

**HISTORIC PRESERVATION ADVISORY BOARD MEETING
MONDAY
November 10, 2008
10:00 AM**

Florence K. Little Town Hall 12 Colomba Road

MINUTES

I. Call to Order

Chairman Lombardi called the meeting to order at 10:00 a.m.

II. Roll Call

Present: Chairman Gerald Lombardi, Kenneth Webster, Joyce Kelley, Jesse Beall and Cathy Goerner

Also Present: City Clerk Stacy Tebo and Mayor-Elect Bob Garcia

III. Approval of Minutes

- Meeting of September 8, 2008

Chairman Lombardi entertained a motion for approval of the minutes. Motion made by Mr. Webster and seconded by Ms. Kelley. The motion passed unanimously.

Ms. Tebo noted that once everyone is moved into the new city hall, the website for the Board would be set up as debaryhistory@debary.org.

IV. Old Business

- Discussion of the Move to the New City Hall

Mr. Webster stated he would be available to help move into the new city hall. Ms. Goerner said she would be out of town from December 29th through January 3rd, but other than that she would be willing to help. Ms. Kelley also offered her assistance.

Mr. Webster stated that there are also boxes belonging to the Board underneath the stage. Ms. Tebo said there would be room in the new building for everything, and the Board should not have to leave anything in Town Hall.

Mr. Webster said that the printer cord had never been found for the scanner. Ms. Tebo said she would ensure a new one was purchased before they resumed the workshops. Mr. Webster spoke about the Board obtaining the Microsoft Access software. Ms. Tebo said she would take care of ordering the software.

Chairman Lombardi said that they also should think about ways of preserving the old clippings.

Ms. Tebo spoke about the list previously discussed by the Board for furniture needs in the new city hall. The Board said they would not need the lateral file cabinets, or the desk. Ms. Goerner said as long as they have worktables, it would be fine. Ms. Tebo stated there are twenty tables underneath the stage that can be used for the Board's new office.

V. New Business

- Set Tentative Goals for 2009

Chairman Lombardi suggested that the Board work on updating the fact book that was written by Mr. Beall for school children several years prior.

Mr. Webster made a motion that they place a priority on inputting existing categorized information into the database, and the second priority would be categorizing new information. Ms. Kelley seconded. The motion passed unanimously.

The members decided that Ms. Kelley, Ms. Goerner, and Mr. Webster would work on the database. Chairman Lombardi and Mr. Beall decided they would work on the fact book.

- Workshop Meeting Dates and Quarterly Meeting Dates for 2009

The Board decided to hold the regular meetings for 2009 on January 12th, April 13th, September 14th, and November 9th. The workshops would be scheduled once the move into the new city hall has occurred.

VI. Citizen Comments

Mr. Webster said some time ago, the Board discussed using college students to help with the cataloging. Mayor-Elect Bob Garcia stated he has been working with a person from the University of Central Florida, and would get the Board a name and phone number.

VII. Adjournment

Ms. Kelley moved to adjourn the meeting, and Ms. Goerner seconded. The meeting adjourned at 10:46 a.m.

**APPROVED January 12, 2009
CITY OF DeBARY
Historic Preservation Advisory Board**

Gerald Lombardi, Chairman