

City of DeBary  
**Public Safety Advisory Committee Workshop**  
Tuesday, March 29, 2004  
9:00 AM  
Florence K. Little Town Hall  
12 Colomba Road

**MINUTES**

**I. CALL TO ORDER**

Chairman John Harvey called the meeting to order.

**II. ROLL CALL**

Present: Gene Leighton, Chairman John Harvey, Josephine Opisso and Marion Lane.

Excused Absence: Linda Waczkowski.

Also Present: Reggie Sears.

**III. BUSINESS**

**1. Emergency/Disaster Management Plan**

Chairman Harvey said there are very few corrections to be made, and it could probably be finalized for presentation to the City Council for their April 13, 2005, meeting. He suggested an addition to page 10, item 8, "Items to be Addressed" to purchase twelve 800 MHz radios and twelve cell phone batteries. He added that under item 6, rather than two pumps, we suggest purchasing two 40-kilowatt generators on trailers for portability.

There was a discussion of the recommendation of generators for traffic signals. It was decided to retain the original recommendation of five generators. Mr. Leighton asked for the status on number 2. Chairman Harvey replied that the Coordinator Elaine Swanson was working on that.

Chairman Harvey said that the Table of Contents on page 13 should be moved to the second page; that they need to assign page numbers; that General Notes and Summaries would become 16; that Definitions would become page 17; that they have a couple of forms for right of entry; that the form can incorporate pumping from private property with the limitations established by the City that it is only done in extreme cases; and that it will be inserted in the third paragraph in the right of entry. Ms. Lane asked Chairman Harvey to read the paragraph for clarity. Mr. Leighton suggested to take out "perform debris clearance", and the paragraph would relate to any entry activity. Chairman Harvey agreed. Ms. Opisso stated it would read: "It is fully understood this permit is for any and all activities or services we may need to provide."

Ms. Opisso noted the date needed to be left blank. Chairman Harvey noted the witness would be the person obtaining the release from the homeowner.

Ms. Lane asked if the “debris removal” should be removed from paragraph 3. Mr. Leighton answered no because it refers to the private property debris removal as in Orlandia Heights. Ms. Opisso asked if the City Attorney needed to review it. Mr. Leighton stated he believed the attorney drew it up. It was discussed that the release should have the policy it is drawn from added to it.

Chairman Harvey asked if there was a consensus of the corrections for presentation to the Council. Ms. Opisso asked if the job description of the new Assistant City Manager should be added to the document. Chairman Harvey stated he felt it did not have to be added as the City Manager has the authority to designate staff. Chairman Harvey stated the recent changes have been cosmetic. He asked for a motion to approve the Plan. Mr. Leighton motioned to approve the Plan for submission to the City Council. Ms. Lane seconded the motion. All members voted to approve the Plan.

Chairman Harvey stated he would get a copy of the Plan to each member of the Board, one to Ms. Courson, and one to Mr. Gonzalez.

Ms. Lane asked when the cross training would occur. Chairman Harvey stated he didn’t know when that would occur. Mr. Leighton commented that he thought it was done at the last storm. Ms. Lane asked if the volunteers would be cross-trained. Mr. Leighton answered that it was in the Plan.

#### **IV. ADJOURNMENT**

Ms. Opisso motioned to adjourn the meeting. Ms. Lane seconded the motion. All members voted to adjourn.

**APPROVED July 5, 2005  
CITY OF DeBARY  
Public Safety Advisory Committee**

**John Harvey, Chairman**