

**City of DeBary**  
**PUBLIC SAFETY ADVISORY COMMITTEE WORKSHOP**

Tuesday, February 15, 2005

9 AM

Florence K. Little Town Hall  
12 Colomba Road DeBary, Florida

**MINUTES**

**I. CALL TO ORDER**

**II. ROLL CALL**

Present: John Harvey, Chairman, Gene Leighton, Linda Waskowski.

Also Present: Elaine Swanson, Coordinator and George Coleman.

**III. DISCUSSION OF DEBARY'S EMERGENCY DISASTER  
MANAGEMENT PLAN**

Chairman John Harvey suggests the committee choose language from the Plans of other municipalities. He likes the plans from DeLand and Deltona best.

Elaine Swanson, Coordinator handed out the Hazmet Plan from the Fire Department and also Declarations from the County and Office of the Government which board member Gene Leighton requested. She reported that Lake Helen has not yet provided a copy of their Plan and Orange City is working on a formal plan but as yet does not have one in place.

Chairman John Harvey asked the group to focus on the City of DeBary Plan Condition H2 #V-5 and stated the group needed to add language regarding a railroad or airplane disaster. On page 2 section 5 Conditions, it could be addressed as Mass Transportation. He suggests using the City of Deland's section of Purpose and change the name to DeBary for our page one.

Assumptions Part IV regarding resources, contracting with the County is to our advantage at this time. Chairman John Harvey suggested leaving that intact A through H. The committee agreed. Board Member Gene Leighton clarified that A would remain as is, B would add Mass Transit, Air, Road, Rail and Water, and leave 6 the way it is.

Board Member Gene Leighton and Chairman John Harvey reviewed the language under Responsibilities Article 7 page 3 and decided there should be one identified P.I.O. and an alternate in the event of incapacity of uavailability of the P.I.O. Board Member Linda Wackowski suggested there be cross training for all staff who could function in this

capacity if needed. Board Member Gene Leighton suggested the same cross training for those in item 6 ( E.O.C. ) There should be 2 and an alternate. Elaine Swanson, Coordinator, reported there is training and the City Manager designates who gets the annual training. The person has to be a staff member or a Council Member. The person has to have authority to allocate funds and supplies for the City of DeBary. Elaine Swanson, Coordinator, suggested the addition of adding the duty to have the representative at the E.O.C. communicate directly with the Town Hall E.O.C. to keep the City updated on an ongoing basis.

Board Member Gene Leighton and Chairman John Harvey discuss item 9 utilizing local contractors whenever possible. The decision is to leave that as it stands. Item # 10 and # 11 would be the responsibility of the City Manager to designate.

Under Part B Contracts those that are in place for example the V.C.S.O. and Fire Services are pretty much self explanatory stated Chairman John Harvey.

Board Member Gene Leighton stated under Facilities and Infrastructure A,B,C,D. can be left as written. Chairman John Harvey stated regarding Public Roads systems that is handled by Road & Bridge and 17-92 by the State and can be left intact.

On #9 page 5 States of Emergency Management Levels and Levels of Readiness Chairman John Harvey read the page to the committee and suggested it remain unchanged.

OP CON 5 Recovery There are contract negotiations ongoing at this time by the City manager with Byrd Brothers to handle the debris as well as the pump suppliers stated Chairman John Harvey.

#10 Details of Plan of Activation was handled well last time stated Board Member Gene Leighton. When you get to item C it is impossible to know who is available ahead of time? Who knows who will be evacuated or incapacitated? Item J is a problem. Coordinator Elaine Swanson responded there was a communication problem from the County of when relief supplies were available. People had to wait hours for trucks to arrive. Board Member Gene Leighton noted there was a problem with the storage of supplies such as ice as well as the unloading of trucks.

Board Member Gene Leighton suggests there be an identified trained person to inspect berms, pumps, and underground lines. Chairman John Harvey agrees and suggests the committee recommend there be 2 persons with this training.

#11 Recovery is ok. #12 Radios. Elaine Swanson, Coordinator stated there were 12 800 Mega Hertz radios purchased to be used by staff and C.E.R.T. members for communications throughout the City. They reach the E.O.C. at the County. There are also a 450 Mega Hertz radios, like the ones we have here. Some of the homeowners associations want to purchase some of these. There is a problem with these radios

reaching all areas of the City. The City needs to purchase 12 or 15 more 800 Mega Hertz radios. Also, City cell phones should have extra batteries.

Board Member Gene Leighton stated there needs to be extra radio batteries and not solely rely on recharging the one battery per radio. Elaine Swanson agreed stating that people tried to recharge their radio batteries at home and were not doing it correctly.

**IV. Adjournment**

**APPROVED March 15, 2005  
CITY OF DeBARY  
Public Safety Advisory Committee**

**John Harvey, Chairman**