 - 22</b>  |
| <b>June 12 Tuesday</b><br>11 AM – Noon   | <b>Public Safety Advisory Committee Meeting</b><br>Florence K. Little Town Hall   |
| <b>June 13 Wednesday</b><br>3 PM         | <b>MPO Bicycle and Pedestrian Advisory Committee meeting</b><br>2570 W. International Speedway Blvd. Ste. 120 DAB   |
| <b>June 13 Wednesday</b><br>6 PM         | <b>Code Enforcement Board Meeting</b><br>Florence K. Little Town Hall   |
| <b>June 14 Thursday</b><br>7 – 9 PM      | <b>Orlandia Heights Board meeting</b><br>Florence K. Little Town Hall   |
| <b>June 19 Tuesday</b><br>1:30 PM        | <b>MPO Citizens' Advisory Committee Meeting (CAC)</b><br>2570 W. International Speedway Blvd. Ste. 120 DAB  |
| <b>June 15 Friday</b>                    | <b>Little League – Practice begins for All Star Teams</b>   |
| <b>June 19 Tuesday</b><br>3 PM           | <b>MPO Technical Coordinating Committee (TCC)</b><br>2570 W. International Speedway Blvd. Ste. 120 DAB  |