

**City of DeBary  
Parks and Recreation Department  
16 Colomba Road • DeBary, Florida 32713  
Phone: (386) 668-2040 Option 4**

**PAVILION RESERVATION APPLICATION**

PLEASE PRINT

Name of Applicant: \_\_\_\_\_ Organization: \_\_\_\_\_

Phone number (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

**PARK & PAVILION REQUESTED:** \_\_\_\_\_

**DATE OF RESERVATION:** \_\_\_\_\_ **HOURS:** \_\_\_\_\_

**NUMBER OF PEOPLE EXPECTED:** \_\_\_\_\_ **PURPOSE:** \_\_\_\_\_

**NO STAPLES – TAPE ONLY for decorations**

**We agree to abide by the regulations of the City of DeBary Parks and Recreation Department and we agree to hold the City of DeBary, employees, and DeBary City Council harmless from any loss, cost, or damage that may be suffered during the use of the City of DeBary Parks and Recreation facilities.**

\_\_\_\_\_  
**APPLICANT'S SIGNATURE** **DATE**

\* There is a \$30.00 service charge on all returned checks.  
\*\* If a deposit return is due, you will have 30 days from the date of your reservation to retrieve your check or it will be shredded. If you pay by cash, you will be notified and a check request will be sent to the address provided above and it may take 2-4 weeks from the refund date to receive.

\*\*\*\*\*  
**FOR OFFICE USE ONLY:**

INSURANCE REQUIRMENTS: Met \_\_\_\_\_ Not Required \_\_\_\_\_ TAX ID # \_\_\_\_\_

FEE PAID \_\_\_\_\_ SECURITY DEPOSIT \_\_\_\_\_  
REFUNDED \_\_\_\_\_

Prepared/Approved By \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**The above individual/organization has exclusive rights to the use of the above facility during the date and times listed. If anyone is using the pavilion during your listed rental time and is reluctant to leave, please call the DeBary Sheriff's Office at 386/736-5999.**