

**CITY OF DEBARY
SPECIAL CITY COUNCIL MEETING**

**Monday
June 23, 2003**

7:15 PM

Florence K. Little Town Hall
12 Colomba Road DeBary, Florida 32713

MINUTES

I. Call To Order

1. Invocation
2. Flag Salute

II. Roll Call

Present: Mayor Carmen Rosamonda, Vice Mayor George Coleman, Council Member Danny Allen, Council Member Christopher Carson, and Council Member Richard Gunter.

Others Present: City Manager Richard Diamond, Assistant City Manager Maryann Yaskanich, and Financial Administrator James Seelbinder.

III. Public Participation For Any Issues Not On The Agenda

IV. Approval of Minutes - None

V. Strategic Planning Reports - None

VI. Presentations

1. Consideration of Continuing Municipal Services Contracts with Volusia County for FY 2003-2004.

Becky Wilson, Volusia County Animal Services Manager, 29 Keaton Drive, Daytona Beach, stated that there were no major service changes; that calls were answered on weekends and after hours; that increases to Humane Society Fees was the reason for the increase to the contract amount; and that the contract was based on the prior year's call volume of 724. It was discussed that the contract had been reduced in the prior year; that the \$61.23 per hour charge was greater than the cost for Law Enforcement of \$42.13; that calculations were based on the number of calls and hours as well as related services; that the Humane Society Fee was \$44.50 per animal for a three-day stay; and that there were 3,500 animals seized in the unincorporated areas. DeBary Financial Administrator James Seelbinder stated that he had seen increases at Holly Hill, where he had worked previously, due to the Humane Society Fees.

Doug Krueger, Volusia County Budget Director, stated that Operating Expenses for Animal Control were higher than those for Law Enforcement; that the calculation was an average rate for the County; that it did not necessarily provide a direct relation to the services provided within DeBary;

and that the Halifax Humane Society was a non-profit organization.

Jim Tauber, Volusia County Fire Services Director, 123 W. Indiana Avenue, DeLand, stated that Fire Services Budget reflected Countywide improvements in the next year; that there would be Staff increases and the goal was to have Advanced Life Support (ALS) at five Stations throughout the County; that DeBary would benefit by having ALS available from other stations in the future; that two career personnel would be supplemented by volunteers; that certain capital and contract charges that were applicable to DeBary had been removed when the budget was calculated; that the increase in the contract amounts was due to a 3% merit increase to employees, and that some health care increases and the state retirement benefits share were paid by the County.

It was discussed that response times were provided to the City on a monthly basis; that currently the response time averaged 7 minutes from dispatch to arrival at scene; that there were six fulltime employees with two on duty at all times; that increases in response times should be reviewed in the future; that staff issues should be taken into consideration as available volunteer staffing was decreasing; that there should be at least three people on each truck, but volunteers were not always available; and that additional career staffing should be considered in the future. It was further discussed that the goal was to have Station 31 staffed with three additional employees and be converted to ALS. Mr. Tauber also discussed that training was an issue in trying to maintain ALS capabilities; that the cost of overtime was prohibitive and, therefore, required staff reductions at the stations for training; and that every effort would be made to keep that to a minimum. It was discussed that the contract costs would be higher if overtime hours were required to maintain full staff levels for training; that CERT program depended upon the Fire Department's support.

Montye Beamer, Volusia County Growth Management Director, discussed the 12% increase to the Growth and Resource Management contract hours and an increase of 15% to the contract rate; that this was partially due to the use of outside consultants to reduce the turnaround time for permitting and inspections. It was discussed that there had been great improvements in the permitting process; that when applications exceeded the five-day turnaround, the consultants were utilized; that there were online applications and drop off service to reduce waiting time. It was further discussed that an ordinance had been passed by the City Council to increase the fees in the City; that with the new fee schedule, the City would be able to recoup the fees paid to the County.

Ginger Nogueira, Volusia County Public Works Road and Bridge Division, discussed that the level of service would be maintained; that the County had attempted to meet additional needs with the excessive rains in the past year; that some dirt roads had been paved; and that the City was billed as work was completed. It was discussed that overtime could be paid to have personnel service pumps on nights and weekends as requested; that fueling of County pumps was done regularly; that the issue was with the permit for pumps through the St. Johns River Water Management District; and that the County could support the City employees by checking those pumps. Thermoplastic striping for roads was discussed; that centerlines were the specialized Thermoplastic and the side striping was the regular paint.

Jonas Stewart, Volusia County Mosquito Control Director, 1600 Aviation Center Parkway, Daytona Beach, discussed mosquito control measures as related to stormwater; that there was a rate structure for services and annual costs; that the cost of \$25,000 was more than had ever been spent in prior

years; that the estimate was higher due to concerns over West Nile Virus. It was discussed that there would be more spraying as additional mosquito trapping showed increases; that as complaints were called in, estimates for spraying would be given to the City Manager; that there were three mosquito control zones in the City; that billing only totaled \$6,600 for the year to date and only \$8,000 in FY 2001-2002; that the City only paid as services were needed; that the costs included aquatic weed control for the retention ponds and ditch lines once to twice a year; that chemical mowing was a different process; and that there was a list compiled in cooperation with City Staff for treatment areas.

Laura Bounds, Volusia County Sheriff's Office Administrative Services Director, discussed an increase of \$107,374.00 to the contract rate due to increases in health care costs and increases in pay rates for deputies; that this was also the first full year for the five positions added last year; and that it was a 5.5% increase from the prior year. Captain Osowski discussed that staffing now included two swing-shift Deputies, a Narcotics Investigator, a Motor Deputy and a CID Sergeant; that he also had received a promotion to Captain; that the new District Six had been created which additionally includes Investigator, four Deputies, 18 School Crossing Guards and a Crossing Guard Supervisor; and that a K-9 partner had been authorized and was in the third week of training. Captain Osowski reviewed the effectiveness of the Narcotics Officer and Department performance. It was discussed that seizures of money and property by narcotic agents was distributed to law enforcement agencies but was used to purchase additional equipment for the Sheriff's Department to increase effectiveness; that some money from fines and tickets was returned to the City; that the creation of the new district had allowed additional back-up staffing and manpower; that the current space was adequate but would need to be reviewed at the end of the contract; and that there was an architect performing a Space Needs Study for the City and would include space for law enforcement offices. It was discussed that the County was working to keep salaries competitive with surrounding counties.

It was discussed that costs for PublicWorks would be on an as-needed basis, based on an hourly rate; that there might be a need for a contract manager for monitoring and accountability; and that there was a process in place for monitoring and follow-up and review of billing; that Road and Bridge, Traffic Engineering and Mosquito Control were billed monthly; that most services were billed at a flat rate; that there would be additional City Staff submitted for next year's budget; that a planner could take over duties that would provide more time for current staff; that the parks' position had been advertised; and that the planner would interface with Volusia County on zoning and planning, code enforcement, grant writing, historic preservation and economic development. The parks' position was discussed; that two part-time positions were now included in the budget that would be combined into one fulltime support position for the Parks and Recreation person, so that parks maintenance could be monitored.

It was discussed that the Interlocal Agreement for the Water Alliance would be reviewed at the next City Council Meeting; that there would be an initial start-up contribution; and that the Space Needs Study would be completed shortly and a workshop should be held with the architect and the City Council.

Motion was made by Council Member Gunter to notify the County Manager of the City's intent to renew agreements for Municipal Services with Volusia County and Volusia County Sheriff's Department for FY 2003-2004. Vice Mayor Coleman seconded. The motion carried unanimously. It

was noted that this was not approval of the contracts but to add the cost proposals to the language of the contracts, which would be presented for approval in August.

VII. Public Hearings - None

VIII. Old Business - None

IX. New Business - None

X. For the Good of the Order (Routine Recurring Business)

1. Board/Committee Reports
2. Board/Committee Appointments
3. Member Reports/Communications
 - A. Mayor and Council Members

Vice Mayor Coleman discussed that there would be Music on the Green on the 29th, beginning at 6 PM, and that City Council members would serve as cooks at this event. The sound system was discussed; that the band might require additional equipment; that the event was in conjunction with the Citizens for DeBary, Inc.; that it was an event for the community; and that the City could absorb that cost which was estimated at no greater than \$200 for equipment rental.

Mayor Rosamonda distributed flyers for the Freedom Festival to be held at the Volusia County Fairgrounds; that there was a parade in Lake Helen at 10:00 AM and Mayors and Council Members were invited; that there were events at 8:30 AM in Deltona and Orange City; and that there was an event at DeBary Hall and fireworks at the Fairgrounds with a dinner for the VIP's.

- B. City Attorney
- C. City Manager

XI. Adjournment. The meeting adjourned at 8:40 PM.

**APPROVED August 6, 2003
CITY COUNCIL
CITY OF DeBARY**

Carmen Rosamonda, Mayor

ATTEST:

Maryann Yaskanich, City Clerk