

**STREETSCAPE ADVISORY COMMITTEE MEETING**  
**TUESDAY**  
**April 20, 2010**  
**5:30 PM**  
**City Council Chambers 16 Colomba Road**

**MINUTES**

**1. Call to Order**

Chair Susan Preil called the meeting to order at 5:36 pm.

**2. Roll Call**

Present: Chair Susan Preil, Aileen McRae, Vice Chair Mike Kolba, and Laura Lee Clark

Absent: John Meyers

Also Present: Assistant City Manager Cassandra Blissett

**3. Approval of Minutes**

- Meeting of February 9, 2009

Chair Preil entertained a motion for approval. Motion made by Vice Chair Kolba and seconded by Ms. McRae. The motion passed unanimously.

**4. Continued Discussion of Bus Shelter Construction**

Ms. Blissett informed the Committee that she obtained further bus shelter vendor information from the City's Building Official. She asked the Committee for historical information regarding Spencer Fabrications' involvement with the project.

Chair Preil explained that initially, the Committee members looked at various shelter examples, and the preferred style was made by a local company, Spencer Fabrications. She added that they thought it would be fairly easy and inexpensive to modify for the City's purposes.

Ms. Blissett noted the lower pricing of the additional drawings provided to her by the Building Official.

Vice Chair Kolba spoke about the differences he noticed between Spencer's shelter and the new drawings.

Chair Preil stated that the new drawing is more of a common stock shelter. She added that the shelter the Committee had proposed had two supports and a slanted roof, which was different.

Ms. Clark suggested that the new vendors price the shelter style the Committee had previously agreed upon.

Ms. Blissett thanked the members for the information and said she had a clear understanding of what the Committee was working towards. She said she would bring back better comparisons to the next meeting.

**5. Discussion of Plaque Design and Sponsorship of Bus Shelter**

Ms. Blissett said she had sent the letter discussed previously by the Committee to Walgreens, but she never heard back from them.

Chair Preil stated that there were numerous placement ideas for the plaque, such as cutting out the pavement to place it in the ground or attaching it to the bench. She noted that the easiest choice would be to attach the plaque to the bench and suggested contacting the bench company.

There was discussion concerning the verbiage to be used on the plaque. Chair Preil recommended the words “Shelter sponsored by...”

The Committee members discussed size and shape of the lettering and the size of the plaque.

There was dialogue regarding the wording on the plaque and what would happen if there were multiple sponsors on a single shelter. Ms. Blissett stated that they could develop policies later on to address those concerns.

Vice Chair Kolba asked Ms. Blissett when they would be addressing the planters. Ms. Blissett said she had delayed the topic one more month and asked if the Committee was interested in talking about them at the next meeting. There was consensus to discuss the adopt-a-planter program at the May meeting.

**6. Public Participation**

None.

**7. Adjournment**

The meeting adjourned at 6:10 p.m.

**APPROVED May 11, 2010  
CITY OF DeBARY  
Streetscape Advisory Committee**

**Susan Preil, Chair**