

City of DeBary
Historic Preservation Advisory Board
Monday, July 12, 2004

10 AM

Florence K. Little Town Hall 12 Colomba Road

MINUTES

I. Call to Order

II. Roll Call

Present: Chairman Jerry Lombardi, Tom Pierce, Ken Webster, Jesse Beall, and Bill Dreggors.

Also Attending: City Planning Administrator Anita Gonzalez and City Council Vice-Mayor Coleman.

III. Approval of Minutes - Minutes of the May 3, 2004 meeting.

Minutes were approved as submitted.

IV. Continued Items

1. Discussion of May 24, 2004 Workshop
Cataloguing of Historical Data

The April workshop to catalogue and file was discussed. Ken Webster reported that materials were being filed, however individual work still needed to be done to determine what was appropriate to keep; and that one additional workshop was needed. It was discussed that Board members Webster, Beall, and Pierce had attended the workshop. Chair Lombardi indicated that he would participate in the next workshop; and that Ms. Gonzalez had contributed greatly to the cleaning effort.

It was also discussed that filing should be completed prior to preservation, copying or scanning. It was stated that the next workshop date would be July 22, 2004 at 10:00 AM. There did not seem to be any immediate need for additional supplies. It was discussed that there would be some display space at the Town Hall. There might be room to display at the new Visitor Center at DeBary Hall; and that displays would need to be secured and protected. There was further discussion that DeBary Golf & Country Club might be asked to display items and that the local bank and library might display items.

It was discussed whether the County would allow a glass display case for the City artifacts at the DeBary Hall Visitor's Center. that a new City Hall would probably provide more space; and that the Post Office might also have a display area.

Discussion of the May 24, 2004 workshop was held. A trip to DeLand to the Conrad Educational Center was made and that an additional trip to consult with the computer person was needed. Their filing system was simplified and provided search capabilities; and that it appeared to be appropriate for DeBary.

2. Status of Short Term Goal Achievement

The videos to sell at City Hall were discussed and that DVD's were not always compatible with older systems. They could be sold with a disclaimer as to system requirements.

V. New Business

1. FY 2004-05 Budget for the Committee

It was discussed that office supplies were budgeted at \$300 to \$400; that a display case was included in the budget at \$1,500; and that it would be a locked cabinet in order to display items at Town Hall.

It was discussed that a grant application would be discussed; that it would not be included in the budget unless granted; that a cabinet was available for storage of larger items; and that the current software was adequate.

VI. Staff Items

1. Inventory of Pre-1950 Structures in the City Limits from the Volusia County Property Appraiser.

The list of structures was discussed; that a local ordinance could be established to determine historical criteria; that Mr. Beall was familiar with some of the properties listed; and that some of the earlier dates appeared to be in error. It was further discussed that the list should be reviewed; that a survey would have to be done of a property to place it on the Florida Master Site File of historic structures; that a local designation could be made or a property could be placed on the National Register; that it did not always prevent demolition; that a comprehensive inventory would be needed to determine age, conditions and the extent of alterations; and that a national designation required some association with a famous person or characteristic unique to the area.

It was discussed that Everett Dirksen had lived on Valencia Circle and that Vice Mayor Coleman volunteered to research the information. It was discussed that there were few properties that would appear to be of historic interest and that Mr. Beall noted properties that did not appear to be on the list.

2. Florida Department of State/Division of Historical Resources Grant Programs

It was discussed that the first phase of the archeological survey had located some areas of interest; that Phase II would be to excavate sites; that there was not a way to know what might or might not be discovered; that the grant would be for matching funds; that the previous grant was written by Assistant City Manager Maryann Courson; that professional excavations would have to be performed to sample areas; that there would be a fee for the survey; and that other history should be pursued since there did not appear to be historic buildings.

Mr. Beall discussed that he had reviewed sites with the survey firm; that a sugar mill had existed near Lake Monroe; that Civil War battles had taken place there; that most of the area had been demolished; and that there were some areas still existing but many had been destroyed. Chairman Lombardi stated that a motion should be made as to whether to pursue a Phase II Archeological Grant.

It was discussed that the City Council would have to take the matter of funding under consideration; that there was a final deadline of December 15, 2004 to submit an application; that it would not be considered by the State until spring; that the application could be submitted as the funds would not be awarded until the following year; that there were a number of firms available to perform services; that Phase I would provide justification for the application; that a general ideas of the costs was needed for the application; that calls could be made to several consultants to obtain estimates; that Staff would assist the Committee in completing the application; that matching grants were offered up to \$50,000; and that in-kind services could be part of the matching funds.

It was further discussed that the firm that would perform the work would have to be selected by bid process; that only general estimates would be needed for the grant application; that several estimates should be considered to compare prices; that the State Historic Preservation Bureau could provide names of firms to call; and that a general explanation of what was completed in the first phase could be provided.

Vice Mayor Coleman discussed the grant process; that it was necessary to define the results desired to complete the grant application; and that there might be other programs available for grant funds. It was discussed that it could be asked that one or more sites be excavated; that there was a site near a new development near the river that could be viewed; that it would be important to write the grant in an appropriate fashion for serious consideration; that there was a great deal of competition for State grant funds; and that the request should be made for excavation of multiple sites.

It was further discussed that there was not enough information available at this time to pursue the grant and that the sites should be reviewed for what was still in existence. Motion was made that the grant should not be pursued at this time. The motion was seconded. The motion carried unanimously.

It was discussed that the matter could be pursued in the following year; that a field trip to the sites could be planned; that the sites were located along the river and mostly accessible by vehicle; and that there was a site on Barwick Road. It was discussed that a workshop was scheduled for July 22, 2004 at 10:00 AM; that the consultant did fully complete the Phase I study; that the sites were mostly shell mounds; that the trip would be educational for most of the Committee; that the site on Barwick was the most accessible; that a field trip to the archeological site would be taken on July 29, 2004 at 8:30 AM; that the meeting would be posted; and that the property owners would be notified.

It was discussed that there was some experience on the Board with grant writing and that they would be more knowledgeable of the historical data by the following year.

VII. Citizen Comments

None

VIII. Adjournment The meeting adjourned at 11:35 AM.

NOTE: Next regular meeting date is September 13, 2004

**APPROVED
CITY OF DeBARY
Historic Preservation Advisory Board**

Jerry Lombardi, Chair