

**STREETSCAPE ADVISORY COMMITTEE MEETING**  
**TUESDAY**  
**May 11, 2010**  
**5:30 PM**  
**City Council Chambers 16 Colomba Road**

**MINUTES**

**1. Call to Order**

Chair Susan Preil called the meeting to order at 5:31 pm.

**2. Roll Call**

Present: Chair Susan Preil, Aileen McRae, Vice Chair Mike Kolba (late), and Laura Lee Clark

Absent: John Meyers

Also Present: Assistant City Manager Kassandra Blissett

**3. Approval of Minutes**

- Meeting of April 20, 2010

Chair Preil entertained a motion for approval. Motion made by Ms. Clark and seconded by Ms. McRae. The motion passed unanimously.

**4. Discussion of Bus Shelter Additional Design Information**

Ms. Blissett informed the Committee that the building official went back to the vendors with the Committee's design and determined that they could not produce a shelter for a lower price. She added that they have now finalized the vendor and will be proceeding with Spencer Fabrications.

**5. Discussion of Bench Engraving**

Ms. Blissett stated that staff contacted the bench vendor, and there is no retrofit available. She added that if they altered the bench, it would negate the warranty. She did note that in the future, the option would be available for new benches.

Chair Preil said they could use engraved pavers or a plaque on the shelter. Ms. Blissett said she would research prices for the next meeting.

**6. Discussion of Adopt-a-Planter Program**

Ms. Blissett noted that they have available planters listed for the members, and there are currently four open for adoption. She asked the Committee for guidance on those planters that are not being maintained.

Chair Preil suggested that they draft a letter as a reminder. Ms. Blissett said she would prepare the letter for Chair Preil's signature within a couple of days.

Ms. Blissett said they would advertise the available planters on the City's website and the City newsletter.

Mr. Kolba suggested approaching the businesses located around the planters. He asked if the City ever received a response from Walgreens. Ms. Blissett answered that they did not, and she would draft another letter. Ms. McRae volunteered to hand deliver the letter.

Ms. Clark noted that the four planters at the corner of Highbanks and 17-92 are sponsored by the City. She suggested that if they have trouble finding people willing to adopt the four available planters, they could trade them for the four City planters. She added that they could approach Walgreens and Genuine Bistro to see if they would be willing to adopt a planter.

**7. Public Participation**

None.

**8. Adjournment**

The meeting adjourned at 5:50 p.m

**APPROVED July 13, 2010  
CITY OF DeBARY  
Streetscape Advisory Committee**

**Susan Preil, Chair**