

**City of DeBary**  
**City Council Special Meeting**  
**Wednesday**  
**September 18, 2002**  
**7:00 PM**

Florence K. Little Town Hall  
12 Colomba Road  
DeBary, Florida 32713

**MINUTES**

**I. Call to Order**

**II. Roll Call**

**Members Present:** Mayor Carmen Rosamonda, Vice Mayor Greg France, Council Member George Coleman, Council Member Danny Allen, and Council Member Bill Long

**Others Present:** City Manager Richard Diamond and Assistant City Manager Maryann Yaskanich

**III. Public Hearings**

Council Member Long was congratulated as County Council Member Elect. Mayor Rosamonda was congratulated on his re-election. Mayor Rosamonda read a proclamation that Tuesday, September 24, 2002 be known as "Mr. Wonderful Day" in honor of Rodney Sharpe for his 76<sup>th</sup> birthday and being a well known and appreciated resident of DeBary since 1955.

1. Resolution No. 02-26 – Adopting a Final Millage Rate for the Levy of Ad Valorem Taxes For Fiscal Year 2002-2003.

City Manager Diamond read Resolution No. 02-26 by title. It was noted that the current rate was 2.50746; the roll back rate was 2.4336; and the City would receive the same amount of revenue as the previous year if the roll back rate were adopted. Mayor Rosamonda entertained a motion to approve Resolution No. 02-26 to set the current millage rate as the rate for the next fiscal year. Motion was made by Council Member Long. Council Member Coleman seconded. The motion carried unanimously.

2. Resolution No. 02-27 – Adopting the Final Annual Operating Budget for The Fiscal Year Beginning October 1, 2002 and Ending September 30, 2003.

City Manager Diamond read Resolution No. 02-27 by title. It was noted that changes discussed at previous meetings were incorporated in the final budget.

Charles Matousek, 136 Oakley Drive, Enterprise, President of the Chamber of Commerce of West Volusia and Linda White, 1908 Salem Court, Deltona, Executive Director of the Chamber of Commerce of West Volusia discussed that, as a member of the Chamber of Commerce, the City of DeBary was provided support to inform and encourage incoming businesses; that a Fee-For-

Services Contract membership option was being offered to the Cities of the Chamber; that a Sustained Membership Program of three levels of \$2,000, \$5,000 or \$10,000 annually in conjunction with the Fee-For-Services Contract was also being presented to Deltona and Orange City; that there were significant increases to relocation information requests; that participation in various programs, events and SCORE business counseling attendance had increased 123%; that the Chamber provided assistance to DeBary Economic Development Advisory Committee (EDAC) and promoted the City to incoming businesses; that the Chamber had an annual operating budget of approximately \$200,000; that a response from Deltona had not yet been received; that the City of Orange City provided the property at no-charge for the Chamber's office and waived fees for events held by the Chamber; that Mr. Matousek would appear before the Deltona City Commission and the Council of Orange City to request additional membership funding; that the Chamber was one of the few chambers not receiving public funding; that forming partnerships with local governments was a goal of the Chamber; that the Chamber was assisting EDAC with promotional elements of their Strategic Plan; that no funds had been budgeted for EDAC for the coming fiscal year; and that statistical reports could be provided by the Chamber to support EDAC funding. Mayor Rosamonda asked that a figure of \$5,000 be considered by the Council, with the provision that periodic service reports are provided; and that City Manager Diamond pursue negotiations for a Contract-For-Services agreement with the Chamber for this fiscal year. City Manager Diamond noted that a dollar figure allocated now could be amended prior to any finalized contract.

Discussion was held regarding adding the position of a Planner to City Staff; that position tasks would include monitoring applications for development, rezoning, special exceptions and subdivision site plans to the County, writing of development regulations, comprehensive plan amendments, building and zoning complaints and writing grant applications; that the position would allow better utilization of the City Manager's time; that if the Council decided to privately contract services for Building Inspections and Permitting, zoning review would be required; that the City Manager was currently performing those tasks; that if County Growth Management Services were retained, a Planner might reduce amounts paid to the County; that County permitting turn-around time could be monitored and expedited; that anticipated growth might require additional staffing; that information to compare County services vs. private contract services was needed prior to adding staff; that supervision and oversight of currently contracted services was becoming a burden to Staff; that a position for a contract monitor might be more appropriate; that a one-year term contract might be considered in the event a position was no longer needed; that recent wet weather issues had occupied a great deal of staff time, but were related to ongoing problems needing attention; that there were questions as to what type of additional personnel was required or necessary for the efficient administration of the City; that better response from the County was needed as to contracted services; that funds could be allocated in the budget for the position, subject to approval of a job description and pay plan; that providing planning and zoning comments and review information to the County prior to the meeting of the Development Review Committee and prior to submission to the City Council was time intensive; that there were certain services needed that were not available under the County contracts; that additional study was needed concerning the addition of a position; that a meeting or workshop with the County was needed to discuss outstanding issues; and that the issue could be studied and brought back in 60 days.

Mayor Rosamonda entertained a motion to approve Resolution No. 02-27 with the addition of a line item for \$5,000 to EDAC. Motion was made by Vice Mayor France. Council Member Long seconded. It was discussed that transitioning payroll services in-house had been postponed until next year; that the items within the Parks and Recreation budget were necessary; and that a letter to

the Sheriff's Department should be prepared specifying that funds were allocated for a Captain's position, only if Lieutenant Osowski is promoted to Captain, so that he may be retained in the City of DeBary. The motion carried unanimously.

3. Ordinance No. 18-02 – Vacating the Northerly 7.5 Foot Wide Platted Utility Easement of Lot 31, DeBary Plantation Unit 10.

City Manager Diamond read Ordinance No. 18-02 by title. It was asked whether a variance would be more appropriate; that the item had been added to the agenda for the benefit of the property owner; that easement issues had arisen in the past in this subdivision; that these issues were related to contractor errors; and that the Ordinance's legal description could be amended to vacate the area of encroachment only. Coleena Hanson, 321 Hampton Hills Court, stated that the sale of their home was in jeopardy and that they were unaware of the encroachment until a prospective purchaser had the property surveyed. It was discussed that it was necessary to retain a portion of the easement due to a stormwater easement adjacent to the property; that only a portion of the actual encroachment required vacating and that the legal description of the area to vacate could be revised before second reading. Mayor Rosamonda entertained a motion to approve Ordinance No. 18-02 on first reading with changes as noted. Motion was made by Council Member Long. Council Member Colman seconded. The motion carried unanimously. It was noted that second reading would be held October 2, 2002; and that it was approximately six weeks turnaround time for the County to generate a Staff report.

There was additional discussion that Mayor Rosamonda had met with representatives of Florida Power, Volusia County School Board, the YMCA and Volusia County to discuss feasibility study to locate a high school on the Florida Power property at Saxon Boulevard. There was also discussion that several City Mayors had met to discuss coordination between all West Volusia cities to hold a five-city 4<sup>th</sup> of July celebration. There was discussion concerning the acquisition of proposed park property from Florida Power at West Highbanks Road and amenities to be included in the park. It was noted that Deltona had appointed a member to the new Water Authority. Council Member Coleman had information from the Volusia Water Alliance that wells were at full capacity. It was discussed that meetings for future 4<sup>th</sup> of July celebrations would continue.

**IV. Adjournment:** The meeting adjourned at 8:40 PM.

**APPROVED November 6, 2002  
CITY OF DeBARY  
CITY COUNCIL**

**Carmen Rosamonda, Mayor**

**ATTEST:**

**Maryann Yaskanich, City Clerk**